

Borrego Springs Watermaster
Regular Board Meeting
October 10, 2024 @ 4:30 p.m.

Meeting Available by Remote Access Only*

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Instructions for Public Comment

The public may address the Board on items within the Watermaster’s Jurisdiction that are included or not included on the meeting agenda.

To address the Board on items that are not included on the meeting agenda, the public may request to speak during **Agenda Item II – Public Correspondence**. Comments may be limited to three minutes per speaker.

To address the Board on items that are included on the meeting agenda, the Board Chairperson will call for public comments immediately following the agenda item’s staff report presentation and prior to Board discussion.

AGENDA

Items with supporting documents in the Board Package are denoted with a page number.

I. OPENING PROCEDURES (Chair)

- A. Call to Order and Begin Meeting Recording
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda

II. ELECTION OF BOARD OFFICERS

The Board Officers are Chairperson, Vice Chairperson, Secretary, and Treasurer. Director Duncan currently serves as Chair, Director Bilyk serves as Vice Chair, and Director Smith serves as Secretary and Treasurer.

III. PUBLIC CORRESPONDENCE/COMMENT (Chair)

The Board may direct staff to include topics brought forward during Public Correspondence and Comment on a future meeting agenda. No action or discussion is otherwise taken by the Board. Written correspondence includes items received between September 4, 2024 and October 2, 2024.

- A. Correspondence Received – *none received*
- B. Public Comment

IV. CONSENT CALENDAR (Chair)

Action Item: All items may be approved with a single motion

- A. Approval of Minutes: Regular Meeting – September 12, 2024Page 4
- B. Approval of *DRAFT* September 2024 Financial ReportPage 11
- C. Receive and file July 2024 Watermaster Staff invoices
 - i. July 2024 RWG Invoice.....Page 25
 - ii. July 2024 West Yost Invoices
 - a. Technical and Administrative Services (not grant reimbursable)Page 29
 - b. Grant Component 7 – Monitoring and ReportingPage 35
 - c. Grant Component 6 – Biological Restoration StudyPage 44
- D. Receive and file August 2024 Watermaster Staff invoices
 - i. August 2024 RWG Invoice.....Page 50
 - ii. August 2024 West Yost Invoices
 - a. Technical and Administrative Services (not grant reimbursable)Page 56
 - b. Grant Component 7 – Monitoring and ReportingPage 62
 - c. Grant Component 6 – Biological Restoration StudyPage 71

V. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
 (Paragraph (1) of subdivision (d) of Government Code Section 54956.9)
 Name of case: John Doljanin, Plaintiff v. Reuben Ellis, et. al., Defendants, United States District Court
 For the Southern District of California, Case No. ‘24CV1689 BEN SBC

VI. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION

- A. Consideration of Approval of WY 2025 Board Meeting Dates and Times (ADAMS).....Page 75
- B. Consideration of Approval to Engage with C.J. Brown & Company, CPAs to Perform the WY 2024 Annual Financial Audit (ADAMS)Page 77
- C. Consideration of Approval of the Agenda for the Next Technical Advisory Committee and Environmental Working Group Meetings (MALONE)Page 84
- D. Status Update on the Redetermination of the Sustainable Yield (MALONE).....Page 87
- E. Process and Schedule to Complete the Water Year 2024 Annual Report (ADAMS)Page 91
- F. Consideration of Approval of Easement Agreement or Assignment for the Viking Well (MALONE).....Page 94

VII. REPORTS

- A. Legal Counsel Report – *verbal*
- B. Technical Consultant Report Page 96
 - Biological Restoration of Fallowed Lands Project
 - Abandoned Wells Conversion Project

- 5-year Assessment of the GMP

C. Executive Director Report.....Page 98

- WY 2024 Water Rights Accounting
- WY 2024 Budget Updates
- SGM Grant Status
- DWR Review of the Judgment and GMP
- BPA and Party Updates
- Upcoming activities

D. Chairperson’s Report – *verbal*

VIII. APPROVAL OF AGENDA ITEMS FOR NOVEMBER 2024 BOARD MEETING.....Page 100

IX. BOARD MEMBER COMMENTS

X. NEXT MEETINGS OF THE BORREGO SPRINGS WATERMASTER

- A. Regular Board Meeting – November 2024 (date/time pending outcome of Agenda Item VI.A)
- B. Regular Board Meeting – December 2024 (date/time pending outcome of Agenda Item VI.A)

XI. ADJOURNMENT

MINUTES
BORREGO SPRINGS WATERMASTER BOARD MEETING
Conducted Virtually via GoToMeeting
Thursday, September 12, 2024, 4:30 p.m.

The following individuals were present at the meeting:

Directors Present	Chair Dave Duncan – Borrego Water District (BWD)
	Vice Chair Tyler Bilyk – Agricultural Sector
	Rich Pinel – Recreational Sector (alternate)
	Mark Jorgensen – Community Representative
	Jim Bennett – County of San Diego
Watermaster Staff Present	James M. Markman, Legal Counsel
	Samantha Adams, Executive Director, West Yost
	Andrew Malone, Lead Technical Consultant, West Yost
	Lauren Salberg, Staff Geologist, West Yost
Others Present	Cathy Milkey, representing Rams Hill
	Diane Johnson, BWD Board Member
	Geoff Poole, BWD General Manager
	Jessica Clabaugh, BWD Finance Office
	Jim Dax, Board Alternate – Community Representative
	Kathy Dice, Board Alternate - BWD
	Leanne Crow, Board Alternate – County of San Diego
	Steve Anderson, BB&K, representing BWD
	Tammy Baker, BWD Board Member
	Trey Driscoll, Intera, TAC Member representing BWD
	Jeff Miner

Please visit the [Watermaster's Website](#)¹ to access the Agenda Packet, recording, and presentation for the September 12, 2024 Meeting.

I. Opening Procedures

- A. Chair Duncan called the meeting to order at 4:30 PM at which time the meeting recording was started.
- B. Chair Duncan led the meeting participants in the Pledge of Allegiance.
- C. Samantha Adams, Executive Director (ED) called roll and confirmed that a quorum of all members of the Board were present.
- D. Approval of Agenda.

Vice Chair Bilyk requested to defer Agenda Item IV.C *Proposed 2025 Board Meeting Dates and Times* to the October 2024 Board meeting, which he recommended should occur after finalizing the schedule to Redetermine the Sustainable Yield.

¹ <https://borregospringswatermaster.com/past-watermaster-meetings/>

Motion: Motioned by Vice Chair Bilyk, seconded by Director Pinel to approve the Agenda as presented, with the exception to defer agenda item IV.C *Proposed 2025 Board Meeting Dates and Times* to the October 2024 agenda. *Motion carried unanimously by voice vote (5-0-0).*

II. Public Correspondence

- A. Correspondence Received. No correspondence was received.
- B. Public Comments. Chair Duncan called for public comments. There were no public comments.

III. Consent Calendar.

Chair Duncan called for any discussion on the Consent Calendar items included in the September 12, 2024 agenda package. There were no comments.

Motion: Motioned by Director Bennett, seconded by Director Jorgensen to approve the Consent Calendar. *Motion carried unanimously by roll-call vote (5-0-0).*

IV. Items for Board Consideration and Possible Action

- A. *Consideration of Approval of Contract Amendment and Statement of Work No. 7 for West Yost Services for WY 2025.* ED Adams provided a summary of information presented in the board package. At the conclusion of the presentation, Chair Duncan opened the floor to public comment, followed by Board discussion. There were no public comments.

The key points of discussion by the Board included:

- Chair Duncan voiced that he raised the concern to review the rates out of consideration of costs to Pumpers in the Basin.
- The process and administrative costs associated with waiting to approve an additional contract amendment once the final 2025 West Yost rates during the December 2024 Board Meeting would be minimal (less than an hour staff time).
- Director Jorgensen expressed that he is comfortable in accepting the proposed rates and that West Yost was selected based on a rigorous Request for Proposal (RFP) process in which quality of work and experience were the highest priority.
- Director Pinel expressed satisfaction with West Yost's work, but noted that it was difficult to approve a rate increase given the proposal to extend the deadline for the Redetermination of the Sustainable Yield.
- Directory Bilyk requested that West Yost inform the Board when the final WY 2025 rates are set so they can assess if the final company-wide rates are less than the early rates set for Borrego Watermaster and revisit the contract rates at that time.

Motion: Motioned by Vice Chair Bilyk, seconded by Director Bennett, to approve Contract Amendment No. 10, with a plan to review the final West Yost rates in December 2024 and adjust as needed at that time. *Motion carried unanimously by roll-call vote (5-0-0).*

- B. *EWG Request to Serve as Community Partner to UCI Capstone Program.* Jim Markman and ED Adams provided an overview of the Board materials included in the agenda package. Prior to Board discussion, Chair Duncan asked for clarification on the appropriate term for this requested role of the EWG given that "partner" is not advised. Mr. Markman and ED Adams offered alternative terms such as "mentorship" or "advisory role". At the conclusion of the

presentation, Chair Duncan opened the floor to public comment, followed by Board discussion. Public comment was made by Jim Dax and Tammy Baker.

Public questions and comments, including Board and staff response if any, included:

- Encouragement to approve this arrangement because of the direct benefits to the community and Pumpers, including offering more effective, and less costly, options to achieve following objectives.

Additional points of discussion by the Board included:

- Discussion on the need for a formal relationship between the EWG and UCI in order to receive the benefits of the Capstone Program. Outcomes if the relationship is not formalized would include:
 - Continued monitoring of the sand fences by the students will occur even if the EWG is not in this role.
 - UCI students could still present the results of their work to the EWG during an EWG meeting scheduled for other purposes.
 - The EWG budget would be reserved for additional activities, such as review of the Groundwater Dependent Ecosystems (GDE) study that will be complete in March 2025.
- ED Adams clarified that approval of this consideration will include utilizing the available Ad-Hoc EWG budget after the grant period (*i.e.* post March 2025) to support additional engagement via EWG meetings.

Motion: Motioned by Director Jorgensen, seconded by Director Bennett, to approve the EWG request to serve as Community Mentor to the UCI Capstone Program and utilizing the available budget after the grant period to support additional engagements as needed. *Motion carried by majority in a roll-call vote (4-1-0).* Directors Duncan, Jorgensen, Bennett, and Pinel voted yes; Vice Chair Bilyk voted no.

C. *Proposed 2025 Board Meeting Dates and Times.* This Agenda Item was deferred to the October 2024 Board meeting.

D. *Status Update on the Redetermination of the Sustainable Yield.* Andy Malone provided an overview of the information included in the agenda package and described the ask by West Yost to extend the due date of the work until March 2025 to allow more time for review and feedback on the work. Additionally, ED Adams described additional rationale for the schedule extension request and presented timeline pathways to complete the work to Redetermine the Sustainable Yield – one option for completion in March 2025 and one for December 2024. At the conclusion of the presentation, Mr. Markman spoke to the process and cost for extending the deadline to Redetermine the Sustainable Yield, which he stated would be less than \$5,000.

Following the overview, Chair Duncan opened the floor to public comment, followed by Board discussion. Public comment was made by Cathy Milkey, Trey Driscoll, and Steve Anderson.

Public questions and comments, including Board and staff response if any, included:

- It is unclear why an extension is being requested because it appears the TAC has consensus on the *Preliminary Sustainable Yield*. Mr. Malone re-iterated that Task 5 to test the sustainability of the *Preliminary Sustainable Yield* has yet to be completed and is a part of the process.
- Director Bennett requested that Mr. Driscoll, a TAC member representing the BWD, provide his professional opinion. Mr. Driscoll explained:
 - There is inherent uncertainty associated with using a model to estimate the Sustainable Yield.
 - The current preliminary estimate of the Sustainable Yield at 7,952 acre-feet per year (afy) is not a unique solution and regular changes to the Sustainable Yield are required in the future. However, based on the improvements made to the model and collecting additional data (such as metered pumping data), we have improved the confidence in using the model to redetermine the Sustainable Yield.
 - Sustainable Management Criteria in the GMP, especially in the South Management Area, need to be revised. Therefore, pumping under the redetermined Sustainable Yield can be compared to Minimum Thresholds in the GMP in the future when these thresholds have been reassessed. This does not need to be completed now.
 - When asked by Director Duncan if he believes that the January 1, 2025 deadline can be met, Mr. Driscoll responded that he is comfortable with moving forward with an estimate of the Sustainable Yield without performing Task 5, with the acknowledgement that the value may need to adapt in the future based on improvements made to the BVHM.
- Mr. Anderson, Legal Counsel for the BWD, stated that changing the date of the redetermination of the Sustainable Yield in the Judgment would also require changing the due date of the required assessment of Carryover. The process of amending the Judgment is significant and includes activities like notifying all Parties to the Judgment.

Additional points of discussion by the Board included:

- The Watermaster faced several challenges in this process, such as a condensed timeframe due to delays in the start of the grant funding and the absence of DWR's review and comment on the GMP/Judgment.
- An alternative option for meeting the January 1, 2025 deadline was proposed, which included approving a Sustainable Yield based on the work performed through Task 4, with the caveat that additional work is required to determine if Undesirable Results are caused by the redetermined Sustainable Yield. This work would proceed in parallel to finalizing the Sustainable Yield by January 1, 2025.
- A recommendation to simplify the assessment of Carryover rules, by simply analyzing how much over the Sustainable Yield pumpers could potentially operate, based on our best understanding of their plans and recent purchases of Carryover.
- Concern in folding in elements of the 5-year assessment of the GMP with the process to redetermine the Sustainable Yield, due to schedule constraints and lack of communication from DWR.

- Agreement that work on Task 5 and the 5-year assessment of the GMP continue using grant funding through March 2025 and that any work performed after would be the result of DWR's delayed response.
- Director Jorgensen expressed surprise in the increased estimate of the Sustainable Yield, but relayed that the TAC representative for the Borrego Springs Community felt confident in the work performed to arrive at the new estimate.
- Director Bilyk thanked Director Bennett and Trey Driscoll for their insight as TAC members and alternative solutions to complete the Redetermine the Sustainable Yield by January 1, 2025.
- Acknowledgement that the model used to redetermine the Sustainable Yield has improved since the Sustainable Yield was last set in 2020, but that there are economic impacts to pumpers associated with making a redetermination of the Sustainable Yield and having to change it again before the next 5-year assessment.
- Director Bennett made a motion proposing an alternative pathway to meet the January 1, 2025 deadline by: i) redetermining the Sustainable Yield based on work completed to-date, therefore forgoing work under Task 5 of the scope of work and acknowledging the risks associated with the Sustainable Yield, and ii) assessing Carryover Rules using a simplified approach.
- Mr. Markman suggested modifications to simplify Director Bennett's motion, which is to i) not approve a schedule extension (*i.e.* meet the January 1, 2025 deadlines), and ii) complete the redetermination of the Sustainable Yield and assessment of Carryover rules by January 1, 2025 by forgoing Task 5 of the scope of work to meet these deadlines.
- ED Adams suggested that the motion should be clarified to specify that work under Task 5 can still proceed in parallel to meeting the January 1st deadlines, but will not be used to redetermine the Sustainable Yield. Task 5 is not removed from the scope of work, but instead will be performed to support the update of the GMP and should be completed by March 2025 to maximize the use of SGM grant funding.

Motion: Motioned by Director Bennett seconded by Vice Chair Bilyk, to i) adhere to the January 1, 2025 deadline to Redetermine the Sustainable Yield based on results of work through Task 4 of the scope of work, ii) adhere to the January 1, 2025 deadline to assess Carryover Rules using a simplified analysis of Carryover, and iii) proceed with completing Task 5 of the scope of work separately to support the GMP update and complete Task 5 by March 2025 to utilize SGM grant funds. *Motion carried unanimously by roll-call vote (5-0-0).*

V. Reports.

- A. Legal Counsel Report. Mr. Markman reported on the latest Status Conference with the Judge. The next is scheduled for February 2025.
- B. Technical Consultant Report. Mr. Malone provided a status update on the Biological Restoration of Fallowed Lands project, Conversion of Abandoned Wells project, and 5-year GMP Assessment Report (see slides 38 through 43 of the [Board presentation slides](#)). Public comment was made by Jim Dax.

Public questions and comments, including Board and staff response if any, included:

- Can the Sustainable Yield be redetermined prior to the next 5-year deadline (*i.e.*, prior to January 1, 2030)?
 - Mr. Markman responded that yes, the Judgment requires that, at minimum, the Sustainable Yield be redetermined every 5 years but does not preclude the Sustainable Yield from being redetermined prior to the deadline.

Board questions and comments, included:

- The owner of the Bing Crosby well has been contacted and a verbal agreement to assess the well for maintenance/conversion has been provided, thanks to Director Jorgensen's referral.
- West Yost is coordinating with BWD to determine on the process to rehabilitate the Viking Ranch well.

C. Executive Director Reports. ED Adams reported on the items listed in the agenda package memo (see slides 44 through 46 of the [Board presentation slides](#)). There were no additional topics discussed. There were no Board or public comments.

D. Chairperson's Report. NONE

VI. **Approval of Agenda Items for October 10, 2024 Board Meeting.** ED Adams reviewed the potential agenda items for the next Board meetings as listed in the agenda package and the Board discussed additional items. Based on the discussion, ED Adams updated the proposed Agenda for the October 10, 2024 meeting on the meeting screen, noting it now includes the following items:

- Board Schedule for WY 2025
- Election of Board Officers for WY 2025
- Process and Schedule to complete Water Year 2024 Annual Report
- Approval of Audit Engagement Letter
- Consideration of Approval of Next TAC and EWG Meeting Agendas
- Status Update to Redetermine the Sustainable Yield
- Status of Water Year 2024 Water Rights Accounting
- Discussion of DWR review of Judgment/GMP (if applicable)
- WY 2024 Final Budget Status Report
- Staff Reports:
 - Biological Restoration of Fallowed Lands Project
 - Conversion of Inactive/Abandoned Wells
 - 5-Year assessment of the GMP
 - Prop 68 Grant Status Report

Motion: Motioned by Vice Chair Bilyk seconded by Director Jorgensen, to approve the October 10, 2024 agenda as presented on the monitor. *Motion carried unanimously by roll-call vote (5-0-0).*

VII. **Board Member Comments.** Chair Duncan called for comments.

- Directors Bennett and Jorgensen thanked the Watermaster Board and Staff.

VIII. **Next Meetings of the Borrego Springs Watermaster.** Chair Duncan reviewed the meetings listed in the agenda package.

IX. **Adjournment**

- A. Chair Duncan adjourned the meeting at 7:08 PM.

