

Borrego Springs Watermaster Board Meeting

December 9, 2021

Opening Procedures

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda



Public Correspondence

Instructions for Public Comment

The public may address the Board on items within the Watermaster's Jurisdiction that are included or not included on the meeting agenda.

To address the Board on items that are not included on the meeting agenda, the public may request to speak during **Agenda Item II – Public Correspondence**. Comments may be limited to three minutes per speaker.

To address the Board on items that are included on the meeting agenda, the Board Chairperson will call for public comments immediately following the agenda item's staff report presentation and prior to Board discussion.

No written correspondence received

Consent Calendar

- A. Approval of Minutes – November 17, 2021
- B. Approval of Amended September 2021 Year-End Financials (amended to correct a typo on the Budget Status Report and the West Yost Budget Report on pages 5 and 6)
- C. Approval of November 2021 Financial Report
- D. Receive and file October 2021 Watermaster Staff invoices
- E. Receive and file Permanent Transfer of Water Rights from Monica to T2 Borrego, LLC

IV.A – Consideration of Approval of Scope of Work and Budget for Watermaster Staff to Prepare a DWR Grant Application for SGMA Implementation Funding of Planning Efforts and Projects in the Borrego Springs Subbasin

2021

2022

Dec				Jan				Feb
12/05	12/12	12/19	12/26	01/02	01/09	01/16	01/23	01/30

Prepare Draft Spending Plan

Solicitation for Grant-Eligible Projects



Prepare Project Descriptions for Watermaster-Related Projects and Services



Ad-Hoc TAC and EWG Meetings



Compile Project Submissions and Prepare Project Scoring Template



Project Review Committee Meeting: Review Project Submissions and Project Scoring Criteria

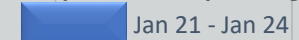


Project Scoring by Project Review Committee



Prepare and Submit Grant Application

Prepare Draft Spending Plan



Prepare Draft Grant Application



Project Review Committee Meeting: Meeting: Finalize Grant Application



Submit Grant Application



IV.A – Consideration of Approval of Scope of Work and Budget for Watermaster Staff to Prepare a DWR Grant Application for SGMA Implementation Funding of Planning Efforts and Projects in the Borrego Springs Subbasin

Scope and Budget

Task	West Yost	
	Labor Hours	Cost
Task 1 – Prepare Comment Letter on Draft Guidelines and PSP	22	\$5,264
Task 2 – Establish the Project Review Committee	0	\$0
Task 3 – Prepare Draft Spending Plan	123	\$29,547
Task 4 – Prepare and Submit Grant Application	64	\$15,502
Task 5 – Post-Submittal Support Services	18	\$4,318
Task Totals	227	\$54,631

IV.A – Consideration of Approval of Scope of Work and Budget for Watermaster Staff to Prepare a DWR Grant Application for SGMA Implementation Funding of Planning Efforts and Projects in the Borrego Springs Subbasin

Comparison of WY 2022 Budget to Actual Year-to-Date and Estimated Year-End

Revenues, Expenditures, and Cash Reserves	Comparison of Budget, Actual Year-to-Date, and Estimated Year-End for Water Year 2022		
	Approved WY 2022 Budget	Actual WY 2022 to Date (Nov 30, 2021)	Estimated WY 2022 Year End (Sep 30, 2022)
Total Revenues Collected¹	\$ 458,000.00	\$ 24,648.68	\$ 603,278.14
Invoiced		\$ 237,376.26	\$ 567,724.40
Unpaid		\$ 320,667.97	\$ 72,386.65
<i>Pumping Assessments</i>			
Invoiced	\$ 458,000.00	\$ 228,964.92	\$ 458,000.00
Collected	\$ 458,000.00	\$ 10,048.00	\$ 470,490.91
Unpaid	\$ -	\$ 295,416.16	\$ 64,008.33
<i>Settling Party Reimbursement for GSP Expenses</i>			
Invoiced		\$ -	\$ -
Collected		\$ 97.80	\$ 97.80
Unpaid		\$ 116.42	\$ 116.42
<i>BWD Reimbursement for GSP Expenses</i>			
Invoiced		\$ -	\$ 101,313.06
Collected		\$ 7,893.97	\$ 117,468.91
Unpaid		\$ 16,523.78	\$ 8,261.90
<i>Manual Meter Read Services</i>			
Invoiced		\$ 8,411.34	\$ 8,411.34
Collected		\$ 6,608.91	\$ 15,220.52
Unpaid		\$ 8,611.61	\$ -
Total Expenditures	\$ 597,003.00	\$ 81,797.07	\$ 798,106.71
Watermaster Operations	\$ 597,003.00	\$ 80,584.32	\$ 662,125.50
Administrative Services	\$ 223,799.00	\$ 26,815.75	\$ 223,799.00
Legal Services	\$ 50,000.00	\$ 20,122.50	\$ 60,122.50
Engineering/Technical Services	\$ 286,124.00	\$ 32,536.32	\$ 286,124.00
Environmental Working Group	\$ 37,080.00	\$ 1,109.75	\$ 37,080.00
DWR Grant Application	\$ -	\$ -	\$ 55,000.00
Other Expenses	\$ -	\$ 1,212.75	\$ 135,981.21
Reimbursement to Settling Parties		\$ -	\$ 10,100.96
Reimbursement to BWD for GSP		\$ -	\$ 117,468.91
Manual Meter Read Services		\$ 1,212.75	\$ 8,411.34
Cash Reserves	\$ 491,123.81	\$ 572,978.42	\$ 435,298.24
Beginning Reserves	\$ 630,126.81	\$ 630,126.81	\$ 630,126.81
Change in Net Assets	\$ (139,003.00)	\$ (57,148.39)	\$ (194,828.57)
End Balance	\$ 491,123.81	\$ 572,978.42	\$ 435,298.24