Recorded by:
Lauren Salberg, Staff Geologist, West Yost

Attest:
Dave Duncan, Chairperson of the Board

Unapproved

**Borrego Springs Watermaster
Profit & Loss for Fiscal Year 2023-2024**

October 2023 through September 2024

Accrual Basis

	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sep 24	TOTAL
Ordinary Income/Expense													
Income													
DWR Grant Reimbursement ^t	0.00	0.00	624,880.37	0.00	0.00	0.00	260,795.98	0.00	0.00	0.00	0.00	0.00	885,676.35
Meter Read Reimbursement	6,468.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,468.96
Pumping Assessment	0.00	229,005.63	0.00	0.00	0.00	0.00	0.00	229,005.63	0.00	0.00	0.00	0.00	458,011.26
Reimburse to Settling Parties	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reimbursement to BWD for GSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(4,261.35)	(4,261.35)
WY 2022 - Expected Grant Reimb [✓]	0.00	0.00	(235,348.89)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(235,348.89)
WY 2023 - Expected Grant Reimb [✓]	0.00	0.00	(389,487.97)	0.00	0.00	0.00	(261,195.99)	0.00	0.00	0.00	0.00	0.00	(650,683.96)
WY 2024 - Expected Grant Reimb	69,263.28	83,812.42	74,465.68	71,316.06	65,187.58	42,383.97	62,907.73	95,411.00	82,867.03	97,694.23	102,632.40	103,607.55	951,548.93
Total Income	75,732.24	312,818.05	74,509.19	71,316.06	65,187.58	42,383.97	62,507.72	324,416.63	82,867.03	97,694.23	102,632.40	99,346.20	1,411,411.30
Expense													
Audit	0.00	0.00	0.00	0.00	6,272.00	784.00	784.00	0.00	0.00	0.00	0.00	0.00	7,840.00
Bank Service Charges	0.00	0.00	0.00	25.00	0.00	25.00	0.00	27.00	0.00	0.00	0.00	0.00	77.00
Consult Serv Land IQ-Grant Reim ^{**}	16,663.20	14,023.42	19,137.73	17,592.06	6,028.83	8,760.72	13,821.76	14,766.83	30,346.28	36,774.23	58,009.05	49,619.05	285,543.16
Consult Serv WY-Grant Reim ^{**}	52,600.08	69,789.00	55,327.95	53,724.00	46,958.75	33,623.25	49,085.97	80,644.17	52,520.75	60,920.00	44,623.35	53,988.50	653,805.77
Consulting Services [*]	15,973.00	16,179.45	14,698.54	17,746.25	12,799.75	12,614.25	15,404.26	22,753.84	12,612.75	10,258.96	11,319.50	15,220.00	177,580.55
Consulting Services- Meter Read	1,304.75	(131.50)	36.25	88.00	344.50	279.50	(178.00)	89.00	44.50	178.00	474.00	60.00	2,589.00
Insurance	3,339.42	3,339.42	3,339.42	3,339.42	3,339.42	3,339.42	3,339.42	3,339.40	3,579.60	3,579.54	3,579.54	3,579.54	41,033.56
Interest Expense	6,909.54	7,121.26	12,009.27	5,498.76	3,036.49	3,711.23	3,747.85	3,167.25	3,932.25	4,788.23	5,491.53	5,651.20	65,064.86
Legal	4,500.00	15,442.50	9,047.50	15,409.39	7,524.90	12,981.75	8,855.50	12,096.75	4,758.50	115.00	1,592.50	10,168.50	102,492.79
Meter Accuracy Test-Grant Reim ^{**}	0.00	0.00	0.00	0.00	12,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,200.00
Meter Read Expenses	1,688.68	0.00	0.00	0.00	0.00	894.53	0.00	0.00	0.00	844.34	0.00	0.00	3,427.55
Total Expense	102,978.67	125,763.55	113,596.66	113,422.88	98,504.64	77,013.65	94,860.76	136,884.24	107,794.63	117,458.30	125,089.47	138,286.79	1,351,654.24
Net Ordinary Income	(27,246.43)	187,054.50	(39,087.47)	(42,106.82)	(33,317.06)	(34,629.68)	(32,353.04)	187,532.39	(24,927.60)	(19,764.07)	(22,457.07)	(38,940.59)	59,757.06
Net Income	(27,246.43)	187,054.50	(39,087.47)	(42,106.82)	(33,317.06)	(34,629.68)	(32,353.04)	187,532.39	(24,927.60)	(19,764.07)	(22,457.07)	(38,940.59)	59,757.06

* Represents Consulting services by West Yost that are not grant reimbursable.

** Represents expenses that can be reimbursed with grant funding from DWR.

^t Reflects actual reimbursement received from DWR.

[✓] Reflects reversal of estimated reimbursement amounts in prior WYs.

**Borrego Springs Watermaster
Balance Sheet for Fiscal Year 2023-2024
As of September 30, 2024**

	Sep 30, 24
ASSETS	
Current Assets	
Checking/Savings	
US Bank	839,254.81
Total Checking/Savings	839,254.81
Accounts Receivable	
Accounts Receivable	17,601.46
Total Accounts Receivable	17,601.46
Other Current Assets	
Accrued Grant Reimburse 2024	951,548.93
Prepaid Expenses	28,636.28
Total Other Current Assets	980,185.21
Total Current Assets	1,837,041.48
TOTAL ASSETS	1,837,041.48
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	604,930.88
Total Accounts Payable	604,930.88
Other Current Liabilities	
Accrued Payables	116,644.15
Total Other Current Liabilities	116,644.15
Total Current Liabilities	721,575.03
Total Liabilities	721,575.03
Equity	
Retained Earnings	1,055,709.39
Net Income	59,757.06
Total Equity	1,115,466.45
TOTAL LIABILITIES & EQUITY	1,837,041.48

10:38 AM

**Borrego Springs Watermaster
Expense Distribution Detail**

10/03/24

September 2024

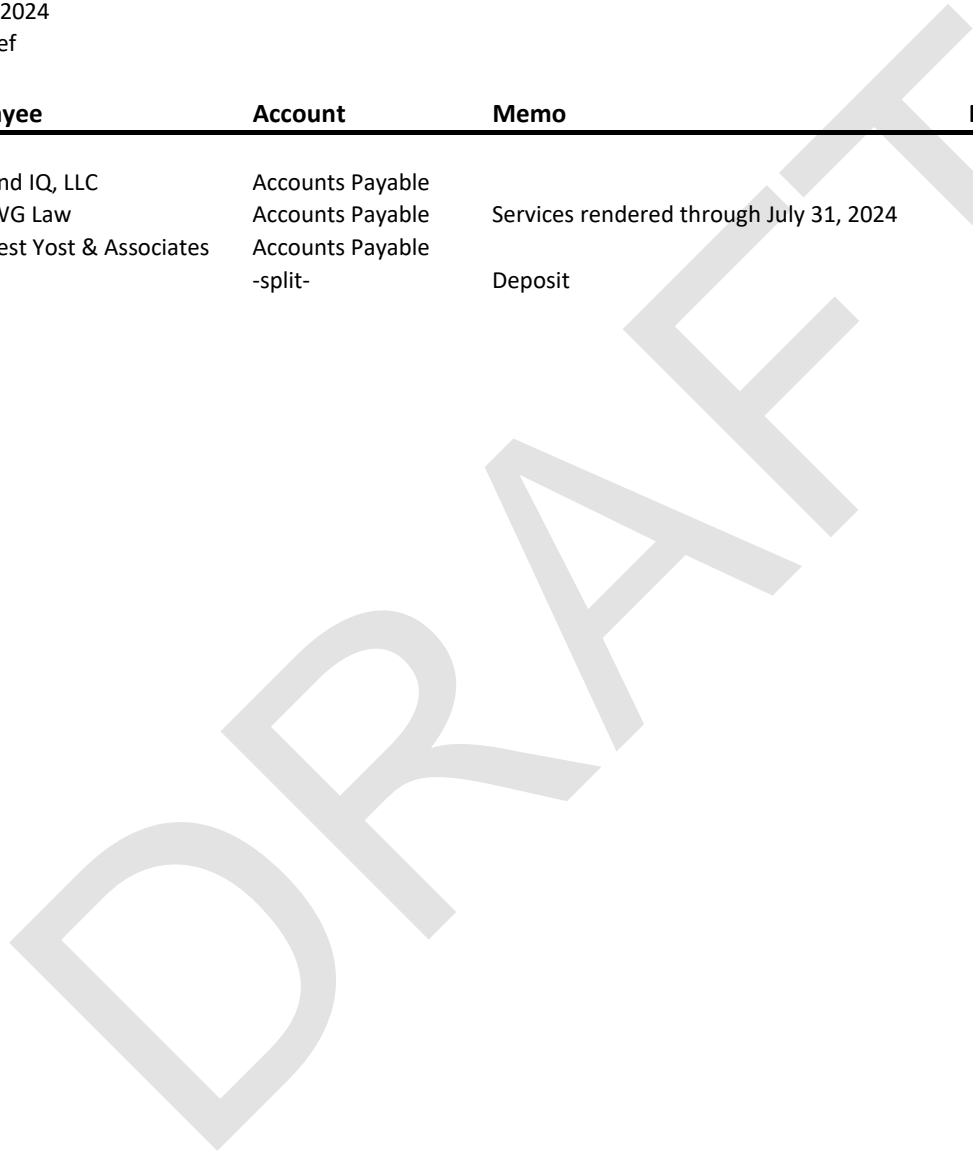
Accrual Basis

Type	Date	Num	Memo	Account	Amount
Borrego Water Dist					
Bill	09/30/2024	20240930_A	Reimbursement for GSP	Reimbursement to BWD for GSP	65.20
Bill	09/30/2024	20240930_B	Reimbursement for GSP	Reimbursement to BWD for GSP	4,196.15
Total Borrego Water Dist					4,261.35
Land IQ, LLC					
General Journal	09/01/2024	74R	Land IQ Estimate for August 1, 2024 to August 31, 2024	Consult Serv Land IQ-Grant Reim	(56,519.89)
Bill	09/30/2024	LandIQ Int Sep24 Est	September 2024 Estimated Interest	Interest Expense	818.28
Bill	09/30/2024	6244	Services from August 1, 2024 to August 31, 2024	Consult Serv Land IQ-Grant Reim	55,493.54
Bill	09/30/2024	LandIQ Int Sep24	September 2024 Final Interest, Including Payments	Interest Expense	478.91
General Journal	09/30/2024	76	Land IQ Estimate for September 1, 2024 to September 30, 2024	Consult Serv Land IQ-Grant Reim	50,645.40
Total Land IQ, LLC					50,916.24
RWG Law					
General Journal	09/01/2024	74R	RWG Estimate for August 1, 2024 to August 31, 2024	Legal	(3,000.00)
Bill	09/23/2024	249567	Services rendered through August 31, 2024	Legal	8,534.25
Bill	09/30/2024	249798	Services rendered through September 30, 2024	Legal	4,634.25
Total RWG Law					10,168.50
West Yost & Associates					
General Journal	09/01/2024	74R	WY Estimate for August 1, 2024 to August 31, 2024	Consulting Services	(10,704.00)
General Journal	09/01/2024	74R	WY Estimate for August 1, 2024 to August 31, 2024	Consulting Services- Meter Read	(474.00)
General Journal	09/01/2024	74R	WY Estimate for August 1, 2024 to August 31, 2024	Consult Serv WY-Grant Reim	(39,384.25)
Bill	09/30/2024	Interest Sep24 Est	September 2024 Estimated Interest	Interest Expense	4,053.64
Bill	09/30/2024	2059872	West Yost Consulting Services August 1, 2024 to August 31, 2024	Consulting Services	11,368.50
Bill	09/30/2024	2059872	West Yost Consulting Services August 1, 2024 to August 31, 2024	Consulting Services- Meter Read	178.00
Bill	09/30/2024	2059873	West Yost Consulting Services August 1, 2024 to August 31, 2024	Consult Serv WY-Grant Reim	39,304.50
Bill	09/30/2024	2059873	West Yost Vendor Portion - Well Tec Services	Consult Serv WY-Grant Reim	2,760.00
Bill	09/30/2024	2059874	West Yost Consulting Services August 1, 2024 to August 31, 2024	Consult Serv WY-Grant Reim	221.00
Bill	09/30/2024	Interest Sep24 Final	September 2024 Final Interest, Including Payments	Interest Expense	300.37
General Journal	09/30/2024	76	WY Estimate for September 1, 2024 to September 30, 2024	Consulting Services	14,555.50
General Journal	09/30/2024	76	WY Estimate for September 1, 2024 to September 30, 2024	Consulting Services- Meter Read	356.00
General Journal	09/30/2024	76	WY Estimate for September 1, 2024 to September 30, 2024	Consult Serv WY-Grant Reim	51,087.25
Total West Yost & Associates					73,622.51
TOTAL					138,968.60

Borrego Springs Watermaster

Register: US Bank
 From 09/01/2024 through 09/30/2024
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
9/3/2024	2163	Land IQ, LLC	Accounts Payable		42,000.00	X		858,462.31
9/3/2024	2164	RWG Law	Accounts Payable	Services rendered through July 31, 2024	1,592.50	X		856,869.81
9/3/2024	2165	West Yost & Associates	Accounts Payable		50,000.00	X		806,869.81
9/18/2024			-split-	Deposit		X	32,385.00	839,254.81



2020 Research Park Drive, Suite 100
 Davis, CA 95618

To: Borrego Springs Watermaster
 c/o West Yost Associates
 23692 Birtcher Drive
 Lake Forest, CA 92630

Interest Schedule: 9/30/2024

Invoice No.	Invoice Date / Payment Date	Invoice Amount	Prime Rate (Plus 2%)	Interest Charge	Starting Balance	Ending Balance
2057638	1/31/2024	\$ 17,749.00				\$ 17,749.00
	2/29/2024		10.50%	\$ 148.07	\$ 17,749.00	\$ 17,897.07
	3/26/2024	\$ (306.52)	10.50%	\$ 133.86	\$ 17,590.55	\$ 17,724.41
	3/31/2024		10.50%	\$ 25.49	\$ 17,724.41	\$ 17,749.90
	4/23/2024	\$ (153.18)	10.50%	\$ 117.44	\$ 17,596.72	\$ 17,714.17
	4/30/2024		10.50%	\$ 35.67	\$ 17,714.17	\$ 17,749.84
	5/29/2024	\$ (158.29)	10.50%	\$ 148.08	\$ 17,591.55	\$ 17,739.62
	5/31/2024		10.50%	\$ 10.21	\$ 17,739.62	\$ 17,749.83
	6/27/2024	\$ (153.18)	10.50%	\$ 137.87	\$ 17,596.65	\$ 17,734.52
	6/30/2024		10.50%	\$ 15.31	\$ 17,734.52	\$ 17,749.82
	7/25/2024	\$ (158.29)	10.50%	\$ 127.65	\$ 17,591.53	\$ 17,719.18
	7/31/2024		10.50%	\$ 30.58	\$ 17,719.18	\$ 17,749.77
	8/22/2024	\$ (6,983.90)	10.50%	\$ 112.33	\$ 10,765.87	\$ 10,878.20
	8/31/2024		10.50%	\$ 28.16	\$ 10,878.20	\$ 10,906.37
	9/18/2024	\$ (10,962.84)	10.50%	\$ 56.47	\$ (56.47)	\$ (0.00)
2057639	1/31/2024	\$ 63,004.75				\$ 63,004.75
	2/29/2024		10.50%	\$ 525.61	\$ 63,004.75	\$ 63,530.36
	3/26/2024	\$ (3,813.14)	10.50%	\$ 475.17	\$ 59,717.22	\$ 60,192.40
	3/31/2024		10.50%	\$ 86.58	\$ 60,192.40	\$ 60,278.98
	4/23/2024	\$ (520.22)	10.50%	\$ 398.83	\$ 59,758.76	\$ 60,157.59
	4/30/2024		10.50%	\$ 121.14	\$ 60,157.59	\$ 60,278.73
	5/29/2024	\$ (537.55)	10.50%	\$ 502.87	\$ 59,741.18	\$ 60,244.05
	5/31/2024		10.50%	\$ 34.66	\$ 60,244.05	\$ 60,278.71
	6/27/2024	\$ (520.21)	10.50%	\$ 468.19	\$ 59,758.50	\$ 60,226.69
	6/30/2024		10.50%	\$ 51.98	\$ 60,226.69	\$ 60,278.67
	7/25/2024	\$ (537.55)	10.50%	\$ 433.51	\$ 59,741.12	\$ 60,174.63
	7/31/2024		10.50%	\$ 103.86	\$ 60,174.63	\$ 60,278.49
	8/22/2024	\$ (538.54)	10.50%	\$ 381.49	\$ 59,739.95	\$ 60,121.44
	8/31/2024		10.50%	\$ 155.66	\$ 60,121.44	\$ 60,277.10
	9/18/2024	\$ (34,904.39)	10.50%	\$ 312.12	\$ 25,372.71	\$ 25,684.83
	9/30/2024		10.50%	\$ 88.67	\$ 25,684.83	\$ 25,773.49

2020 Research Park Drive, Suite 100
 Davis, CA 95618

To: Borrego Springs Watermaster
 c/o West Yost Associates
 23692 Birtcher Drive
 Lake Forest, CA 92630

Interest Schedule: 9/30/2024

Invoice No.	Invoice Date / Payment Date	Invoice Amount	Prime Rate (Plus 2%)	Interest Charge	Starting Balance	Ending Balance
2057696	2/29/2024	\$ 12,823.50				\$ 12,823.50
	3/31/2024		10.50%	\$ 114.36	\$ 12,823.50	\$ 12,937.86
	4/23/2024	\$ (111.66)	10.50%	\$ 85.60	\$ 12,826.20	\$ 12,911.80
	4/30/2024		10.50%	\$ 26.00	\$ 12,911.80	\$ 12,937.80
	5/29/2024	\$ (115.38)	10.50%	\$ 107.93	\$ 12,822.42	\$ 12,930.35
	5/31/2024		10.50%	\$ 7.44	\$ 12,930.35	\$ 12,937.79
	6/27/2024	\$ (111.65)	10.50%	\$ 100.49	\$ 12,826.14	\$ 12,926.63
	6/30/2024		10.50%	\$ 11.16	\$ 12,926.63	\$ 12,937.79
	7/25/2024	\$ (115.38)	10.50%	\$ 93.05	\$ 12,822.41	\$ 12,915.45
	7/31/2024		10.50%	\$ 22.29	\$ 12,915.45	\$ 12,937.75
	8/22/2024	\$ (115.59)	10.50%	\$ 81.88	\$ 12,822.16	\$ 12,904.04
	8/31/2024		10.50%	\$ 33.41	\$ 12,904.04	\$ 12,937.45
	9/18/2024	\$ (111.88)	10.50%	\$ 66.99	\$ 12,825.56	\$ 12,892.55
	9/30/2024		10.50%	\$ 44.51	\$ 12,892.55	\$ 12,937.06
2057697	2/29/2024	\$ 34,663.75				\$ 34,663.75
	3/31/2024		10.50%	\$ 309.12	\$ 34,663.75	\$ 34,972.87
	4/23/2024	\$ (301.82)	10.50%	\$ 231.40	\$ 34,671.05	\$ 34,902.45
	4/30/2024		10.50%	\$ 70.28	\$ 34,902.45	\$ 34,972.73
	5/29/2024	\$ (311.88)	10.50%	\$ 291.76	\$ 34,660.85	\$ 34,952.61
	5/31/2024		10.50%	\$ 20.11	\$ 34,952.61	\$ 34,972.72
	6/27/2024	\$ (301.82)	10.50%	\$ 271.64	\$ 34,670.90	\$ 34,942.54
	6/30/2024		10.50%	\$ 30.16	\$ 34,942.54	\$ 34,972.70
	7/25/2024	\$ (311.88)	10.50%	\$ 251.52	\$ 34,660.82	\$ 34,912.33
	7/31/2024		10.50%	\$ 60.26	\$ 34,912.33	\$ 34,972.59
	8/22/2024	\$ (312.45)	10.50%	\$ 221.33	\$ 34,660.14	\$ 34,881.47
	8/31/2024		10.50%	\$ 90.31	\$ 34,881.47	\$ 34,971.78
	9/18/2024	\$ (302.44)	10.50%	\$ 181.09	\$ 34,669.35	\$ 34,850.43
	9/30/2024		10.50%	\$ 120.31	\$ 34,850.43	\$ 34,970.74

2020 Research Park Drive, Suite 100
 Davis, CA 95618

To: Borrego Springs Watermaster
 c/o West Yost Associates
 23692 Birtcher Drive
 Lake Forest, CA 92630

Interest Schedule: 9/30/2024

Invoice No.	Invoice Date / Payment Date	Invoice Amount	Prime Rate (Plus 2%)	Interest Charge	Starting Balance	Ending Balance
2057698	2/29/2024	\$ 1,206.25				\$ 1,206.25
	3/31/2024		10.50%	\$ 10.76	\$ 1,206.25	\$ 1,217.01
	4/23/2024	\$ (10.50)	10.50%	\$ 8.05	\$ 1,206.51	\$ 1,214.56
	4/30/2024		10.50%	\$ 2.45	\$ 1,214.56	\$ 1,217.01
	5/29/2024	\$ (10.85)	10.50%	\$ 10.15	\$ 1,206.16	\$ 1,216.31
	5/31/2024		10.50%	\$ 0.70	\$ 1,216.31	\$ 1,217.01
	6/27/2024	\$ (10.50)	10.50%	\$ 9.45	\$ 1,206.51	\$ 1,215.96
	6/30/2024		10.50%	\$ 1.05	\$ 1,215.96	\$ 1,217.01
	7/25/2024	\$ (10.85)	10.50%	\$ 8.75	\$ 1,206.16	\$ 1,214.91
	7/31/2024		10.50%	\$ 2.10	\$ 1,214.91	\$ 1,217.01
	8/22/2024	\$ (10.87)	10.50%	\$ 7.70	\$ 1,206.14	\$ 1,213.84
	8/31/2024		10.50%	\$ 3.14	\$ 1,213.84	\$ 1,216.98
	9/18/2024	\$ (10.52)	10.50%	\$ 6.30	\$ 1,206.46	\$ 1,212.76
	9/30/2024		10.50%	\$ 4.19	\$ 1,212.76	\$ 1,216.95
2057887	3/31/2024	\$ 13,622.25				\$ 13,622.25
	4/30/2024		10.50%	\$ 117.56	\$ 13,622.25	\$ 13,739.81
	5/29/2024	\$ (240.09)	10.50%	\$ 114.62	\$ 13,499.72	\$ 13,614.35
	5/31/2024		10.50%	\$ 7.83	\$ 13,614.35	\$ 13,622.18
	6/27/2024	\$ (117.56)	10.50%	\$ 105.81	\$ 13,504.62	\$ 13,610.42
	6/30/2024		10.50%	\$ 11.75	\$ 13,610.42	\$ 13,622.17
	7/25/2024	\$ (121.48)	10.50%	\$ 97.97	\$ 13,500.69	\$ 13,598.66
	7/31/2024		10.50%	\$ 23.47	\$ 13,598.66	\$ 13,622.13
	8/22/2024	\$ (121.70)	10.50%	\$ 86.21	\$ 13,500.43	\$ 13,586.64
	8/31/2024		10.50%	\$ 35.18	\$ 13,586.64	\$ 13,621.82
	9/18/2024	\$ (117.80)	10.50%	\$ 70.53	\$ 13,504.02	\$ 13,574.55
	9/30/2024		10.50%	\$ 46.86	\$ 13,574.55	\$ 13,621.41

West Yost Associates

2020 Research Park Drive, Suite 100
 Davis, CA 95618

To: Borrego Springs Watermaster
 c/o West Yost Associates
 23692 Birtcher Drive
 Lake Forest, CA 92630

Interest Schedule: 9/30/2024

Invoice No.	Invoice Date / Payment Date	Invoice Amount	Prime Rate (Plus 2%)	Interest Charge	Starting Balance	Ending Balance
2057889	3/31/2024	\$ 33,872.75				\$ 33,872.75
	4/30/2024		10.50%	\$ 292.33	\$ 33,872.75	\$ 34,165.08
	5/29/2024	\$ (292.33)	10.50%	\$ 285.02	\$ 33,872.75	\$ 34,157.77
	5/31/2024		10.50%	\$ 19.65	\$ 34,157.77	\$ 34,177.42
	6/27/2024	\$ (294.96)	10.50%	\$ 265.46	\$ 33,882.46	\$ 34,147.92
	6/30/2024		10.50%	\$ 29.47	\$ 34,147.92	\$ 34,177.39
	7/25/2024	\$ (304.79)	10.50%	\$ 245.80	\$ 33,872.60	\$ 34,118.40
	7/31/2024		10.50%	\$ 58.89	\$ 34,118.40	\$ 34,177.29
	8/22/2024	\$ (305.35)	10.50%	\$ 216.30	\$ 33,871.94	\$ 34,088.24
	8/31/2024		10.50%	\$ 88.26	\$ 34,088.24	\$ 34,176.49
	9/18/2024	\$ (295.56)	10.50%	\$ 176.97	\$ 33,880.93	\$ 34,057.90
	9/30/2024		10.50%	\$ 117.57	\$ 34,057.90	\$ 34,175.47
2057890	3/31/2024	\$ 497.25				\$ 497.25
	4/30/2024		10.50%	\$ 4.29	\$ 497.25	\$ 501.54
	5/29/2024	\$ (8.76)	10.50%	\$ 4.18	\$ 492.78	\$ 496.97
	5/31/2024		10.50%	\$ 0.29	\$ 496.97	\$ 497.25
	6/27/2024	\$ (4.29)	10.50%	\$ 3.86	\$ 492.96	\$ 496.82
	6/30/2024		10.50%	\$ 0.43	\$ 496.82	\$ 497.25
	7/25/2024	\$ (4.43)	10.50%	\$ 3.58	\$ 492.82	\$ 496.40
	7/31/2024		10.50%	\$ 0.86	\$ 496.40	\$ 497.26
	8/22/2024	\$ (4.44)	10.50%	\$ 3.15	\$ 492.82	\$ 495.96
	8/31/2024		10.50%	\$ 1.28	\$ 495.96	\$ 497.25
	9/18/2024	\$ (4.30)	10.50%	\$ 2.57	\$ 492.95	\$ 495.52
	9/30/2024		10.50%	\$ 1.71	\$ 495.52	\$ 497.23
2058293	4/30/2024	\$ 15,946.34				\$ 15,946.34
	5/31/2024		10.50%	\$ 142.21	\$ 15,946.34	\$ 16,088.55
	6/27/2024	\$ (281.05)	10.50%	\$ 124.96	\$ 15,807.50	\$ 15,932.46
	6/30/2024		10.50%	\$ 13.75	\$ 15,932.46	\$ 15,946.21
	7/25/2024	\$ (142.21)	10.50%	\$ 114.68	\$ 15,804.00	\$ 15,918.68
	7/31/2024		10.50%	\$ 27.48	\$ 15,918.68	\$ 15,946.16
	8/22/2024	\$ (142.47)	10.50%	\$ 100.92	\$ 15,803.69	\$ 15,904.61
	8/31/2024		10.50%	\$ 41.18	\$ 15,904.61	\$ 15,945.78
	9/18/2024	\$ (137.90)	10.50%	\$ 82.57	\$ 15,807.88	\$ 15,890.45
	9/30/2024		10.50%	\$ 54.85	\$ 15,890.45	\$ 15,945.31

2020 Research Park Drive, Suite 100
 Davis, CA 95618

To: Borrego Springs Watermaster
 c/o West Yost Associates
 23692 Birtcher Drive
 Lake Forest, CA 92630

Interest Schedule: 9/30/2024

Invoice No.	Invoice Date / Payment Date	Invoice Amount	Prime Rate (Plus 2%)	Interest Charge	Starting Balance	Ending Balance
2058295	4/30/2024	\$ 61,579.14				\$ 61,579.14
	5/31/2024		10.50%	\$ 549.15	\$ 61,579.14	\$ 62,128.29
	6/27/2024	\$ (10,881.33)	10.50%	\$ 482.56	\$ 51,246.96	\$ 51,729.52
	6/30/2024		10.50%	\$ 44.64	\$ 51,729.52	\$ 51,774.16
	7/25/2024	\$ (461.71)	10.50%	\$ 372.35	\$ 51,312.45	\$ 51,684.80
	7/31/2024		10.50%	\$ 89.21	\$ 51,684.80	\$ 51,774.01
	8/22/2024	\$ (462.56)	10.50%	\$ 327.67	\$ 51,311.45	\$ 51,639.12
	8/31/2024		10.50%	\$ 133.70	\$ 51,639.12	\$ 51,772.81
	9/18/2024	\$ (447.73)	10.50%	\$ 268.08	\$ 51,325.08	\$ 51,593.16
	9/30/2024		10.50%	\$ 178.10	\$ 51,593.16	\$ 51,771.27
2058297	4/30/2024	\$ 1,400.50				\$ 1,400.50
	5/31/2024		10.50%	\$ 12.49	\$ 1,400.50	\$ 1,412.99
	6/27/2024	\$ (24.68)	10.50%	\$ 10.97	\$ 1,388.31	\$ 1,399.28
	6/30/2024		10.50%	\$ 1.21	\$ 1,399.28	\$ 1,400.49
	7/25/2024	\$ (12.49)	10.50%	\$ 10.07	\$ 1,388.00	\$ 1,398.07
	7/31/2024		10.50%	\$ 2.41	\$ 1,398.07	\$ 1,400.49
	8/22/2024	\$ (12.51)	10.50%	\$ 8.86	\$ 1,387.98	\$ 1,396.84
	8/31/2024		10.50%	\$ 3.62	\$ 1,396.84	\$ 1,400.46
	9/18/2024	\$ (12.11)	10.50%	\$ 7.25	\$ 1,388.35	\$ 1,395.60
	9/30/2024		10.50%	\$ 4.82	\$ 1,395.60	\$ 1,400.42
2058657	5/31/2024	\$ 23,170.01				\$ 23,170.01
	6/30/2024		10.50%	\$ 199.96	\$ 23,170.01	\$ 23,369.97
	7/25/2024	\$ (408.37)	10.50%	\$ 168.07	\$ 22,961.60	\$ 23,129.67
	7/31/2024		10.50%	\$ 39.92	\$ 23,129.67	\$ 23,169.59
	8/22/2024	\$ (207.00)	10.50%	\$ 146.63	\$ 22,962.59	\$ 23,109.23
	8/31/2024		10.50%	\$ 59.83	\$ 23,109.23	\$ 23,169.06
	9/18/2024	\$ (200.37)	10.50%	\$ 119.97	\$ 22,968.69	\$ 23,088.67
	9/30/2024		10.50%	\$ 79.70	\$ 23,088.67	\$ 23,168.37

West Yost Associates

2020 Research Park Drive, Suite 100
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 Lake Forest, CA 92630

Interest Schedule: 9/30/2024

Invoice No.	Invoice Date / Payment Date	Invoice Amount	Prime Rate (Plus 2%)	Interest Charge	Starting Balance	Ending Balance
2058658	5/31/2024	\$ 65,688.00				\$ 65,688.00
	6/30/2024		10.50%	\$ 566.90	\$ 65,688.00	\$ 66,254.90
	7/25/2024	\$ (1,157.75)	10.50%	\$ 476.49	\$ 65,097.15	\$ 65,573.64
	7/31/2024		10.50%	\$ 113.18	\$ 65,573.64	\$ 65,686.82
	8/22/2024	\$ (586.86)	10.50%	\$ 415.72	\$ 65,099.96	\$ 65,515.68
	8/31/2024		10.50%	\$ 169.62	\$ 65,515.68	\$ 65,685.30
	9/18/2024	\$ (568.05)	10.50%	\$ 340.12	\$ 65,117.25	\$ 65,457.38
	9/30/2024		10.50%	\$ 225.96	\$ 65,457.38	\$ 65,683.34
2058659	5/31/2024	\$ 371.25				\$ 371.25
	6/30/2024		10.50%	\$ 3.20	\$ 371.25	\$ 374.45
	7/25/2024	\$ (6.54)	10.50%	\$ 2.69	\$ 367.91	\$ 370.61
	7/31/2024		10.50%	\$ 0.64	\$ 370.61	\$ 371.25
	8/22/2024	\$ (3.32)	10.50%	\$ 2.35	\$ 367.93	\$ 370.28
	8/31/2024		10.50%	\$ 0.96	\$ 370.28	\$ 371.23
	9/18/2024	\$ (3.21)	10.50%	\$ 1.92	\$ 368.02	\$ 369.95
	9/30/2024		10.50%	\$ 1.28	\$ 369.95	\$ 371.22
2059257	6/30/2024	\$ 11,982.96				\$ 11,982.96
	7/31/2024		10.50%	\$ 106.86	\$ 11,982.96	\$ 12,089.82
	8/22/2024	\$ (214.87)	10.50%	\$ 76.51	\$ 11,874.95	\$ 11,951.47
	8/31/2024		10.50%	\$ 30.94	\$ 11,951.47	\$ 11,982.41
	9/18/2024	\$ (103.62)	10.50%	\$ 62.05	\$ 11,878.78	\$ 11,940.83
	9/30/2024		10.50%	\$ 41.22	\$ 11,940.83	\$ 11,982.05
2059258	6/30/2024	\$ 51,785.75				\$ 51,785.75
	7/31/2024		10.50%	\$ 461.82	\$ 51,785.75	\$ 52,247.57
	8/22/2024	\$ (887.47)	10.50%	\$ 330.66	\$ 51,360.10	\$ 51,690.76
	8/31/2024		10.50%	\$ 133.83	\$ 51,690.76	\$ 51,824.59
	9/18/2024	\$ (448.18)	10.50%	\$ 268.35	\$ 51,376.41	\$ 51,644.76
	9/30/2024		10.50%	\$ 178.28	\$ 51,644.76	\$ 51,823.04

West Yost Associates

2020 Research Park Drive, Suite 100
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 23692 Birtcher Drive
 Lake Forest, CA 92630

Interest Schedule: 9/30/2024

Invoice No.	Invoice Date / Payment Date	Invoice Amount	Prime Rate (Plus 2%)	Interest Charge	Starting Balance	Ending Balance
2059259	6/30/2024	\$ 1,303.50				\$ 1,303.50
	7/31/2024		10.50%	\$ 11.62	\$ 1,303.50	\$ 1,315.12
	8/22/2024	\$ (23.37)	10.50%	\$ 8.32	\$ 1,291.75	\$ 1,300.08
	8/31/2024		10.50%	\$ 3.37	\$ 1,300.08	\$ 1,303.44
	9/18/2024	\$ (11.27)	10.50%	\$ 6.75	\$ 1,292.17	\$ 1,298.92
	9/30/2024		10.50%	\$ 4.48	\$ 1,298.92	\$ 1,303.40
2059433	7/31/2024	\$ 10,857.50				\$ 10,857.50
	8/31/2024		10.50%	\$ 96.83	\$ 10,857.50	\$ 10,954.33
	9/18/2024	\$ (191.56)	10.50%	\$ 56.72	\$ 10,762.77	\$ 10,819.49
	9/30/2024		10.50%	\$ 37.35	\$ 10,819.49	\$ 10,856.84
2059434	7/31/2024	\$ 62,849.85				\$ 62,849.85
	8/31/2024		10.50%	\$ 560.48	\$ 62,849.85	\$ 63,410.33
	9/18/2024	\$ (1,108.86)	10.50%	\$ 328.34	\$ 62,301.48	\$ 62,629.82
	9/30/2024		10.50%	\$ 216.20	\$ 62,629.82	\$ 62,846.02
2059435	7/31/2024	\$ 3,254.00				\$ 3,254.00
	8/31/2024		10.50%	\$ 29.02	\$ 3,254.00	\$ 3,283.02
	9/18/2024	\$ (57.41)	10.50%	\$ 17.00	\$ 3,225.61	\$ 3,242.61
	9/30/2024		10.50%	\$ 11.19	\$ 3,242.61	\$ 3,253.80
2059872	8/31/2024	\$ 11,546.50				\$ 11,546.50
	9/30/2024		10.50%	\$ 99.65	\$ 11,546.50	\$ 11,646.15
2059873	8/31/2024	\$ 42,064.50				\$ 42,064.50
	9/30/2024		10.50%	\$ 363.02	\$ 42,064.50	\$ 42,427.52

West Yost Associates

2020 Research Park Drive, Suite 100
 Davis, CA 95618

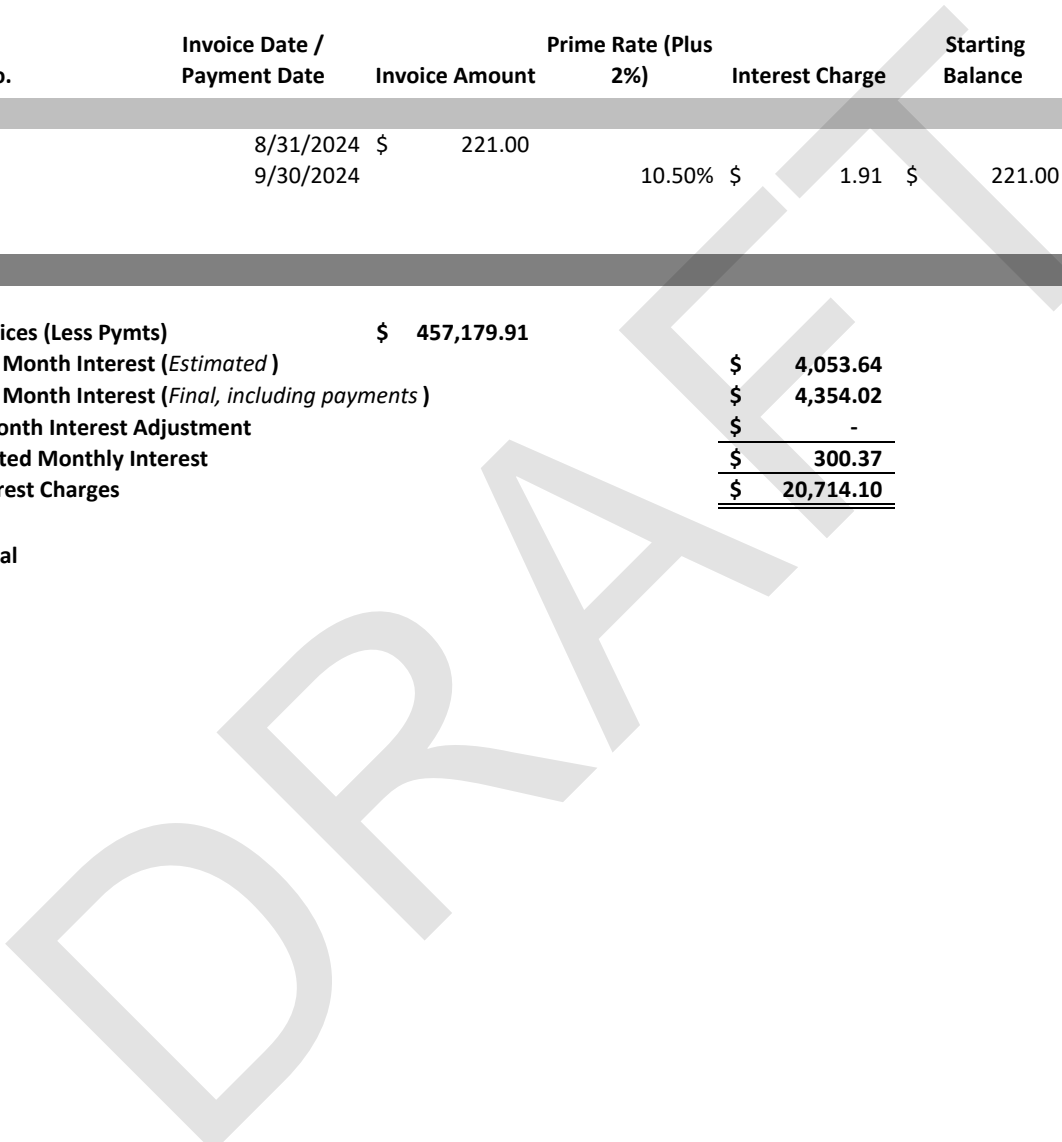
To: Borrego Springs Watermaster
 c/o West Yost Associates
 23692 Birtcher Drive
 Lake Forest, CA 92630

Interest Schedule: 9/30/2024

Invoice No.	Invoice Date / Payment Date	Invoice Amount	Prime Rate (Plus 2%)	Interest Charge	Starting Balance	Ending Balance
2059874	8/31/2024	\$ 221.00				\$ 221.00
	9/30/2024		10.50%	\$ 1.91	\$ 221.00	\$ 222.91

Total Invoices (Less Pymts)	\$ 457,179.91					
Current Month Interest (Estimated)				\$ 4,053.64		
Current Month Interest (Final, including payments)				\$ 4,354.02		
Prior Month Interest Adjustment				\$ -		
Adjusted Monthly Interest				\$ 300.37		
Total Interest Charges				\$ 20,714.10		

Grand Total **\$ 477,893.97**



2020 L St, Suite 210
 Sacramento, CA 95811

To: Borrego Springs Watermaster
 c/o West Yost Associates
 23692 Birtcher Drive
 Lake Forest, CA 92630