IV.A – Consideration of Approval of Scope of Work and Budget for Watermaster Staff to Prepare a DWR Grant Application for SGMA Implementation Funding of Planning Efforts and Projects in the Borrego Springs Subbasin

Recommended Actions:

1. Approve the attached amendment to Exhibit A of the Borrego Springs Watermaster Professional Services Agreement with West Yost to include Statement of Work No. 4 describing the scope of work and associated budget of \$54,631 to prepare the DWR grant application for SGMA implementation funding.
2. Approve funding the budget to implement Statement of Work No. 4 from Watermaster's cash reserves.

Fiscal Impact:

If approved, the projected year-end cash reserves for Water Year 2022 will be reduced by about \$55,000—from about \$490,000 to about \$435,000.

IV.B Agendas for Ad Hoc Meetings of the Technical Advisory Committee and Environmental Working Group

Recommended Actions:

1. Approve the agenda for an ad hoc Technical Advisory Committee (TAC) meeting, with any recommended changes.
2. Approve the agenda for an ad hoc Environmental Working Group (EWG) meeting, with any recommended changes.

Fiscal Impact:

The need to conduct these two ad hoc meetings was not anticipated in the Watermaster WY 2022 budget. The estimated cost for conducting the two meetings is about \$9,200. If agenda item IV.A is approved by the Board, these meeting will be funded from Watermaster's cash reserves.

IV.B Agenda for Ad Hoc Meetings of the Technical Advisory Committee (TAC)

1. Status update on a planned DWR monitoring well in the Borrego Springs Subbasin.
2. DWR grant application
 - i. Review Watermaster's solicitation package for grant eligible projects.*
 - ii. Review the project submissions for Watermaster-related projects and services.*
 - iii. Discuss other projects that the TAC members may wish to submit for inclusion in the grant application.*

IV.B Agenda for Ad Hoc Meetings of the Environmental Working Group (EWG)

1. DWR grant application

- i. Review Watermaster's solicitation package for grant eligible projects.*
- ii. Review the project submissions for Watermaster-related projects and services.*
- iii. Discuss other projects that the EWG members may wish to submit for inclusion in the grant application.*

IV.C – Consideration of Approval to Establish a Processes to Approve or Deny Applications for New De Minimis Pumping and New Wells or Replacement Wells in the Borrego Springs Subbasin

Recommended Action:

1. Adopt Resolution No. 21-02 of the Board of Directors of the Borrego Springs Watermaster to Adopt a Process to Approve or Deny Applications for New De Minimis Pumping in the Borrego Springs Subbasin
2. Adopt Resolution No. 21-03 of the Board of Directors of the Borrego Springs Watermaster to Adopt a Process to Approve or Deny Applications for the Construction of New Wells or Replacement Wells in the Borrego Springs Subbasin.

Fiscal Impact:

None. The proposed processes are designed to recapture costs for Watermaster Staff to process, review, and approve the applications.

IV.C – Consideration of Approval to Establish a Processes to Approve or Deny Applications for New De Minimis Pumping and New Wells or Replacement Wells in the Borrego Springs Subbasin

Change to Page 73 of Agenda Packet (Attachment 1 – Exhibit 1, Process to Approve or Deny Applications for New De Minimis Pumping in the Borrego Springs Subbasin):

ADD: 2. Watermaster Staff will provide a copy of the application to the Borrego Water District.

Change to Page 78 of Agenda Packet (Attachment 2 – Exhibit 1, Process to Approve or Deny Applications for the Construction of New or Replacement Non-De Minimis Wells in the Borrego Springs Subbasin):

CHANGE: 2. Watermaster Staff will review the application to ensure that the applicant has the necessary water rights for non-de minimis pumping in the basin, and will check with the Borrego Water District to confirm that no water right limitations exist for the specific well location.

TO: 2. Watermaster Staff will review the application to ensure that the applicant has the necessary water rights for non-de minimis pumping in the basin, and will provide a copy of the application to the Borrego Water District.

V.A – Legal Counsel Report

- Report out from December 9, 2021 Court hearing on Recordation of the Judgment
- Status of Motion re: Unpaid Assessments

V.B – Executive Director Report

- Update on compliance with metering requirements
- Update on compliance with Following Standards