Interest Schedule: 9/30/2024

Invoice No.	Invoice Date / Payment Date	Invoice Amount	Prime Rate (Plus 2%)	Interest Charge	Starting Balance	Ending Balance
6009	4/30/2024	\$ 14,681.24				\$ 14,681.24
	5/31/2024		10.50%	\$ 130.92	\$ 14,681.24	\$ 14,812.16
	6/30/2024		10.50%	\$ 127.83	\$ 14,812.16	\$ 14,940.00
	7/8/2024	\$ (127.83)	10.50%	\$ 34.38	\$ 14,812.16	\$ 14,846.55
	7/31/2024		10.50%	\$ 98.23	\$ 14,846.55	\$ 14,944.78
	7/31/2024	\$ (132.61)	10.50%	\$ -	\$ 14,812.16	\$ 14,812.16
	8/28/2024	\$ (1,115.76)	10.50%	\$ 119.31	\$ 13,696.40	\$ 13,815.71
	8/31/2024	\$ -	10.50%	\$ 11.92	\$ 13,815.71	\$ 13,827.64
	9/30/2024	\$ (13,946.97)	10.50%	\$ 119.33	\$ (119.33)	\$ 0.00
6079	5/31/2024	\$ 13,530.85				\$ 13,530.85
	6/30/2024		10.50%	\$ 116.77	\$ 13,530.85	\$ 13,647.62
	7/8/2024	\$ (116.77)	10.50%	\$ 31.41	\$ 13,530.85	\$ 13,562.26
	7/31/2024		10.50%	\$ 89.73	\$ 13,562.26	\$ 13,651.99
	7/31/2024	\$ (237.92)	10.50%	\$ -	\$ 13,414.08	\$ 13,414.08
	8/28/2024	\$ (119.72)	10.50%	\$ 108.05	\$ 13,294.36	\$ 13,402.41
	8/31/2024	\$ -	10.50%	\$ 11.57	\$ 13,402.41	\$ 13,413.97
	9/30/2024	\$ (13,529.74)	10.50%	\$ 115.76	\$ (115.77)	\$ (0.00)
6123	6/30/2024	\$ 29,470.01				\$ 29,470.01
	7/31/2024		10.50%	\$ 262.81	\$ 29,470.01	\$ 29,732.82
	8/28/2024	\$ (559.72)	10.50%	\$ 239.49	\$ 29,173.10	\$ 29,412.59
	8/31/2024	\$ -	10.50%	\$ 25.38	\$ 29,412.59	\$ 29,437.97
	9/30/2024	\$ (13,876.02)	10.50%	\$ 254.05	\$ 15,561.95	\$ 15,816.01

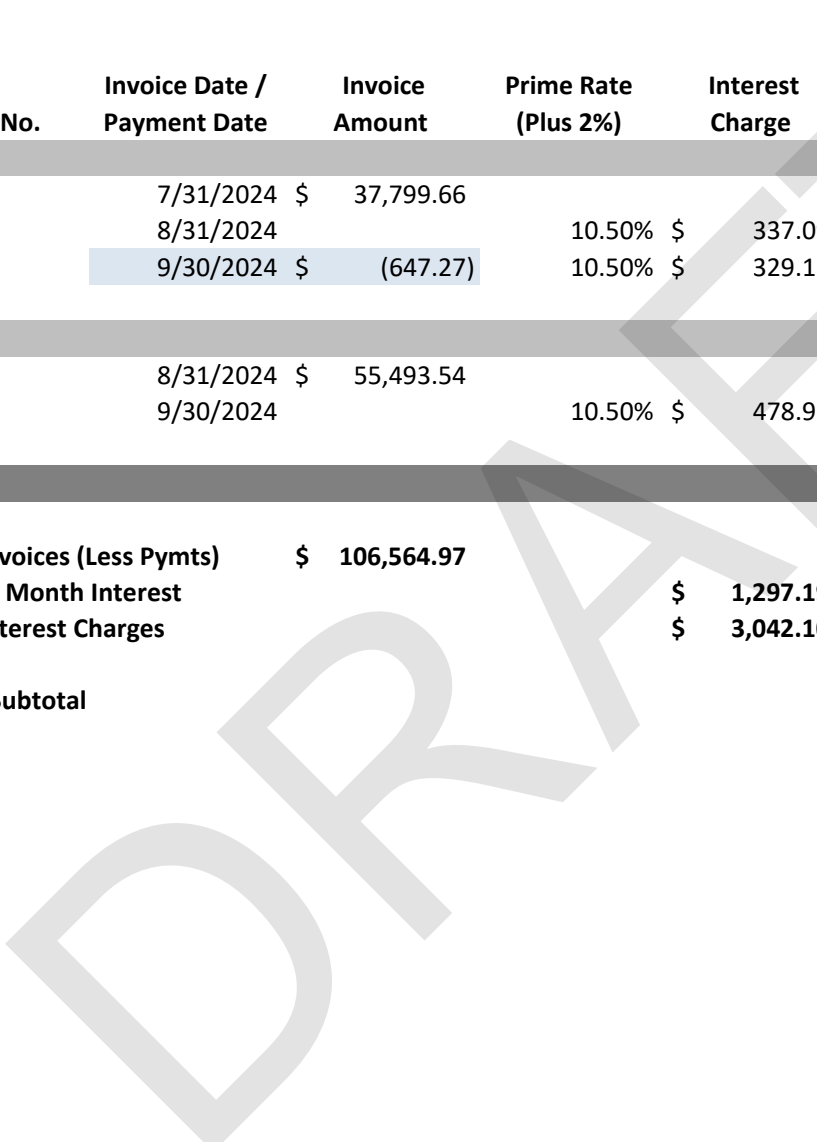
2020 L St, Suite 210
 Sacramento, CA 95811

To: Borrego Springs Watermaster
 c/o West Yost Associates
 23692 Birtcher Drive
 Lake Forest, CA 92630

Interest Schedule: 9/30/2024

Invoice No.	Invoice Date / Payment Date	Invoice Amount	Prime Rate (Plus 2%)	Interest Charge	Starting Balance	Ending Balance
6189	7/31/2024	\$ 37,799.66				\$ 37,799.66
	8/31/2024		10.50%	\$ 337.09	\$ 37,799.66	\$ 38,136.75
	9/30/2024	\$ (647.27)	10.50%	\$ 329.13	\$ 37,489.48	\$ 37,818.61
6244	8/31/2024	\$ 55,493.54				\$ 55,493.54
	9/30/2024		10.50%	\$ 478.92	\$ 55,493.54	\$ 55,972.46

Total Invoices (Less Pymts)	\$ 106,564.97					
Current Month Interest				\$ 1,297.19		
Total Interest Charges				\$ 3,042.10		
Grand Subtotal						\$ 109,607.06





T 213.626.8484
 F 213.626.0078
 Fed. I.D. No. 95-3292015

350 South Grand Avenue
 37th Floor
 Los Angeles, CA 90071

CONFIDENTIAL

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BORREGO SPRINGS WATERMASTER
 C/O SAMANTHA ADAMS, EXECUTIVE DIRECTOR
 WEST YOST
 23692 BIRTCHEER DRIVE
 LAKE FOREST, CA 92630

Invoice Date: August 12, 2024
 Invoice Number: 249065
 Matter Number: 13056-0001

Re: 13056-0001 GENERAL LEGAL SERVICES

For professional services rendered through July 31, 2024

[Approved October 7, 2024](#)

Time Detail

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>
07/08/24	JLM	REVIEW BOARD MEETING AGENDA	0.20
07/09/24	JLM	REVIEW BOARD MEETING AGENDA MATERIALS	0.50
07/11/24	JLM	ATTEND BOARD MEETING	2.00
07/16/24	SLF	E-MAIL FROM MR. MALONE REGARDING ENVIRONMENTAL WORKING GROUP AGENDA	0.20
07/17/24	JLM	E-MAIL ON SCHEDULE FOR STATUS CONFERENCE FILINGS	0.20
07/17/24	JCM	REVIEW HEARINGS AND DEADLINES FOR FILING JOINT STATUS CONFERENCE STATEMENT; DRAFT E-MAIL TO MR. MARKMAN REGARDING DRAFTING AND CIRCULATING JOINT STATUS CONFERENCE STATEMENT	0.30
07/24/24	JLM	E-MAIL ON NEW PRODUCER INTERVENTION IN ADJUDICATION	0.20
07/25/24	JLM	TELEPHONE CALL FROM MR. FETZER ON INTERVENTION	0.30
07/30/24	JLM	E-MAIL ON FETZER INTERVENTION; DRAFT STATUS CONFERENCE STATEMENT	1.20
07/30/24	JCM	E-MAIL WITH MR. MARKMAN REGARDING JOINT STATUS CONFERENCE STATEMENT	0.10
07/31/24	JLM	TELEPHONE CALL ON STATUS CONFERENCE STATEMENT	0.20

IV.C.i

Client: BORREGO SPRINGS WATERMASTER

Invoice Date:

August 12, 2024

Matter: GENERAL LEGAL SERVICES

Invoice Number:

249065

Matter Number:

13056-0001

CONFIDENTIAL

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<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>
07/31/24	JCM	REVIEW AND REVISE JOINT STATUS CONFERENCE STATEMENT; CONFERENCE WITH MR. MARKMAN REGARDING SAME	0.70
Total			6.10

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
JACOB C. METZ	1.10	275.00	302.50
JAMES L. MARKMAN	4.80	400.00	1,920.00
STEVEN L. FLOWER	0.20	350.00	70.00
Total	6.10		\$2,292.50

IV.C.i

Client: BORREGO SPRINGS WATERMASTER
Matter: GENERAL LEGAL SERVICES

Invoice Date:
Invoice Number:
Matter Number:

August 12, 2024
249065
13056-0001

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Current Legal Fees.....	\$2,292.50
Current Client Costs Advanced.....	\$0.00
Total Current Fees and Costs	\$2,292.50



T 213.626.8484
 F 213.626.0078
 Fed. I.D. No. 95-3292015

350 South Grand Avenue
 37th Floor
 Los Angeles, CA 90071

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BORREGO SPRINGS WATERMASTER
 C/O SAMANTHA ADAMS, EXECUTIVE DIRECTOR
 WEST YOST
 23692 BIRTCHER DRIVE
 LAKE FOREST, CA 92630

Invoice Date: August 12, 2024
 Invoice Number: 249065
 Matter Number: 13056-0001

Re: 13056-0001 GENERAL LEGAL SERVICES

For professional services rendered through July 31, 2024

Fees	2,292.50
Costs	0.00
Less Credit Applied	(700.00)
Total Amount Due	\$1,592.50

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON
350 South Grand Avenue, 37th Floor
Los Angeles, CA 90071



Remit Payment To:
 PO Box 2158
 Davis, CA 95617

July 31, 2024

Invoice Number: 2059433

Accounts Payable	Client Project:	Work Order No. 6
Borrego Springs Watermaster	WY Project No:	940-80-23-06
c/o West Yost Associates	Contract Amount:	211,584.00
23692 Birtcher Drive	Job Name:	WY 2024 Admin and Technical Services
Lake Forest, CA 92630		

Professional Services from July 1, 2024 to July 31, 2024

[Approved October 7, 2024](#)

Previously Billed :	142,854.05
Total This Period :	10,857.50
Total Amount Billed to Date including This Invoice :	153,711.55
Amount Remaining in Contract :	57,872.45

Professional Personnel

	Hours	Rate	Amount	
Eng/Scientist/Geologist Manager I				
Adams, Samantha	7.50	329.00	2,467.50	
Principal Eng/Scientist/Geologist II				
Malone, Andy	6.00	316.00	1,896.00	
Associate Eng/Scientist/Geologist I				
Salberg, Lauren	20.75	221.00	4,585.75	
Engineer/Scientist/Geologist I				
Kelty, Clay	1.00	178.00	178.00	
Administrative IV				
Ehresman, Leah	1.75	157.00	274.75	
Administrative III				
Mendoza-Tellez, Maria	10.25	142.00	1,455.50	
Totals	47.25		10,857.50	
Total Labor				10,857.50
				Total this Invoice \$10,857.50

Description of Services:

See attached description of services

Project	940-80-23-06	WY 2024 Admin and Technical Services	Invoice	2059433
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Outstanding Invoices

Number	Date	Balance
2057638	1/31/2024	11,790.60
2057696	2/29/2024	12,823.50
2057887	3/31/2024	13,622.25
2058293	4/30/2024	15,946.34
2058657	5/31/2024	23,170.01
2059257	6/30/2024	11,982.96
Total		89,335.66

Please direct questions to:

Project Manager Samantha Adams
Principal Greg Chung

gkc



Description of Services Rendered
 Project 940-80-23-06
 Watermaster Administrative and Technical Services – Portion of Services not
 Reimbursable by DWR Prop 68 Grant
Invoice Period: July 1, 2024 to July 31, 2024

The services billed in this invoice are those Watermaster administrative and technical services that are not reimbursable through the DWR Prop 68 grant.

TASK 1 – MEETINGS AND COURT HEARINGS

The work performed for this task includes preparing for and attending Watermaster Board Meetings and Court Hearings. The work performed in this reporting period included:

BOARD MEETINGS

- Corresponded with Watermaster Board officers and legal counsel throughout the month to coordinate meeting agenda items and other Watermaster activities.
- July 2024 Regular Board Meeting:
 - Prepared meeting minutes from June 2024 Board meeting.
 - Prepared, reviewed, and formatted agenda package content. This work included:
 - Organized, compiled, and formatted the public correspondence and consent calendar items.
 - Performed work, including coordination and/or preparation of staff memos or other materials to support the following agenda items:
 - Spring 2024 Semi-Annual Monitoring Report
 - Budget status report as of June 30, 2024
 - Status update on the Redetermination of the Sustainable Yield
 - August Regular Meeting Agenda
 - Compiled the final agenda package and distributed via the stakeholder distribution list and Watermaster website.
 - Prepared PowerPoint Presentation to support the Board meeting discussion.
 - Responded to questions from Board members via email and phone calls regarding the Board package items.
 - Attended the virtual Board meeting on July 11, 2024. The meeting was attended by Samantha Adams, Andy Malone, and Lauren Salberg.
- August 2024 Board Meeting Preparation:
 - Prepared punch list of action items for the Board meeting. Created meeting link and coordinated assignments for preparing the package.

Description of Services

940-80-23-06

Page 2

COURT HEARINGS

- No work performed during the reporting period.

TASK 2 – WATERMASTER ADMINISTRATION

The Executive Director, with support from staff, will organize, oversee, and/or perform the administrative and management aspects of running the Watermaster and administering the Judgment, Rules and Regulations, and GMP. The work performed in this reporting period included:

PREPARE THE WATERMASTER ANNUAL BUDGET

- No work performed during the reporting period.

INSURANCE, ACCOUNTING, AND FINANCIAL SERVICES

- Prepared June 2024 Financial Report to the Board.
- Processed accounts receivable into QuickBooks.
- Processed accounts payable into QuickBooks.
- Drove to US Bank to deposit checks.
- Cut checks for accounts payable and mailed for signature.
- Communicated with vendors on reporting estimates of billings for inclusion in July monthly financials.
- Prepared July 2024 Interest Statements for West Yost and vendors.
- Submitted W9 form to a Party to support payment of the 2nd Installment of the WY 2024 Pumping Assessments

RESPOND TO AND TRACK PUBLIC INFORMATION REQUESTS

- No work performed during the reporting period.

AS-NEEDED SUPPORT TO THE BPA PARTIES

- Provided general as-requested support to BPA parties throughout the month by performing outreach, responding to emails, and taking phone calls on the following topics:
 - Past due Pumping assessments
- Prepared and submitted deliverable of groundwater-level and groundwater-quality monitoring results from wells of BPA party cooperating in the monitoring program.

AS-NEEDED ADMINISTRATION OF THE TERMS OF THE JUDGMENT, RULES & REGULATIONS, AND GROUNDWATER MANAGEMENT PLAN

- Posted signed meeting minutes from the December 2023 through June 2024 Watermaster Board meetings to the Watermaster website.
- Corresponded with a property owner intervening into the Judgment following purchase of BPA parcel.
- Updated Exhibit 4 to formally reflect change of ownership of BPA from Doljanin to T2 Palms and posted to the Watermaster's website.

Description of Services

940-80-23-06

Page 3

GENERAL ADMINISTRATION AND PROJECT MANAGERMENTS TASKS

- Performed monthly project management tasks including budget, schedule, and scope of work progress evaluations.

TASK 3 – TECHNICAL SERVICES

The objective of this task is for the Technical Consulting team to perform the technical services required by the Judgment, Rules and Regulations, and GMP for WY 2024 that are not reimbursable by the DWR Prop 68 Grant. The work performed in this reporting period included:

NON-REIMBURSABLE COSTS FOR GROUNDWATER MONITORING PROGRAM.

- There are no non-grant reimbursable costs in this reporting period.

NON-REIMBURSABLE COSTS FOR ADDRESSING ABANDONED WELLS

- There are no non-grant reimbursable costs in this reporting period.

AS-NEEDED TECHNICAL SUPPORT FOR IMPLEMENTATION OF THE JUDGMENT, RULES AND REGULATIONS, AND GROUNDWATER MANAGEMENT PLAN

- No work performed during the reporting period.

ADDRESS AD HOC REQUESTS OF TAC FROM THE BOARD

- No work performed during the reporting period.

TASK 4 – ENVIRONMENTAL WORKING GROUP

The objective of this task is to support the activities of the EWG in WY 2024 that are not part of the DWR Prop 68 Grant.

EWG MEETINGS.

- No work performed during the reporting period.

TASK 5 - STAFF SERVICES BILLED TO WATERMASTER RELATED TO MANUAL-READ METERS

The objective of this task is to coordinate the monitoring and collection of meter data from the parties with manual-read meters. This work is reimbursed by only those Parties with manual-read meters. The work performed in this reporting period included:

- Followed-up with parties with manual read meters who had not yet sent June self-reporting of meter reads.
- Sent email notice to parties with manual read meters to send July self-reporting of meter reads.

West Yost Budget Status Report for Technical and Administrative Services that are not Grant Reimbursable - WY 2024
As of July Billing Period (Month 10 of 12)

Task	Approved Budget	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Total Spent	Remaining Budget ¹	Estimated Cost to Complete	Total Cost at Completion	Remaining Budget at Completion	Notes
	Totals	\$211,584	\$16,390.75	\$18,794.74	\$12,374.50	\$17,749.00	\$12,823.50	\$13,622.25	\$15,946.34	\$23,170.01	\$11,982.96	\$10,857.50	\$153,711.55	\$57,872.45	\$26,506	\$180,217	
Task 1 - Meetings and Court Hearings	\$105,136	\$8,357.25	\$9,849.14	\$7,355.50	\$8,501.25	\$7,338.25	\$9,029.25	\$8,863.50	\$9,743.50	\$5,252.71	\$7,266.00	\$81,556.35	\$23,579.65	\$16,595	\$98,152	\$6,984	
Board Meetings	\$101,120	\$8,357.25	\$9,849.14	\$7,196.00	\$8,501.25	\$7,338.25	\$8,891.75	\$8,863.50	\$9,743.50	\$5,252.71	\$7,266.00	\$81,259.35	\$19,860.65	\$16,013	\$97,273	\$3,847	
Court Hearings	\$4,016	\$0.00	\$0.00	\$159.50	\$0.00	\$0.00	\$137.50	\$0.00	\$0.00	\$0.00	\$0.00	\$297.00	\$3,719.00	\$582	\$879	\$3,137	
Task 2 - Watermaster Administration and Management	\$65,548	\$6,712.50	\$5,342.75	\$4,889.25	\$6,862.25	\$4,186.75	\$4,404.25	\$4,877.75	\$12,291.25	\$6,520.00	\$3,413.50	\$59,500.25	\$6,047.75	\$8,186	\$67,686	(\$2,138)	
Prepare Watermaster Budget for WY 2025	\$11,716	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,289.00	\$6,577.25	\$2,529.00	\$0.00	\$10,395.25	\$1,320.75	\$0	\$10,395	\$1,321	This task is complete.
Insurance, Accounting, and Financials Services	\$19,244	\$1,873.50	\$1,973.50	\$2,274.00	\$5,099.25	\$2,313.25	\$1,588.25	\$1,797.50	\$2,924.25	\$1,395.75	\$1,588.25	\$22,827.50	(\$3,583.50)	\$2,955	\$25,783	(\$6,539)	Coordination of audit took more time than budgeted; this was the auditor's first time performing the audit and costs are expected to be less next year.
Track/Respond to Public Communications and Requests	\$2,112	\$0.00	\$0.00	\$0.00	\$0.00	\$357.25	\$329.00	\$0.00	\$405.50	\$0.00	\$0.00	\$1,091.75	\$1,020.25	\$176	\$1,268	\$844	
As-needed support to the BPA Parties	\$10,584	\$797.50	\$310.25	\$993.00	\$440.75	\$634.75	\$330.25	\$0.00	\$1,006.75	\$1,405.75	\$513.00	\$6,432.00	\$4,152.00	\$1,182	\$7,614	\$2,970	
As-requested admin. of the Judgment, Rules & Regs, and GMP	\$10,732	\$3,084.50	\$2,090.50	\$599.75	\$411.25	\$55.25	\$1,101.25	\$853.25	\$494.75	\$0.00	\$248.00	\$8,938.50	\$1,793.50	\$2,034	\$10,972	(\$240)	
General administration and project managements tasks	\$11,160	\$957.00	\$968.50	\$1,022.50	\$911.00	\$826.25	\$1,055.50	\$938.00	\$882.75	\$1,189.50	\$1,064.25	\$9,815.25	\$1,344.75	\$1,840	\$11,655	(\$495)	
Task 3 - Technical Services	\$31,888	\$396.75	\$3,404.10	\$43.25	\$2,296.50	\$987.00	\$55.25	\$2,160.59	\$1,090.76	\$165.75	\$0.00	\$10,599.95	\$21,288.05	\$1,303	\$11,903	\$19,985	
Non Reimbursable for C7 Cat (d) Task 7/8: GW Level and QualMon	\$5,400	\$86.50	\$2,379.40	\$43.25	\$0.00	\$0.00	\$0.00	\$2,160.59	\$1,090.76	\$0.00	\$0.00	\$5,760.50	(\$360.50)	\$0	\$5,761	(\$361)	This task is complete.
As-needed support for implementation of the Judgment, Rules & Regs, and GMP	\$15,640	\$310.25	\$956.25	\$0.00	\$2,296.50	\$987.00	\$55.25	\$0.00	\$0.00	\$165.75	\$0.00	\$4,771.00	\$10,869.00	\$1,303	\$6,074	\$9,566	
Non Reimbursable for C7 Cat (c) Task 5: Address Abandoned Wells	\$1,000	\$0.00	\$68.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68.45	\$931.55	\$0	\$68	\$932	
Address Ad Hoc Requests from the Board	\$9,848	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,848.00	\$0	\$0	\$9,848	
Task 4 - Environmental Working Group	\$6,096	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,096.00	\$0	\$0	\$6,096	
EWG Meetings	\$6,096	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,096.00	\$0	\$0	\$6,096	
Task 5 - Staff Services Billed to Watermaster to be Reimbursed by Parties with Manual-Read Meters	\$2,916	\$924.25	\$198.75	\$86.50	\$89.00	\$311.50	\$133.50	\$44.50	\$44.50	\$44.50	\$178.00	\$2,055.00	\$861.00	\$421	\$2,476	\$440	
Coordinate Manual-Read Metering with BWD/Parties	\$2,916	\$924.25	\$198.75	\$86.50	\$89.00	\$311.50	\$133.50	\$44.50	\$44.50	\$44.50	\$178.00	\$2,055.00	\$861.00	\$421	\$2,476	\$440	



Remit Payment To:
 PO Box 2158
 Davis, CA 95617

July 31, 2024

Invoice Number: 2059434

Accounts Payable	Client Project:	Work Order No. 6
Borrego Springs Watermaster	WY Project No:	940-80-23-07
c/o West Yost Associates	Contract Amount:	893,098.00
23692 Birtcher Drive	Job Name:	WY 2024 Component 7: Monitoring Reporting, and GMP Update
Lake Forest, CA 92630		

Professional Services from July 1, 2024 to July 31, 2024

Approved October 7, 2024

Previously Billed :	485,115.42
Total This Period :	62,849.85
Total Amount Billed to Date including This Invoice :	547,965.27
Amount Remaining in Contract :	345,132.73

Professional Personnel

	Hours	Rate	Amount
Eng/Scientist/Geologist Manager I			
Adams, Samantha	14.25	329.00	4,688.25
Principal Eng/Scientist/Geologist II			
Chiang, Eric	33.50	316.00	10,586.00
Malone, Andy	22.00	316.00	6,952.00
Associate Eng/Scientist/Geologist I			
Salberg, Lauren	136.50	221.00	30,166.50
Engineer/Scientist/Geologist I			
Kelty, Clay	41.50	178.00	7,387.00
Martinez, Charles	8.75	178.00	1,557.50
Engineering Aide			
Cui, Wenyi	10.25	104.00	1,066.00
Senior Tech Specialist I			
Lasick, Sheri	.25	287.00	71.75
Technical Specialist I			
Jones, Katie	2.00	183.00	366.00
Totals	269.00		62,841.00
Total Labor			62,841.00

Reimbursable Expenses

Shipping/Postage	8.85
Total Reimbursables	8.85

Total this Invoice \$62,849.85

Project	940-80-23-07	Comp 7 Monitoring Reporting & GMP Update	Invoice	2059434
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Description of Services:

See attached description of services

Outstanding Invoices

Number	Date	Balance
2057639	1/31/2024	60,274.75
2057697	2/29/2024	34,663.75
2057889	3/31/2024	33,872.75
2058295	4/30/2024	51,783.14
2058658	5/31/2024	65,688.00
2059258	6/30/2024	51,785.75
Total		298,068.14

Please direct questions to:

Project Manager	Samantha Adams
Principal	Greg Chung

gxc

**Grant Component No. 7: Monitoring, Reporting, and Groundwater Management Planning
West Yost - July 2024 Invoiced by Category and Task**

Category and Task	Jul-24
	<i>Total Invoice</i>
Category (a) Component Administration	\$4,348.00
Component Administration	\$4,348.00
Category (b) Planning, Design, Environmental	\$2,031.10
Task 1 & 2: Documentation, Design Plans and Specifications	\$2,031.10
Category (c) Construction, Implementation	\$0.00
Task 5: Identify and Address Improperly Abandoned Wells	\$0.00
Category (d) Monitoring, Assessment	\$52,851.00
Task 6: Groundwater Pumping Monitoring - Annual Meter Verification	\$0.00
Task 6: Groundwater Pumping Monitoring - Monthly Meter Reading	\$2,624.00
Task 7 & 8 Groundwater Level and Quality Monitoring Program - Semi Annual Monitoring Events	\$3,525.00
Task 9 Maintain and Enhance Data Management System	\$1,055.75
Task 10 Annual Water Rights Accounting (Pumping Report)	\$0.00
Task 10 Annual Report to the Court and DWR	\$0.00
Task 11 Redetermination of the Sustainable Yield by 2025	\$40,724.25
Task 12 Prepare the 2025 GMP Update	\$4,922.00
Category (e) Stakeholder Outreach	\$3,619.75
Task 13 Outreach - Technical Advisory Committee Working Meetings	\$3,619.75
Task 13 Outreach - Stakeholder Open House	\$0.00
Task 13 Outreach - Maintain Website and Grant Communications	\$0.00



Description of Services Rendered
Project 940-80-23-07
Grant Component No. 7: Monitoring, Reporting, and
Groundwater Management Planning
Water Year 2024 - Invoice Period: July 1, 2024 to July 31, 2024

The services billed in this invoice are for work performed on the tasks included in Grant Component No. 7: Monitoring, Reporting, and Groundwater Management Planning.

CATEGORY (A) COMPONENT ADMINISTRATION. The work performed for this task includes monthly project management of the tasks included in Component 7 and preparation of quarterly grant progress reports for submittal to the Borrego Water District (BWD). The work performed during the invoice period includes:

- Performed monthly project management to review scope, schedule, and budget progress for WY 2024 tasks as of the end of June 2024.
- Updated budget status table.
- Began developing quarterly grant status report and reimbursement request for the April 1 to June 30, 2024 reporting period.
- Prepared redline version of SGM grant and narrative on proposed changes to project budget for submission to DWR.
- Reviewed SGM grant closure and Completion Report requirements.
- Corresponded with BWD staff on grant logistics, including meetings to review and discuss questions on grant requirements, discuss grant budget amendment, and respond to DWR questions.

CATEGORY (B) PLANNING, DESIGN, ENVIRONMENTAL. The work performed for this task includes the planning, design, and environmental review portion of the Component 7 tasks. Component 7 includes one design task – conversion of abandoned wells. The work performed during the invoice period includes:

- Communicated with contractor, Well Tec, to discuss schedule, budget, and deliverables for preparing well conversion workplans.
- Identified owners of private abandoned wells by reviewing APNs and requesting information from BWD.
- Performed outreach to well owners to request permission to perform well conversions by preparing and mailing well-specific outreach materials, calling well owners, and following up with well owners to discuss their questions. Expenses this month also include postage for mailing outreach packages to well owners.

Description of Services
940-80-23-07 (WY 2024)
Page 2

CATEGORY (C) CONSTRUCTION, IMPLEMENTATION. The work performed for this task includes the construction and implementation portion of the Component 7 tasks. Component 7 includes one construction and implementation task – conversion of abandoned wells. The work performed during the invoice period includes:

- No work performed in this reporting period.

CATEGORY (D) MONITORING, ASSESSMENT. The work performed for this task includes the monitoring and reporting portion of the Component 7 tasks. The work performed in this reporting period included:

GROUNDWATER PUMPING MONITORING - ANNUAL METER VERIFICATION

- No work performed in this reporting period.

GROUNDWATER PUMPING MONITORING - MONTHLY COLLECTION AND PROCESSING OF METER READ DATA

NOTE: THIS TASK DOES NOT INCLUDE WORK TO COORDINATE OR PERFORM METER READING SERVICES AT MANUAL-READ METERS – THAT WORK IS PAID FOR BY THE PUMPERS WITH MANUAL-READ METERS.

- Cataloged and processed June 2024 monthly meter reads.
- Calculated June 2024 pumping by well.
- Performed QA/QC of June 2024 pumping data.
- Began cataloging and processing July 2024 monthly meter reads.

GROUNDWATER LEVEL AND QUALITY MONITORING PROGRAM - SEMIANNUAL MONITORING EVENTS

- Prepared draft final Spring 2024 Semi-Annual Monitoring Report.
- Prepared final Spring 2024 Semi-Annual Monitoring Report based on Board comments and published final, revised report to the Watermaster website.

COOPERATOR DATA COLLECTION, DATA MANAGEMENT, AND REPORTING DATA TO DWR PORTALS

- Uploaded no-measurement record for a Representative Monitoring Well (Airport 2) in the monitoring program to SGMA's Monitoring Network Module (MNM).
- Digitized and loaded well construction information for two wells to DMS.
- Reviewed SGM grant requirements for monitoring data submittals, prepared summary of requirements, and performed outreach to DWR to confirm requirements.

ANNUAL WATER RIGHTS ACCOUNTING (PUMPING REPORT)

- No work performed in this reporting period.

ANNUAL REPORT TO THE COURT AND DWR

- No work performed in this reporting period.

REDETERMINATION OF THE SUSTAINABLE YIELD OF THE BORREGO SPRINGS SUBBASIN

- Continued performing recalibration of the Borrego Valley Hydrologic Model (BVHM), under *Task 4 – Model Recalibration*, including:

IV.C.ii.b

Description of Services
940-80-23-07 (WY 2024)
Page 3

- Performed literature review and reviewed pump test results, and used information to prepare a summary of acceptable aquifer parameter ranges to use in model recalibration.
- Updated ranges of parameter values assigned Pilot Points and generated kriged surfaces of aquifer properties to calibrate.
- Prepared figures displaying the initial parameter values used by the USGS in initial version of BVHM.
- Updated and ran script to generate hydrographs comparing model-simulated vs. measured groundwater elevations to include recalibration statistics.
- Configured PEST settings and prepared input files for PEST.
- Performed model recalibration with PEST and ran thousands of model simulations.
- Reviewed results of model recalibration simulations, including reviewing statistics, objective function, and observation target residuals.
- Began preparing Zonebudget input to calculate water budget for the Basin portion of the BVHM domain.
- Wrote script to calculate water budget for the Basin portion of the BVHM domain using Zonebudget output files.
- Continued preparation of figures and tables to present results of BVHM recalibration.
- Continued work on *Task 5 – Determine the Sustainable Yield*, including:
 - Prepared Excel spreadsheet template for projected pumping and Carryover and began producing Party-specific spreadsheets to provide to Parties when discussing future groundwater pumping plans.
 - Prepared script to produce figures displaying: (i) historical monthly metered pumping by Party, and (ii) average monthly metered groundwater pumping by Party. Prepared figures for each Party to support conversations on pumping projections.
 - Scheduled and began conducting meetings with Pumpers to discuss future groundwater pumping plans, which will be used to: (i) run future BVHM scenarios with a Rampdown of pumping to the *Preliminary Sustainable Yield* and (ii) evaluate the potential for Undesirable Results under the *Preliminary Sustainable Yield*.
 - Began extending model input files through the projection period.
 - Prepared precipitation and evapotranspiration matrices using DWR climate change factors for 2030 and 2070 for projection scenarios.
 - Prepared Monte Carlo climate scenarios for projection scenarios.
 - Reviewed model input files and prepared summary of how Rampdown scenarios were executed by Dudek (for establishing Initial Sustainable Yield).

Description of Services
940-80-23-07 (WY 2024)
Page 4

- Reviewed model files collected from Dudek from the 2020 GMP and began summarizing assumed future pumping rates by well .

PREPARE THE 2025 GROUNDWATER MANAGEMENT PLAN UPDATE

- Continued comparison of current basin conditions to Sustainable Management Criteria in the GMP, including preparation of figures and tables.
- Finalized analysis of land subsidence in the Basin since 2014, including preparation of a raster of subsidence, and a map of historical subsidence in the Basin.
- Discussed and answered questions about the Minimum Thresholds and Measurable Objectives in the Groundwater Management Plan (GMP).
- Worked on sections of the five-year assessment reported related to annual and cumulative change in storage over the first five-year implementation period of the GMP, including beginning to compute the most recent change in storage for spring 2023 to spring 2024, which involved:
 - Reviewed available water level data to confirm prior year's methodology and representative network can be used for the storage calculation, and made updates to network, where necessary.
 - Selected representative groundwater level elevation for spring 2024 for each well included the representative monitoring network.
 - Updated script used to prepare rasters and contours of groundwater elevation in spring 2023 and spring 2024.

CATEGORY (E) STAKEHOLDER OUTREACH. The work performed for this task includes stakeholder outreach activities to support the implementation and communication of the Component 7 tasks. The work performed in this reporting period included:

TECHNICAL ADVISORY COMMITTEE MEETINGS

- Conducted a Regular TAC working meeting on July 1, 2024. The meeting attendees were Andy Malone, Samantha Adams, and Lauren Salberg.
- Posted final PowerPoint Presentation and recording of the July 1, 2024 TAC meeting to the Watermaster website.
- Reviewed TAC comments received after July 1, 2024 TAC meeting, update meeting minutes, and post to Watermaster website.
- Identify dates to schedule the next Regular TAC meeting.

STAKEHOLDER OPEN HOUSE

- No work performed in this reporting period.

MAINTAIN WEBSITE AND GRANT COMMUNICATIONS

- No work performed in this reporting period.



EL TORO
24552 RAYMOND WAY
LAKE FOREST, CA 92630-9998
(800)275-8777

07/25/2024 01:35 PM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope Ranchita, CA 92066 Weight: 0 lb 1.60 oz Estimated Delivery Date Sat 07/27/2024	1		\$1.77
First-Class Mail® Large Envelope Borrego Springs, CA 92004 Weight: 0 lb 1.60 oz Estimated Delivery Date Sat 07/27/2024	1		\$1.77
First-Class Mail® Large Envelope North Palm Beach, FL 33408 Weight: 0 lb 1.70 oz Estimated Delivery Date Tue 07/30/2024	1		\$1.77
First-Class Mail® Large Envelope Bonsall, CA 92003 Weight: 0 lb 1.70 oz Estimated Delivery Date Sat 07/27/2024	1		\$1.77
First-Class Mail® Large Envelope Poway, CA 92064 Weight: 0 lb 1.70 oz Estimated Delivery Date Sat 07/27/2024	1		\$1.77

Grand Total: \$8.85

Credit Card Remit
Card Name: VISA
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Approval #: 030930
Transaction #: 419
AID: A0000000031010 Contactless
AL: VISA CREDIT

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Clerk: 06

West Yost Budget Status Report for Grant Component No. 7: Monitoring, Reporting, and Groundwater Management Planning - WY 2024
As of July Billing Period (Month 10 of 12)

Task	Approved Budget	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Total Spent	Remaining Budget	Estimated Cost to Complete	Total Cost at Completion	Remaining Budget at Completion	Notes
<i>Totals</i>	\$893,098	\$55,813.83	\$71,503.45	\$47,204.00	\$63,004.75	\$34,663.75	\$33,872.75	\$61,579.14	\$65,688.00	\$51,785.75	\$62,849.85	\$547,965.27	\$345,132.73	\$102,785	\$650,751	\$242,347	
Category (a) Component Administration - Category 7	\$44,604	\$1,648.75	\$3,058.25	\$3,629.50	\$3,953.50	\$4,968.50	\$1,599.75	\$5,746.25	\$5,549.75	\$2,257.25	\$4,348.00	\$36,759.50	\$7,844.50	\$4,936	\$41,696	\$2,908	
Component Administration	\$44,604	\$1,648.75	\$3,058.25	\$3,629.50	\$3,953.50	\$4,968.50	\$1,599.75	\$5,746.25	\$5,549.75	\$2,257.25	\$4,348.00	\$36,759.50	\$7,844.50	\$4,936	\$41,696	\$2,908	
Category (b) Planning, Design, Environmental	\$20,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,614.00	\$974.50	\$2,031.10	\$7,619.60	\$12,380.40	\$10,579	\$18,199	\$1,801	
Planning, Design, Environmental	\$20,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,614.00	\$974.50	\$2,031.10	\$7,619.60	\$12,380.40	\$10,579	\$18,199	\$1,801	
Category (c) Construction, Implementation	\$154,551	\$1,544.75	\$5,359.80	\$1,998.00	\$1,591.00	\$2,443.75	\$2,795.50	\$233.25	\$0.00	\$0.00	\$0.00	\$15,966.05	\$138,584.95	\$1,500	\$17,466	\$137,085	
Address Abandoned Wells	\$154,551	\$1,544.75	\$5,359.80	\$1,998.00	\$1,591.00	\$2,443.75	\$2,795.50	\$233.25	\$0.00	\$0.00	\$0.00	\$15,966.05	\$138,584.95	\$1,500	\$17,466	\$137,085	
Category (d) Monitoring, Assessment	\$608,947	\$41,473.33	\$55,687.15	\$35,539.00	\$55,312.25	\$26,027.25	\$26,327.25	\$51,646.64	\$49,282.50	\$43,007.25	\$52,851.00	\$437,153.62	\$171,793.38	\$73,597	\$510,751	\$98,196	
Groundwater Pumping Monitoring - Annual Meter Verification	\$6,346	\$0.00	\$0.00	\$360.50	\$357.25	\$2,117.75	\$439.50	\$385.50	\$579.50	\$110.50	\$0.00	\$4,350.50	\$1,995.50	\$1,000	\$5,351	\$996	task is complete - no more work to be performed this WY
Groundwater Pumping Monitoring - Monthly Meter Reading	\$24,042	\$2,219.00	\$1,663.25	\$1,498.50	\$1,700.25	\$1,543.75	\$2,331.25	\$2,750.00	\$5,969.75	\$853.25	\$2,624.00	\$23,153.00	\$889.00	\$2,529	\$25,682	(\$1,640)	trending above budget - additional time required to troubleshoot telemetry issues compared to prior years
Groundwater Level and Quality Monitoring Program - Semi Annual Monitoring Events	\$105,751	\$11,869.58	\$27,325.15	\$4,260.00	\$10,013.50	\$3,105.75	\$2,631.75	\$31,096.89	\$6,970.75	\$2,875.50	\$3,525.00	\$103,673.87	\$2,077.13	\$2,077	\$105,751	\$0	
Data Management and Reporting Data to DWR Portals	\$19,890	\$1,470.50	\$1,534.75	\$3,684.75	\$1,287.50	\$323.75	\$1,320.00	\$1,602.00	\$2,332.50	\$221.00	\$1,055.75	\$14,832.50	\$5,057.50	\$5,058	\$19,890	\$0	
Annual Water Rights Accounting (Pumping Report)	\$11,000	\$9,154.50	\$2,278.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,433.25	(\$433.25)	\$0	\$11,433	(\$433)	task is complete - no more work to be performed this WY
Annual Report to the Court and DWR	\$39,936	\$5,286.00	\$1,696.25	\$10,117.25	\$18,696.00	\$3,018.25	\$2,032.25	\$0.00	\$0.00	\$0.00	\$0.00	\$40,846.00	(\$910.00)	\$0	\$40,846	(\$910)	task is complete - no more work to be performed this WY
Redetermination of the Sustainable Yield of the Borrego Springs Subbasin	\$271,328	\$9,129.25	\$18,748.50	\$8,854.50	\$12,000.75	\$13,584.50	\$17,572.50	\$15,438.75	\$27,788.25	\$36,524.50	\$40,724.25	\$200,365.75	\$70,962.25	\$51,759	\$252,124	\$19,204	
2025 GMP Update	\$130,654	\$2,344.50	\$2,440.50	\$6,763.50	\$11,257.00	\$2,333.50	\$0.00	\$373.50	\$5,641.75	\$2,422.50	\$4,922.00	\$38,498.75	\$92,155.25	\$11,175	\$49,674	\$80,980	
Category (e) Stakeholder Outreach	\$64,996	\$11,147.00	\$7,398.25	\$6,037.50	\$2,148.00	\$1,224.25	\$3,150.25	\$3,953.00	\$6,241.75	\$5,546.75	\$3,619.75	\$50,466.50	\$14,529.50	\$12,173	\$62,639	\$2,357	
Outreach - Board Meetings on Grant Implementation	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	
Outreach - Technical Advisory Committee Working Meetings	\$45,326	\$4,817.50	\$4,823.25	\$6,037.50	\$2,148.00	\$1,224.25	\$3,150.25	\$1,590.50	\$2,195.50	\$5,546.75	\$3,619.75	\$35,153.25	\$10,172.75	\$10,173	\$45,326	\$0	
Outreach - Stakeholder Open House	\$12,590	\$6,329.50	\$2,575.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,362.50	\$4,046.25	\$0.00	\$0.00	\$15,313.25	(\$2,723.25)	\$0	\$15,313	(\$2,723)	trending above budget - includes participation in Borrego Days held in fall 2023, which was not budgeted for
Outreach - Maintain Website and Grant Communications	\$7,080	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,080.00	\$2,000	\$2,000	\$5,080	



Remit Payment To:
 PO Box 2158
 Davis, CA 95617

July 31, 2024

Invoice Number: 2059435

Accounts Payable	Client Project:	Work Order No. 6
Borrego Springs Watermaster	WY Project No:	940-80-23-08
c/o West Yost Associates	Contract Amount:	18,106.00
23692 Birtcher Drive	Job Name:	WY 2024 Component 6: Biological
Lake Forest, CA 92630		Restoration of Fallowed Lands

Professional Services from July 1, 2024 to July 31, 2024

[Approved October 7, 2024](#)

Previously Billed :	9,213.75
Total This Period :	3,254.00
Total Amount Billed to Date including This Invoice :	12,467.75
Amount Remaining in Contract :	5,638.25

Professional Personnel

	Hours	Rate	Amount
Principal Eng/Scientist/Geologist II			
Malone, Andy	7.50	316.00	2,370.00
Associate Eng/Scientist/Geologist I			
Salberg, Lauren	4.00	221.00	884.00
Totals	11.50		3,254.00
Total Labor			3,254.00
		Total this Invoice	\$3,254.00

Description of Services:

See attached description of services

Outstanding Invoices

Number	Date	Balance
2057698	2/29/2024	1,206.25
2057890	3/31/2024	497.25
2058297	4/30/2024	1,400.50
2058659	5/31/2024	371.25
2059259	6/30/2024	1,303.50
Total		4,778.75

Please direct questions to:

Project	940-80-23-08	Component 6: Biological Restoration	Invoice	2059435
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Project Manager	Andy Malone
Principal	Greg Chung

GKC

Grant Component No. 6: Biological Restoration of Fallowed Lands - WY 2024 ^(a)
West Yost - July 2024 Invoiced by Category and Task

Task	Jul-24
	<i>Totals</i>
Category (a) Component Administration - Category 6	\$276.25
Component Administration	\$276.25
Category (d) Monitoring, Assessment	\$55.25
Task 1 - Data Review	\$0.00
Task 2 - Habitat Field Study	\$0.00
Task 3 - Sand Fence Case Study	\$55.25
Task 4 - Fallowing Rehab Strategies	\$0.00
Task 5 - Fallowing Prioritization	\$0.00
Category (e) Stakeholder Outreach	\$2,922.50
Task 6 - EWG Meetings	\$2,922.50

Notes:

(a) Does not include work performed by Land IQ



Description of Services Rendered
Project 940-80-23-08
Grant Component No. 6: Biological Restoration of Fallowed Lands
Water Year 2024 - Invoice Period: July 1, 2024 to July 31, 2024

The services billed in this invoice are for work performed on the tasks included in Grant Component No. 6: Biological Restoration of Fallowed Lands. The work is the West Yost portion of the total scope of work. The remainder of the scope of work is being performed by Land IQ and its subconsultant UCI.

CATEGORY (A) COMPONENT ADMINISTRATION. The work performed for this task includes monthly project management of the tasks included in Component 6 and preparation of quarterly grant progress reports for submittal to the Borrego Water District (BWD). The work performed during the invoice period includes:

- Performed monthly project management to review scope, schedule, and budget progress.
- Updated budget status table.

CATEGORY (D) MONITORING, ASSESSMENT. The work performed for this task includes the monitoring and reporting portion of the Component 6 tasks. The work performed in this reporting period included:

TASK 1 - DATA REVIEW.

- No work performed in this reporting period.

TASK 2 - HABITAT FIELD STUDY.

- No work performed in this reporting period.

TASK 3 - SAND FENCE CASE STUDY.

- Coordinated with Land IQ and contractor on subcontract and construction of sand fences.

TASK 4 - FOLLOWING REHAB STRATEGIES.

- No work performed in this reporting period.

TASK 5 - FOLLOWING PRIORITIZATION.

- No work performed in this reporting period.

CATEGORY (E) STAKEHOLDER OUTREACH. The work performed for this task includes stakeholder outreach activities to support the implementation and communication of the Component 6 tasks. The work performed in this reporting period included:

Description of Services
940-80-23-08 (WY 2024)
Page 2

TASK 6 - ENVIRONMENTAL WORKING GROUP MEETINGS.

- Finalized agenda packet and sent EWG agenda packet to Watermaster Stakeholder distribution list. Posted agenda packet to Watermaster website.
- Prepared for and attended the EWG meeting on July 16, 2024. Meeting was attended by Andy Malone and Lauren Salberg.
- Prepared EWG meeting minutes. Posted all meeting materials (agenda package, meeting presentations, meeting recording) to the Watermaster website.

West Yost Budget Status Report for Grant Component No. 6: Biological Restoration of Fallowed Lands - WY 2024^(a)
As of July Billing Period (Month 10 of 12)

Task	Approved Budget	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Total Spent	Remaining Budget	Estimated Cost to Complete	Total Cost at Completion	Remaining Budget at Completion	Notes
<i>Totals</i>	\$18,106	\$769.00	\$1,260.00	\$1,016.00	\$1,390.00	\$1,206.25	\$497.25	\$1,400.50	\$371.25	\$1,303.50	\$3,254.00	\$12,467.75	\$5,638.25	\$1,719	\$14,186	\$3,920	
Category (a) Component Administration - Category 7	\$5,000	\$769.00	\$646.00	\$402.00	\$442.00	\$890.25	\$497.25	\$248.00	\$55.25	\$355.50	\$276.25	\$4,581.50	\$418.50	\$419	\$5,000	\$0	
Task 1 - Component Administration	\$5,000	\$769.00	\$646.00	\$402.00	\$442.00	\$890.25	\$497.25	\$248.00	\$55.25	\$355.50	\$276.25	\$4,581.50	\$418.50	\$419	\$5,000	\$0	
Category (d) Monitoring, Assessment	\$8,277	\$0.00	\$614.00	\$614.00	\$948.00	\$316.00	\$0.00	\$1,152.50	\$0.00	\$158.00	\$55.25	\$3,857.75	\$4,419.25	\$800	\$4,658	\$3,619	
Task 1 - Data Review	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	
Task 2 - Habitat Field Study	\$3,738	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	\$3,138.00	\$500	\$1,100	\$2,638	Less effort than budgeted; majority of support is related to Task 3 - Sand Fence Case Study
Task 3 - Sand Fence Case Study	\$1,335	\$0.00	\$614.00	\$614.00	\$948.00	\$316.00	\$0.00	\$552.50	\$0.00	\$158.00	\$55.25	\$3,257.75	(\$1,922.75)	\$300	\$3,558	(\$2,223)	Over-budget due to increased efforts to 1) negotiate sand fence easement agreements, 2) inform the Board on progress, and 3) identify a contractor
Task 4 - Fallowing Rehab Strategies	\$1,602	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,602.00	\$0	\$0	\$1,602	
Task 5 - Fallowing Prioritization	\$1,602	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,602.00	\$0	\$0	\$1,602	
Category (e) Stakeholder Outreach	\$4,829	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$316.00	\$790.00	\$2,922.50	\$4,028.50	\$800.50	\$500	\$4,529	\$301	
Task 6 - EWG Meetings	\$4,829	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$316.00	\$790.00	\$2,922.50	\$4,028.50	\$800.50	\$500	\$4,529	\$301	

Notes:
(a) - Does not include work performed by Land IQ for Grant Component No. 6. Land IQ is contracted directly with WM and will be invoiced directly by Land IQ.



James L. Markman

T 714.990.0901
F 714.990.6230
E jmarkman@rwglaw.com

1 Civic Center Circle, PO Box 1059
Brea, California 92822-1059
rwglaw.com

MEMORANDUM

[Approved October 7, 2024](#)

TO: Samantha Adams
Maria Mendoza-Tellez
Lauren Salberg
Leah Ehresman

FROM: James L. Markman

DATE: September 24, 2024

SUBJECT: RWG Invoice for services rendered through August, 2024

Per your request, below please find the summary of the attached invoice.

This invoice is for time billed in August, 2024 and reflects work on two items. The first was the noticing, preparation, circulation and Court appearance on the latest status report. There were conferences with pumpers' attorneys on how to report prior modeling errors to the Court. The second item concerned the analysis of the proposed use of college students to perform extended reports on the following methods being studied in relation to the Judgment requirements for hiring technical experts.

13056-0001\2742368v13.doc



T 213.626.8484
 F 213.626.0078
 Fed. I.D. No. 95-3292015

350 South Grand Avenue
 37th Floor
 Los Angeles, CA 90071

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BORREGO SPRINGS WATERMASTER
 C/O SAMANTHA ADAMS, EXECUTIVE DIRECTOR
 WEST YOST
 23692 BIRTCHER DRIVE
 LAKE FOREST, CA 92630

Invoice Date: September 23, 2024
 Invoice Number: 249567
 Matter Number: 13056-0001

Re: 13056-0001 GENERAL LEGAL SERVICES

For professional services rendered through August 31, 2024

Time Detail

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>
08/01/24	JLM	WORK ON STATUS CONFERENCE REPORT AND NEW PARTY INTERVENTION	0.40
08/01/24	JCM	FINALIZE AND CIRCULATE DRAFT JOINT STATUS CONFERENCE STATEMENT TO PARTIES; TELEPHONE CONFERENCE WITH MR. MARKMAN REGARDING SAME	0.50
08/05/24	SLF	REVIEW AGENDA PACKET	0.20
08/06/24	JLM	REVIEW AGENDA FOR BOARD MEETING	0.30
08/07/24	JLM	REVIEW AGENDA MATERIALS FOR AUGUST BOARD MEETING	1.00
08/07/24	JCM	REVIEW AAWARE'S COMMENTS AND PROPOSED EDITS ON JOINT STATUS CONFERENCE STATEMENT	0.20
08/07/24	SLF	REVIEW TAC MEETING AGENDA	0.10
08/08/24	JLM	PREPARE FOR AND ATTEND BOARD MEETING	2.20
08/08/24	JCM	E-MAIL WITH MR. MARKMAN REGARDING AAWARE'S COMMENTS AND PROPOSED EDITS ON JOINT STATUS CONFERENCE STATEMENT	0.10
08/08/24	SLF	REVIEW WATERMASTER BOARD MEETING AGENDA	0.10
08/09/24	JLM	TELEPHONE CALLS ON SUGGESTED AMENDMENT TO STATUS CONFERENCE STATEMENT	2.00

Client: BORREGO SPRINGS WATERMASTER

Invoice Date:

September 23, 2024

Matter: GENERAL LEGAL SERVICES

Invoice Number:

249567

Matter Number:

13056-0001

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<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>
08/09/24	JCM	CONFERENCE WITH MR. MARKMAN REGARDING COMMENTS AND EDITS BY PARTIES TO JOINT STATUS CONFERENCE STATEMENT; REVIEW E-MAIL FROM T2 BORREGO'S REGARDING EDITS TO JOINT STATUS CONFERENCE STATEMENT; REVIEW E-MAILS FROM PARTIES REGARDING MEET AND CONFER REGARDING JOINT STATUS CONFERENCE STATEMENT	0.50
08/12/24	JLM	TELEPHONE CALL TO MR. MALONE AND MEETING WITH ATTORNEYS ON STATUS CONFERENCE STATEMENTS	1.60
08/12/24	JCM	CONFERENCE WITH PARTIES REGARDING COMMENTS TO JOINT STATUS CONFERENCE STATEMENT; REVIEW E-MAIL REVISIONS FROM MR. ANDERSON	0.30
08/13/24	JLM	E-MAILS ON DISMISSING PARTIES; REVIEW MALONE REPORT ON SAFE YIELD PROCESS	1.80
08/14/24	JLM	ATTEND TAC SPECIAL MEETING ON SAFE YIELD	1.00
08/14/24	JCM	REVISE JOINT STATUS CONFERENCE STATEMENT; E-MAIL WITH MR. MARKMAN REGARDING SAME	0.40
08/15/24	BTK	REVIEW FINALIZED JOINT STATUS CONFERENCE STATEMENT OF BORREGO SPRINGS WATERMASTER IN ADVANCE OF 8-22-24 STATUS CONFERENCE	0.10
08/15/24	JCM	FINALIZE, FILE AND SERVE JOINT STATUS CONFERENCE STATEMENT; E-MAIL WITH MR. MARKMAN REGARDING SAME	0.50
08/16/24	JLM	BEGIN WORK ON CONTINUED MONITORING OF SAND FENCES CONTRACT	0.80
08/19/24	JLM	REVIEW JUDGMENT RELATED TO MONITORING IN FOLLOWING PROGRAM	1.10
08/21/24	JLM	TELEPHONE CALL ON MONITORING FOLLOWING STUDY; REVIEW JUDGMENT	1.00
08/21/24	JCM	PREPARE FOR STATUS CONFERENCE HEARING; E-MAIL WITH MR. MARKMAN REGARDING SAME	0.40
08/22/24	JLM	ATTEND COURT APPEARANCE FOR STATUS CONFERENCE; REVIEW DOCUMENTS AND DRAFT OPINION ON EXTENDED MONITORING OF FOLLOWING STUDY	3.50
08/22/24	JCM	PREPARE AND APPEAR FOR STATUS CONFERENCE HEARING	0.50
08/26/24	JLM	REVIEW NOTICE OF ORDER FOR STATUS CONFERENCE; TELEPHONE CALL TO MR. SMITH; COMPLETE AND TRANSMIT MEMORANDUM ON EXTENDED MONITORING	1.50
08/26/24	JCM	DRAFT NOTICE OF ENTRY OF ORDER REGARDING STATUS CONFERENCE; E-MAIL WITH MR. MARKMAN REGARDING SAME	0.40
Total			22.50

IV.D.i

Client: BORREGO SPRINGS WATERMASTER
Matter: GENERAL LEGAL SERVICES

Invoice Date:
Invoice Number:
Matter Number:

September 23, 2024
249567
13056-0001

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Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
B. TILDEN KIM	0.10	350.00	35.00
JACOB C. METZ	3.80	275.00	1,045.00
JAMES L. MARKMAN	18.20	400.00	7,280.00
STEVEN L. FLOWER	0.40	350.00	140.00
Total	22.50		\$8,500.00

Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/27/24	FIRST LEGAL NETWORK, LLC - ATTORNEY SERVICE - FILING / OCSC-COMPLEX LITIGATION 8/15/24	34.25
Total		\$34.25

IV.D.i

Client: BORREGO SPRINGS WATERMASTER
Matter: GENERAL LEGAL SERVICES

Invoice Date:
Invoice Number:
Matter Number:

Page 54 of 101
September 23, 2024
249567
13056-0001

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Current Legal Fees.....	\$8,500.00
Current Client Costs Advanced.....	\$34.25
Total Current Fees and Costs	\$8,534.25



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 Fed. I.D. No. 95-3292015

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 37th Floor
 Los Angeles, CA 90071

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BORREGO SPRINGS WATERMASTER
 C/O SAMANTHA ADAMS, EXECUTIVE DIRECTOR
 WEST YOST
 23692 BIRTCHER DRIVE
 LAKE FOREST, CA 92630

Invoice Date: September 23, 2024
 Invoice Number: 249567
 Matter Number: 13056-0001

Re: 13056-0001 GENERAL LEGAL SERVICES

For professional services rendered through August 31, 2024

Fees	8,500.00
Costs	34.25
Total Amount Due	\$8,534.25

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON
350 South Grand Avenue, 37th Floor
Los Angeles, CA 90071



Remit Payment To:
 PO Box 2158
 Davis, CA 95617

August 31, 2024

Invoice Number: 2059872

Accounts Payable	Client Project:	Work Order No. 6
Borrego Springs Watermaster	WY Project No:	940-80-23-06
c/o West Yost Associates	Contract Amount:	211,584.00
23692 Birtcher Drive	Job Name:	WY 2024 Admin and Technical Services
Lake Forest, CA 92630		

Professional Services from August 1, 2024 to August 31, 2024

Approved October 7, 2024

Previously Billed :	153,711.55
Total This Period :	11,546.50
Total Amount Billed to Date including This Invoice :	165,258.05
Amount Remaining in Contract :	46,325.95

Professional Personnel

	Hours	Rate	Amount	
Eng/Scientist/Geologist Manager I				
Adams, Samantha	12.75	329.00	4,194.75	
Principal Eng/Scientist/Geologist II				
Malone, Andy	5.00	316.00	1,580.00	
Associate Eng/Scientist/Geologist I				
Salberg, Lauren	18.00	221.00	3,978.00	
Engineer/Scientist/Geologist I				
Kelty, Clay	2.75	178.00	489.50	
Administrative IV				
Ehresman, Leah	1.75	157.00	274.75	
Administrative III				
Mendoza-Tellez, Maria	7.25	142.00	1,029.50	
Totals	47.50		11,546.50	
Total Labor				11,546.50
				Total this Invoice \$11,546.50

Description of Services:

See attached description of services

Project	940-80-23-06	WY 2024 Admin and Technical Services	Invoice	2059872
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Outstanding Invoices

Number	Date	Balance
2057696	2/29/2024	12,823.50
2057887	3/31/2024	13,622.25
2058293	4/30/2024	15,946.34
2058657	5/31/2024	23,170.01
2059257	6/30/2024	11,982.96
2059433	7/31/2024	10,857.50
Total		88,402.56

Please direct questions to:

Project Manager Samantha Adams
Principal Greg Chung

GKC



Description of Services Rendered
Project 940-80-23-06
Watermaster Administrative and Technical Services – Portion of Services not
Reimbursable by DWR Prop 68 Grant
Invoice Period: August 1, 2024 to August 31, 2024

The services billed in this invoice are those Watermaster administrative and technical services that are not reimbursable through the DWR Prop 68 grant.

TASK 1 – MEETINGS AND COURT HEARINGS

The work performed for this task includes preparing for and attending Watermaster Board Meetings and Court Hearings. The work performed in this reporting period included:

BOARD MEETINGS

- Corresponded with Watermaster Board officers and legal counsel throughout the month to coordinate meeting agenda items and other Watermaster activities.
- August 2024 Regular Board Meeting:
 - Prepared meeting minutes from July 2024 Board meeting.
 - Prepared, reviewed, and formatted agenda package content. This work included:
 - Organized, compiled, and formatted the public correspondence and consent calendar items.
 - Performed work, including coordination and/or preparation of staff memos or other materials to support the following agenda items:
 - Statement of Work No. 7 and Contract Amendment for West Yost Administrative and Technical Services in WY 2025
 - Report out from July 16, 2024 EWG meeting
 - Status update on the Redetermination of the Sustainable Yield
 - TAC meeting agenda
 - September Regular Meeting Agenda
 - Compiled the final agenda package and distributed via the stakeholder distribution list and Watermaster website.
 - Prepared PowerPoint Presentation to support the Board meeting discussion.
 - Responded to questions from Board members via email and phone calls regarding the Board package items.
 - Attended the virtual Board meeting on August 8, 2024. The meeting was attended by Samantha Adams, Andy Malone, and Lauren Salberg.

Description of Services

940-80-23-06

Page 2

- September 2024 Board Meeting Preparation:
 - Prepared punch list of action items for the Board meeting. Created meeting link and coordinated assignments for preparing the package.
 - Began preparation of materials to support the following agenda items:
 - Contract Amendment for West Yost Administrative and Technical Services in WY 2025
 - EWG Request to Serve as Community Partner to UCI Capstone Program

COURT HEARINGS

- Discussed status conference memo with Legal Counsel.

TASK 2 – WATERMASTER ADMINISTRATION

The Executive Director, with support from staff, will organize, oversee, and/or perform the administrative and management aspects of running the Watermaster and administering the Judgment, Rules and Regulations, and GMP. The work performed in this reporting period included:

PREPARE THE WATERMASTER ANNUAL BUDGET

- No work performed during the reporting period.

INSURANCE, ACCOUNTING, AND FINANCIAL SERVICES

- Prepared July 2024 Financial Report to the Board.
- Processed accounts receivable into QuickBooks.
- Processed accounts payable into QuickBooks.
- Drove to US Bank to deposit checks.
- Cut checks for accounts payable and mailed for signature.
- Communicated with vendors on reporting estimates of billings for inclusion in August monthly financials.
- Prepared August 2024 Interest Statements for West Yost and vendors.
- Began engagement process with Auditor to request performing WY 2024 audit.

RESPOND TO AND TRACK PUBLIC INFORMATION REQUESTS

- No work performed during the reporting period.

AS-NEEDED SUPPORT TO THE BPA PARTIES

- Provided general as-requested support to BPA parties throughout the month by performing outreach, responding to emails, and taking phone calls on the following topics:
 - Executing entry permit to perform meter reads
 - Costs of purchasing Carryover in WY 2024
 - Total year-to-date pumping by a Party
- Communicated with Parties regarding past due invoices.

Description of Services

940-80-23-06

Page 3

AS-NEEDED ADMINISTRATION OF THE TERMS OF THE JUDGMENT, RULES & REGULATIONS, AND GROUNDWATER MANAGEMENT PLAN

- Continued correspondence and support with two property owners intervening into the Judgment following purchase of BPA parcels.

GENERAL ADMINISTRATION AND PROJECT MANAGERMENTS TASKS

- Performed monthly project management tasks including budget, schedule, and scope of work progress evaluations.

TASK 3 – TECHNICAL SERVICES

The objective of this task is for the Technical Consulting team to perform the technical services required by the Judgment, Rules and Regulations, and GMP for WY 2024 that are not reimbursable by the DWR Prop 68 Grant. The work performed in this reporting period included:

NON-REIMBURSABLE COSTS FOR GROUNDWATER MONITORING PROGRAM.

- There are no non-grant reimbursable costs in this reporting period.

NON-REIMBURSABLE COSTS FOR ADDRESSING ABANDONED WELLS

- There are no non-grant reimbursable costs in this reporting period.

AS-NEEDED TECHNICAL SUPPORT FOR IMPLEMENTATION OF THE JUDGMENT, RULES AND REGULATIONS, AND GROUNDWATER MANAGEMENT PLAN

- No work performed during the reporting period.

ADDRESS AD HOC REQUESTS OF TAC FROM THE BOARD

- No work performed during the reporting period.

TASK 4 – ENVIRONMENTAL WORKING GROUP

The objective of this task is to support the activities of the EWG in WY 2024 that are not part of the DWR Prop 68 Grant.

EWG MEETINGS.

- No work performed during the reporting period.

TASK 5 - STAFF SERVICES BILLED TO WATERMASTER RELATED TO MANUAL-READ METERS

The objective of this task is to coordinate the monitoring and collection of meter data from the parties with manual-read meters. This work is reimbursed by only those Parties with manual-read meters. The work performed in this reporting period included:

- Followed-up with parties with manual read meters who had not yet sent July self-reporting of meter reads.
- Sent email notice to parties with manual read meters to send August self-reporting of meter reads.

West Yost Budget Status Report for Technical and Administrative Services that are not Grant Reimbursable - WY 2024
As of August Billing Period (Month 11 of 12)

Task	Approved Budget	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Total Spent	Remaining Budget ¹	Estimated Cost to Complete	Total Cost at Completion	Remaining Budget at Completion	Notes
	Totals	\$211,584	\$16,390.75	\$18,794.74	\$12,374.50	\$17,749.00	\$12,823.50	\$13,622.25	\$15,946.34	\$23,170.01	\$11,982.96	\$10,857.50	\$11,546.50	\$165,258.05	\$46,325.95	\$14,959	\$180,217	
Task 1 - Meetings and Court Hearings	\$105,136	\$8,357.25	\$9,849.14	\$7,355.50	\$8,501.25	\$7,338.25	\$9,029.25	\$8,863.50	\$9,743.50	\$5,252.71	\$7,266.00	\$7,668.75	\$89,225.10	\$15,910.90	\$8,927	\$98,152	\$6,984	
Board Meetings	\$101,120	\$8,357.25	\$9,849.14	\$7,196.00	\$8,501.25	\$7,338.25	\$8,891.75	\$8,863.50	\$9,743.50	\$5,252.71	\$7,266.00	\$7,586.50	\$88,845.85	\$12,274.15	\$8,427	\$97,273	\$3,847	
Court Hearings	\$4,016	\$0.00	\$0.00	\$159.50	\$0.00	\$0.00	\$137.50	\$0.00	\$0.00	\$0.00	\$0.00	\$82.25	\$379.25	\$3,636.75	\$500	\$879	\$3,137	
Task 2 - Watermaster Administration and Management	\$65,548	\$6,712.50	\$5,342.75	\$4,889.25	\$6,862.25	\$4,186.75	\$4,404.25	\$4,877.75	\$12,291.25	\$6,520.00	\$3,413.50	\$3,699.75	\$63,200.00	\$2,348.00	\$4,486	\$67,686	(\$2,138)	
Prepare Watermaster Budget for WY 2025	\$11,716	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,289.00	\$6,577.25	\$2,529.00	\$0.00	\$0.00	\$10,395.25	\$1,320.75	\$0	\$10,395	\$1,321	This task is complete.
Insurance, Accounting, and Financials Services	\$19,244	\$1,873.50	\$1,973.50	\$2,274.00	\$5,099.25	\$2,313.25	\$1,588.25	\$1,797.50	\$2,924.25	\$1,395.75	\$1,588.25	\$1,351.00	\$24,178.50	(\$4,934.50)	\$1,604	\$25,783	(\$6,539)	Coordination of audit took more time than budgeted; this was the auditor's first time performing the audit and costs are expected to be less next year.
Track/Respond to Public Communications and Requests	\$2,112	\$0.00	\$0.00	\$0.00	\$0.00	\$357.25	\$329.00	\$0.00	\$405.50	\$0.00	\$0.00	\$0.00	\$1,091.75	\$1,020.25	\$176	\$1,268	\$844	
As-needed support to the BPA Parties	\$10,584	\$797.50	\$310.25	\$993.00	\$440.75	\$634.75	\$330.25	\$0.00	\$1,006.75	\$1,405.75	\$513.00	\$299.75	\$6,731.75	\$3,852.25	\$882	\$7,614	\$2,970	
As-requested admin. of the Judgment, Rules & Regs, and GMP	\$10,732	\$3,084.50	\$2,090.50	\$599.75	\$411.25	\$55.25	\$1,101.25	\$853.25	\$494.75	\$0.00	\$248.00	\$1,139.25	\$10,077.75	\$654.25	\$894	\$10,972	(\$240)	
General administration and project managements tasks	\$11,160	\$957.00	\$968.50	\$1,022.50	\$911.00	\$826.25	\$1,055.50	\$938.00	\$882.75	\$1,189.50	\$1,064.25	\$909.75	\$10,725.00	\$435.00	\$930	\$11,655	(\$495)	
Task 3 - Technical Services	\$31,888	\$396.75	\$3,404.10	\$43.25	\$2,296.50	\$987.00	\$55.25	\$2,160.59	\$1,090.76	\$165.75	\$0.00	\$0.00	\$10,599.95	\$21,288.05	\$1,303	\$11,903	\$19,985	
Non Reimbursable for C7 Cat (d) Task 7/8: GW Level and QualMon	\$5,400	\$86.50	\$2,379.40	\$43.25	\$0.00	\$0.00	\$0.00	\$2,160.59	\$1,090.76	\$0.00	\$0.00	\$0.00	\$5,760.50	(\$360.50)	\$0	\$5,761	(\$361)	This task is complete.
As-needed support for implementation of the Judgment, Rules & Regs, and GMP	\$15,640	\$310.25	\$956.25	\$0.00	\$2,296.50	\$987.00	\$55.25	\$0.00	\$0.00	\$165.75	\$0.00	\$0.00	\$4,771.00	\$10,869.00	\$1,303	\$6,074	\$9,566	
Non Reimbursable for C7 Cat (c) Task 5: Address Abandoned Wells	\$1,000	\$0.00	\$68.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68.45	\$931.55	\$0	\$68	\$932	
Address Ad Hoc Requests from the Board	\$9,848	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,848.00	\$0	\$0	\$9,848	
Task 4 - Environmental Working Group	\$6,096	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,096.00	\$0	\$0	\$6,096	
EWG Meetings	\$6,096	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,096.00	\$0	\$0	\$6,096	
Task 5 - Staff Services Billed to Watermaster to be Reimbursed by Parties with Manual-Read Meters	\$2,916	\$924.25	\$198.75	\$86.50	\$89.00	\$311.50	\$133.50	\$44.50	\$44.50	\$44.50	\$178.00	\$178.00	\$2,233.00	\$683.00	\$243	\$2,476	\$440	
Coordinate Manual-Read Metering with BWD/Parties	\$2,916	\$924.25	\$198.75	\$86.50	\$89.00	\$311.50	\$133.50	\$44.50	\$44.50	\$44.50	\$178.00	\$178.00	\$2,233.00	\$683.00	\$243	\$2,476	\$440	



Remit Payment To:
 PO Box 2158
 Davis, CA 95617

August 31, 2024

Invoice Number: 2059873

Accounts Payable	Client Project:	Work Order No. 6
Borrego Springs Watermaster	WY Project No:	940-80-23-07
c/o West Yost Associates	Contract Amount:	893,098.00
23692 Birtcher Drive	Job Name:	WY 2024 Component 7: Monitoring Reporting, and GMP Update
Lake Forest, CA 92630		

Professional Services from August 1, 2024 to August 31, 2024

Approved October 7, 2024

Previously Billed :	547,965.27
Total This Period :	42,064.50
Total Amount Billed to Date including This Invoice :	590,029.77
Amount Remaining in Contract :	303,068.23

Professional Personnel

	Hours	Rate	Amount
Eng/Scientist/Geologist Manager I			
Adams, Samantha	13.50	329.00	4,441.50
Principal Eng/Scientist/Geologist II			
Chiang, Eric	4.25	316.00	1,343.00
Malone, Andy	15.00	316.00	4,740.00
Associate Eng/Scientist/Geologist I			
Hedley, Lucy	3.50	221.00	773.50
Salberg, Lauren	89.75	221.00	19,834.75
Sather, Lauren	2.75	221.00	607.75
Engineer/Scientist/Geologist I			
Kelty, Clay	33.75	178.00	6,007.50
Martinez, Charles	.25	178.00	44.50
Engineering Aide			
Cui, Wenyi	6.00	104.00	624.00
Senior Tech Specialist I			
Lasick, Sheri	1.50	287.00	430.50
Technical Specialist I			
Jones, Katie	2.50	183.00	457.50
Totals	172.75		39,304.50
Total Labor			39,304.50

Subconsultants

Well Tec Services, Inc.	2,760.00
Total Subconsultants	2,760.00

Project	940-80-23-07	Comp 7 Monitoring Reporting & GMP Update	Invoice	2059873
			Total this Invoice	\$42,064.50

Description of Services:

See attached description of services

Outstanding Invoices

Number	Date	Balance
2057639	1/31/2024	26,683.05
2057697	2/29/2024	34,663.75
2057889	3/31/2024	33,872.75
2058295	4/30/2024	51,783.14
2058658	5/31/2024	65,688.00
2059258	6/30/2024	51,785.75
2059434	7/31/2024	62,849.85
Total		327,326.29

Please direct questions to:

Project Manager Samantha Adams
Principal Greg Chung

GKC

**Grant Component No. 7: Monitoring, Reporting, and Groundwater Management Planning
West Yost - August 2024 Invoiced by Category and Task**

Category and Task	Aug-24
	<i>Total Invoice</i>
Category (a) Component Administration	\$2,686.25
Component Administration	\$2,686.25
Category (b) Planning, Design, Environmental	\$5,579.00
Task 1 & 2: Documentation, Design Plans and Specifications	\$5,579.00
Category (c) Construction, Implementation	\$0.00
Task 5: Identify and Address Improperly Abandoned Wells	\$0.00
Category (d) Monitoring, Assessment	\$29,092.50
Task 6: Groundwater Pumping Monitoring - Annual Meter Verification	\$0.00
Task 6: Groundwater Pumping Monitoring - Monthly Meter Reading	\$525.75
Task 7 & 8: Groundwater Level and Quality Monitoring Program - Semi Annual Monitoring Events	\$0.00
Task 9: Maintain and Enhance Data Management System	\$2,133.25
Task 10: Annual Water Rights Accounting (Pumping Report)	\$0.00
Task 10: Annual Report to the Court and DWR	\$0.00
Task 11: Redetermination of the Sustainable Yield by 2025	\$23,758.50
Task 12: Prepare the 2025 GMP Update	\$2,675.00
Category (e) Stakeholder Outreach	\$4,706.75
Task 13 Outreach - Technical Advisory Committee Working Meetings	\$4,706.75
Task 13 Outreach - Stakeholder Open House	\$0.00
Task 13 Outreach - Maintain Website and Grant Communications	\$0.00



Description of Services Rendered
Project 940-80-23-07
Grant Component No. 7: Monitoring, Reporting, and
Groundwater Management Planning
Water Year 2024 - Invoice Period: August 1, 2024 to August 31, 2024

The services billed in this invoice are for work performed on the tasks included in Grant Component No. 7: Monitoring, Reporting, and Groundwater Management Planning.

CATEGORY (A) COMPONENT ADMINISTRATION. The work performed for this task includes monthly project management of the tasks included in Component 7 and preparation of quarterly grant progress reports for submittal to the Borrego Water District (BWD). The work performed during the invoice period includes:

- Performed monthly project management to review scope, schedule, and budget progress for WY 2024 tasks as of the end of July 2024.
- Updated budget status table.
- Completed the sixth quarterly grant status report and reimbursement request for the April 1 to June 30, 2024 reporting period.
- Corresponded with BWD throughout the month on grant requirements and logistics, reimbursement status, and quarterly reports.
- Updated summary of the payment status and total amount requested from DWR from the six grant reimbursement requests.

CATEGORY (B) PLANNING, DESIGN, ENVIRONMENTAL. The work performed for this task includes the planning, design, and environmental review portion of the Component 7 tasks. Component 7 includes one design task – conversion of abandoned wells. The work performed during the invoice period includes:

- Communicated with contractor, Well Tec, to discuss schedule, budget, and deliverables for preparing well conversion workplans. Invoice for preparing draft well conversion workplans from Well Tech Services is attached.
- Identified owners of private abandoned wells by reviewing APNs, researching online, asking BWD staff, and making phone calls.
- Continued performing outreach to well owners to request permission to perform well conversions by calling and emailing well owners, and following up with well owners to discuss their questions.
- Prepared and sent outreach packet to one well owner.
- Communicated with well owners to develop and execute entry agreements.
- Reviewed and discussed SGM grant Labor Compliance Report requirements.

Item IV.D.ii.b

Description of Services
940-80-23-07 (WY 2024)
Page 2

CATEGORY (C) CONSTRUCTION, IMPLEMENTATION. The work performed for this task includes the construction and implementation portion of the Component 7 tasks. Component 7 includes one construction and implementation task – conversion of abandoned wells. The work performed during the invoice period includes:

- No work performed in this reporting period.

CATEGORY (D) MONITORING, ASSESSMENT. The work performed for this task includes the monitoring and reporting portion of the Component 7 tasks. The work performed in this reporting period included:

GROUNDWATER PUMPING MONITORING - ANNUAL METER VERIFICATION

- No work performed in this reporting period.

GROUNDWATER PUMPING MONITORING - MONTHLY COLLECTION AND PROCESSING OF METER READ DATA

NOTE: THIS TASK DOES NOT INCLUDE WORK TO COORDINATE OR PERFORM METER READING SERVICES AT MANUAL-READ METERS – THAT WORK IS PAID FOR BY THE PUMPERS WITH MANUAL-READ METERS.

- Cataloged and processed remaining July 2024 monthly meter reads.
- Calculated July 2024 pumping by well for remaining wells.
- Performed QA/QC of July 2024 pumping data.
- Reviewed production data of a well to determine status and estimate start date of operations.

GROUNDWATER LEVEL AND QUALITY MONITORING PROGRAM - SEMIANNUAL MONITORING EVENTS

- No work performed in this reporting period.

COOPERATOR DATA COLLECTION, DATA MANAGEMENT, AND REPORTING DATA TO DWR PORTALS

- Reviewed SGM grant requirements for monitoring data submissions, prepared summary of requirements, and performed outreach to DWR to confirm requirements.
- Downloaded and began processing historic groundwater quality results (since 2020) from BWD wells from the Babcock Laboratory data portal.
- Uploaded groundwater production data to the DMS.
- Reviewed available data on Geotracker for Borrego Landfill, determined what data needs to be downloaded to update the DMS, and began downloading and processing groundwater-level and groundwater-quality data from the landfill wells.

ANNUAL WATER RIGHTS ACCOUNTING (PUMPING REPORT)

- No work performed in this reporting period.

ANNUAL REPORT TO THE COURT AND DWR

- No work performed in this reporting period.

Item IV.D.ii.b

Description of Services
940-80-23-07 (WY 2024)
Page 3

REDETERMINATION OF THE SUSTAINABLE YIELD OF THE BORREGO SPRINGS SUBBASIN

- Continued performing recalibration of the Borrego Valley Hydrologic Model (BVHM), under *Task 4 – Model Recalibration*, including:
 - Continued working with Zonebudget to calculate water budget for the Basin portion of the BVHM domain.
 - QC'd script to calculate water budget for the Basin portion of the BVHM domain using Zonebudget output files, including reviewing Zonebudget results for modelled pumping, and generating script to summarize pumping outputs.
 - Explored ability to use FloPy to generate a cell-by-cell budget file and figure showing inflows and outflows of the model.
 - Continued preparation of figures and tables to present results of BVHM recalibration.
 - Completed developing modeling tools to estimate the model results from the portion of the model overlying the Basin only.
 - Estimated the *Preliminary Sustainable Yield*.
 - Emailed the TAC/Board the results of Task 4.
 - Performed sensitivity analysis of the *Preliminary Sustainable Yield* at the request of the TAC.
- Continued work on *Task 5 – Determine the Sustainable Yield*, including:
 - Continued conducting meetings with Pumpers to discuss future groundwater pumping plans, which will be used to: (i) run future BVHM scenarios with a Rampdown of pumping to the *Preliminary Sustainable Yield* and (ii) evaluate the potential for Undesirable Results under the *Preliminary Sustainable Yield*.
 - Continued preparing Party-specific Pumping Plans of projected groundwater pumping and Carryover based on conversations with Pumpers.
 - Began preparing Basin-wide summary of pumping projections and future Carryover.
 - Continued extending model input files through the projection period.

PREPARE THE 2025 GROUNDWATER MANAGEMENT PLAN UPDATE

- Began developing approaches for updating Sustainable Management Criteria in consideration of beneficial uses and users.
- Worked on sections of the five-year assessment reported related to annual and cumulative change in storage over the first five-year implementation period of the GMP, including beginning to compute the most recent change in storage for spring 2023 to spring 2024, which involved:
 - Prepared rasters and contours of groundwater elevation in spring 2023 and spring 2024.
 - Performed QA/QC of preliminary storage change results.

Description of Services
940-80-23-07 (WY 2024)
Page 4

- Reviewed and reselected groundwater level measurements at two wells based on new information and began updating estimated change in storage.

CATEGORY (E) STAKEHOLDER OUTREACH. The work performed for this task includes stakeholder outreach activities to support the implementation and communication of the Component 7 tasks. The work performed in this reporting period included:

TECHNICAL ADVISORY COMMITTEE MEETINGS

- Notified TAC via email on the status and schedule of performing Task 4 – *Model Recalibration*, results of sensitivity analysis, and estimates of the *Preliminary Sustainable Yield*.
- Prepared PowerPoint Presentation to support the August Ad-Hoc TAC working meeting.
- Conducted an Ad-Hoc TAC working meeting on August 14, 2024. The meeting attendees were Andy Malone, Samantha Adams, and Lauren Salberg.
- Posted final PowerPoint Presentation and recording of the August 14, 2024 Ad-Hoc TAC meeting to the Watermaster website.
- Prepared draft TAC agenda and scheduled September 2024 TAC working meeting.

STAKEHOLDER OPEN HOUSE

- No work performed in this reporting period.

MAINTAIN WEBSITE AND GRANT COMMUNICATIONS

- No work performed in this reporting period.



Invoice

Date	Invoice #
8/31/24	208177

Well Tec Services, Inc. (909) 754-7020
 P.O. Box 3375 (951) 849-1601
 Beaumont, CA 92223 rwelltec@aol.com

Bill To
West Yost 23692 Birtcher Drive Lake Forest, CA 92630

Terms	P.O. No.	Project
Net 10		Borrego Springs

Item	Description	Qty/Hrs	Rate	Amount
Services	1.1 Kick off meeting with West Yost staff	1	460.00	460.00
Services	1.3 Prepare draft work plan with site specifics cost estimates and schedules for West Yost staff	1	1,380.00	1,380.00
Services	1.4 Meeting with West Yost staff to discuss draft work plan	1	920.00	920.00

Thank you for choosing Well Tec Services Inc.	Total	\$2,760.00
<p>Please be advised there will be a 3.3% charge per month on late invoices.</p> <p>4% fee on all credit card transaction.</p>	Payments/Credits	\$0.00
	Balance Due	\$2,760.00

West Yost Budget Status Report for Grant Component No. 7: Monitoring, Reporting, and Groundwater Management Planning - WY 2024

As of August Billing Period (Month 11 of 12)

Task	Approved Budget	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Total Spent	Remaining Budget	Estimated Cost to Complete	Total Cost at Completion	Remaining Budget at Completion	Notes
<i>Totals</i>	\$893,098	\$55,813.83	\$71,503.45	\$47,204.00	\$63,004.75	\$34,663.75	\$33,872.75	\$61,579.14	\$65,688.00	\$51,785.75	\$62,849.85	\$42,064.50	\$590,029.77	\$303,068.23	\$60,721	\$650,751	\$242,347	
Category (a) Component Administration - Category 7	\$44,604	\$1,648.75	\$3,058.25	\$3,629.50	\$3,953.50	\$4,968.50	\$1,599.75	\$5,746.25	\$5,549.75	\$2,257.25	\$4,348.00	\$2,686.25	\$39,445.75	\$5,158.25	\$2,250	\$41,696	\$2,908	
Component Administration	\$44,604	\$1,648.75	\$3,058.25	\$3,629.50	\$3,953.50	\$4,968.50	\$1,599.75	\$5,746.25	\$5,549.75	\$2,257.25	\$4,348.00	\$2,686.25	\$39,445.75	\$5,158.25	\$2,250	\$41,696	\$2,908	
Category (b) Planning, Design, Environmental	\$20,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,614.00	\$974.50	\$2,031.10	\$5,579.00	\$13,198.60	\$6,801.40	\$5,000	\$18,199	\$1,801	
Planning, Design, Environmental	\$20,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,614.00	\$974.50	\$2,031.10	\$5,579.00	\$13,198.60	\$6,801.40	\$5,000	\$18,199	\$1,801	
Category (c) Construction, Implementation	\$154,551	\$1,544.75	\$5,359.80	\$1,998.00	\$1,591.00	\$2,443.75	\$2,795.50	\$233.25	\$0.00	\$0.00	\$0.00	\$0.00	\$15,966.05	\$138,584.95	\$1,500	\$17,466	\$137,085	
Address Abandoned Wells	\$154,551	\$1,544.75	\$5,359.80	\$1,998.00	\$1,591.00	\$2,443.75	\$2,795.50	\$233.25	\$0.00	\$0.00	\$0.00	\$0.00	\$15,966.05	\$138,584.95	\$1,500	\$17,466	\$137,085	
Category (d) Monitoring, Assessment	\$608,947	\$41,473.33	\$55,687.15	\$35,539.00	\$55,312.25	\$26,027.25	\$26,327.25	\$51,646.64	\$49,282.50	\$43,007.25	\$52,851.00	\$29,092.50	\$466,246.12	\$142,700.88	\$44,505	\$510,751	\$98,196	
Groundwater Pumping Monitoring - Annual Meter Verification	\$6,346	\$0.00	\$0.00	\$360.50	\$357.25	\$2,117.75	\$439.50	\$385.50	\$579.50	\$110.50	\$0.00	\$0.00	\$4,350.50	\$1,995.50	\$1,000	\$5,351	\$996	task is complete - no more work to be performed this WY
Groundwater Pumping Monitoring - Monthly Meter Reading	\$24,042	\$2,219.00	\$1,663.25	\$1,498.50	\$1,700.25	\$1,543.75	\$2,331.25	\$2,750.00	\$5,969.75	\$853.25	\$2,624.00	\$525.75	\$23,678.75	\$363.25	\$2,004	\$25,682	(\$1,640)	trending above budget - additional time required to troubleshoot telemetry issues compared to prior years
Groundwater Level and Quality Monitoring Program - Semi Annual Monitoring Events	\$105,751	\$11,869.58	\$27,325.15	\$4,260.00	\$10,013.50	\$3,105.75	\$2,631.75	\$31,096.89	\$6,970.75	\$2,875.50	\$3,525.00	\$0.00	\$103,673.87	\$2,077.13	\$2,077	\$105,751	\$0	
Data Management and Reporting Data to DWR Portals	\$19,890	\$1,470.50	\$1,534.75	\$3,684.75	\$1,287.50	\$323.75	\$1,320.00	\$1,602.00	\$2,332.50	\$221.00	\$1,055.75	\$2,133.25	\$16,965.75	\$2,924.25	\$2,924	\$19,890	\$0	
Annual Water Rights Accounting (Pumping Report)	\$11,000	\$9,154.50	\$2,278.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,433.25	(\$433.25)	\$0	\$11,433	(\$433)	task is complete - no more work to be performed this WY
Annual Report to the Court and DWR	\$39,936	\$5,286.00	\$1,696.25	\$10,117.25	\$18,696.00	\$3,018.25	\$2,032.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,846.00	(\$910.00)	\$0	\$40,846	(\$910)	task is complete - no more work to be performed this WY
Redetermination of the Sustainable Yield of the Borrego Springs Subbasin	\$271,328	\$9,129.25	\$18,748.50	\$8,854.50	\$12,000.75	\$13,584.50	\$17,572.50	\$15,438.75	\$27,788.25	\$36,524.50	\$40,724.25	\$23,758.50	\$224,124.25	\$47,203.75	\$28,000	\$252,124	\$19,204	
2025 GMP Update	\$130,654	\$2,344.50	\$2,440.50	\$6,763.50	\$11,257.00	\$2,333.50	\$0.00	\$373.50	\$5,641.75	\$2,422.50	\$4,922.00	\$2,675.00	\$41,173.75	\$89,480.25	\$8,500	\$49,674	\$80,980	
Category (e) Stakeholder Outreach	\$64,996	\$11,147.00	\$7,398.25	\$6,037.50	\$2,148.00	\$1,224.25	\$3,150.25	\$3,953.00	\$6,241.75	\$5,546.75	\$3,619.75	\$4,706.75	\$55,173.25	\$9,822.75	\$7,466	\$62,639	\$2,357	
Outreach - Board Meetings on Grant Implementation	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	
Outreach - Technical Advisory Committee Working Meetings	\$45,326	\$4,817.50	\$4,823.25	\$6,037.50	\$2,148.00	\$1,224.25	\$3,150.25	\$1,590.50	\$2,195.50	\$5,546.75	\$3,619.75	\$4,706.75	\$39,860.00	\$5,466.00	\$5,466	\$45,326	\$0	
Outreach - Stakeholder Open House	\$12,590	\$6,329.50	\$2,575.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,362.50	\$4,046.25	\$0.00	\$0.00	\$0.00	\$15,313.25	(\$2,723.25)	\$0	\$15,313	(\$2,723)	trending above budget - includes participation in Borrego Days held in fall 2023, which was not budgeted for
Outreach - Maintain Website and Grant Communications	\$7,080	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,080.00	\$2,000	\$2,000	\$5,080	



Remit Payment To:
 PO Box 2158
 Davis, CA 95617

August 31, 2024

Invoice Number: 2059874

Accounts Payable	Client Project:	Work Order No. 6
Borrego Springs Watermaster	WY Project No:	940-80-23-08
c/o West Yost Associates	Contract Amount:	18,106.00
23692 Birtcher Drive	Job Name:	WY 2024 Component 6: Biological
Lake Forest, CA 92630		Restoration of Fallowed Lands

Professional Services from August 1, 2024 to August 31, 2024

Approved October 7, 2024

Previously Billed :	12,467.75
Total This Period :	221.00
Total Amount Billed to Date including This Invoice :	12,688.75
Amount Remaining in Contract :	5,417.25

Professional Personnel

	Hours	Rate	Amount
Associate Eng/Scientist/Geologist I			
Salberg, Lauren	1.00	221.00	221.00
Totals	1.00		221.00
Total Labor			221.00
		Total this Invoice	\$221.00

Description of Services:

See attached description of services

Outstanding Invoices

Number	Date	Balance
2057698	2/29/2024	1,206.25
2057890	3/31/2024	497.25
2058297	4/30/2024	1,400.50
2058659	5/31/2024	371.25
2059259	6/30/2024	1,303.50
2059435	7/31/2024	3,254.00
Total		8,032.75

Please direct questions to:

Project Manager Andy Malone
 Principal Greg Chung *GKC*

Grant Component No. 6: Biological Restoration of Fallowed Lands - WY 2024 ^(a)
West Yost - August 2024 Invoiced by Category and Task

Task	Aug-24
	Totals
Category (a) Component Administration - Category 6	\$221.00
Component Administration	\$221.00
Category (d) Monitoring, Assessment	\$0.00
Task 1 - Data Review	\$0.00
Task 2 - Habitat Field Study	\$0.00
Task 3 - Sand Fence Case Study	\$0.00
Task 4 - Fallowing Rehab Strategies	\$0.00
Task 5 - Fallowing Prioritization	\$0.00
Category (e) Stakeholder Outreach	\$0.00
Task 6 - EWG Meetings	\$0.00

Notes:

(a) Does not include work performed by Land IQ



Description of Services Rendered

Project 940-80-23-08

Grant Component No. 6: Biological Restoration of Fallowed Lands
Water Year 2024 - Invoice Period: August 1, 2024 to August 31, 2024

The services billed in this invoice are for work performed on the tasks included in Grant Component No. 6: Biological Restoration of Fallowed Lands. The work is the West Yost portion of the total scope of work. The remainder of the scope of work is being performed by Land IQ and its subconsultant UCI.

CATEGORY (A) COMPONENT ADMINISTRATION. The work performed for this task includes monthly project management of the tasks included in Component 6 and preparation of quarterly grant progress reports for submittal to the Borrego Water District (BWD). The work performed during the invoice period includes:

- Performed monthly project management to review scope, schedule, and budget progress.
- Updated budget status table.

CATEGORY (D) MONITORING, ASSESSMENT. The work performed for this task includes the monitoring and reporting portion of the Component 6 tasks. The work performed in this reporting period included:

TASK 1 - DATA REVIEW.

- No work performed in this reporting period.

TASK 2 - HABITAT FIELD STUDY.

- No work performed in this reporting period.

TASK 3 - SAND FENCE CASE STUDY.

- No work performed in this reporting period.

TASK 4 - FALLOWING REHAB STRATEGIES.

- No work performed in this reporting period.

TASK 5 - FALLOWING PRIORITIZATION.

- No work performed in this reporting period.

CATEGORY (E) STAKEHOLDER OUTREACH. The work performed for this task includes stakeholder outreach activities to support the implementation and communication of the Component 6 tasks. The work performed in this reporting period included:

TASK 6 - ENVIRONMENTAL WORKING GROUP MEETINGS.

- No work performed in this reporting period.

West Yost Budget Status Report for Grant Component No. 6: Biological Restoration of Fallowed Lands - WY 2024^(a)
As of August Billing Period (Month 11 of 12)

Task	Approved Budget	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Total Spent	Remaining Budget	Estimated Cost to Complete	Total Cost at Completion	Remaining Budget at Completion	Notes
<i>Totals</i>	\$18,106	\$769.00	\$1,260.00	\$1,016.00	\$1,390.00	\$1,206.25	\$497.25	\$1,400.50	\$371.25	\$1,303.50	\$3,254.00	\$221.00	\$12,688.75	\$5,417.25	\$1,498	\$14,186	\$3,920	
Category (a) Component Administration - Category 7	\$5,000	\$769.00	\$646.00	\$402.00	\$442.00	\$890.25	\$497.25	\$248.00	\$55.25	\$355.50	\$276.25	\$221.00	\$4,802.50	\$197.50	\$198	\$5,000	\$0	
Task 1 - Component Administration	\$5,000	\$769.00	\$646.00	\$402.00	\$442.00	\$890.25	\$497.25	\$248.00	\$55.25	\$355.50	\$276.25	\$221.00	\$4,802.50	\$197.50	\$198	\$5,000	\$0	
Category (d) Monitoring, Assessment	\$8,277	\$0.00	\$614.00	\$614.00	\$948.00	\$316.00	\$0.00	\$1,152.50	\$0.00	\$158.00	\$55.25	\$0.00	\$3,857.75	\$4,419.25	\$800	\$4,658	\$3,619	
Task 1 - Data Review	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	
Task 2 - Habitat Field Study	\$3,738	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$3,138.00	\$500	\$1,100	\$2,638	Less effort than budgeted; majority of support is related to Task 3 - Sand Fence Case Study
Task 3 - Sand Fence Case Study	\$1,335	\$0.00	\$614.00	\$614.00	\$948.00	\$316.00	\$0.00	\$552.50	\$0.00	\$158.00	\$55.25	\$0.00	\$3,257.75	(\$1,922.75)	\$300	\$3,558	(\$2,223)	Over-budget due to increased efforts to 1) negotiate sand fence easement agreements, 2) inform the Board on progress, and 3) identify a contractor
Task 4 - Fallowing Rehab Strategies	\$1,602	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,602.00	\$0	\$0	\$1,602	
Task 5 - Fallowing Prioritization	\$1,602	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,602.00	\$0	\$0	\$1,602	
Category (e) Stakeholder Outreach	\$4,829	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$316.00	\$790.00	\$2,922.50	\$0.00	\$4,028.50	\$800.50	\$500	\$4,529	\$301	
Task 6 - EWG Meetings	\$4,829	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$316.00	\$790.00	\$2,922.50	\$0.00	\$4,028.50	\$800.50	\$500	\$4,529	\$301	

Notes:

(a) - Does not include work performed by Land IQ for Grant Component No. 6. Land IQ is contracted directly with WM and will be invoiced directly by Land IQ.

**Borrego Springs Watermaster
Board of Directors Meeting
October 10, 2024
AGENDA ITEM VI.A**

To: Board of Directors
From: Samantha Adams, Executive Director
Date: October 7, 2024
Subject: Proposed 2025 Board Meeting Dates and Times

-
- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Recommended Action | <input type="checkbox"/> Provide Direction to Staff | <input type="checkbox"/> Information and Discussion |
| <input type="checkbox"/> Fiscal Impact | <input type="checkbox"/> Cost Estimate: \$ | |
-

Recommended Action

Adopt a Board meeting calendar for WY 2025 based on the options presented, which include options that could result in a change to the current regular meeting date/time.

Fiscal Impact: None. In WY 2025, the Watermaster budgeted to hold 12 Board meetings (two in-person).

Background

The Watermaster Board meets monthly on the second Thursday of the month at 4:30pm. For each new water year (WY), the Board reviews and approves the dates of the Board meetings.

At the July 11, 2024 Board meeting, Director Jorgensen requested the Board consider changing the meeting time to a time earlier than 4:30 pm given that meetings often last 3 hours. Watermaster Staff polled each Board member asking about preferences for meeting times, noting that if the meeting time were to be moved earlier, West Yost would also request to change the day of the recurring meeting as the team is not available prior to 4 pm on the second Thursday of the month.

Discussion and Next Steps

All Board members responded that they are amenable to moving the timing of the monthly Board meeting. Based on responses from the Board, the following options are presented for consideration:

- 2nd Wednesday of the month at 3:00 pm
- 3rd Wednesday of the month at 3:00 pm
- 2nd Thursday of the month at 4:30 pm (no change)

Due to the meeting schedule required in November and December to complete the Sustainable Yield and other items by January 1, 2025, the new schedule will not immediately be possible and so the

Board should plan for a new meeting schedule to go into effect in January 2025. Additionally, adjustments to the schedule are requested to accommodate known conflicts for the West Yost Team in April and May 2025.

The following table shows three meeting calendar options for consideration by the Board. The approved schedule will be noticed to the Watermaster e-mail distribution list and posted to the website. The adopted meeting dates/times can be changed at any time during the year by the Board to accommodate other scheduling needs that may arise.

WY 2025 Calendar Options for Watermaster Board Meetings

Option 1 2nd Wednesday at 3:00 pm Starting January 2025	Option 2 3rd Wednesday at 3:00 pm Starting January 2025	Option 3 2nd Thursday at 4:30 pm (no change to current schedule)
Thur. Nov. 7, 2024 – 4:30 pm In Person; Plus Open House	Thur. Nov. 7, 2024 – 4:30 pm In Person; Plus Open House	Thur. Nov. 7, 2024 – 4:30 pm In Person; Plus Open House
Thur. Dec 5* – 3:00 pm (*first Thursday of the month)	Thur. Dec 5* – 3:00 pm (*first Thursday of the month)	Thur. Dec 5* – 3:00 pm (*first Thursday of the month)
<u>SPECIAL BOARD:</u> Thur. Dec 19 – 3:00 pm (*3 rd Thursday of the month)	<u>SPECIAL BOARD:</u> Thur. Dec 19 – 3:00 pm (*3 rd Thursday of the month)	<u>SPECIAL BOARD:</u> Thur. Dec 19 – 3:00 pm (*3 rd Thursday of the month)
Wed. January 8, 2025 – 3:00 pm	Wed. January 15, 2025 – 3:00 pm	Thur. January 9, 2025 – 4:30 pm
Wed. February 12, 2025 – 3:00 pm	Wed. February 19, 2025 – 3:00 pm	Thur. February 13, 2025 - 4:30 pm
Wed. March 12, 2025 – 4:00 pm In Person; Plus Open House	Wed. March 19, 2025 – 4:00 pm In Person; Plus Open House	Thur. March 13, 2025 - 4:00 pm In Person; Plus Open House
Wed. April 16, 2025* – 3:00 pm (Move to 3 rd Wednesday)	Wed. April 16, 2025* – 3:00 pm	Wed. April 16, 2025* - 4:30 pm (Move to 3 rd Wednesday)
Wed. May 21, 2025 – 3:00 pm (Move to 3 rd Wednesday)	Wed. May 21, 2025 – 3:00 pm	Wed. May 21, 2025 – 3:00 pm (Move to 3 rd Wednesday)
Wed. June 11, 2025 – 3:00 pm	Wed. June 18, 2025 – 3:00 pm	Thur. June 12, 2025 - 4:30 pm
Wed. July 9, 2025 – 3:00 pm	Wed. July 16, 2025 – 3:00 pm	Thur. July 10, 2025 - 4:30 pm
Wed. August 13, 2025 – 3:00 pm	Wed. August 20, 2025 – 3:00 pm	Thur. August 14, 2025 - 4:30 pm
Wed. Sept. 10, 2025 – 3:00 pm	Wed. Sept. 17, 2025 - 3:00 pm	Thur. Sept. 11, 2025 - 4:30 pm

**Borrego Springs Watermaster
Board of Directors Meeting
October 10, 2024
AGENDA ITEM VI.B**

To: Board of Directors
From: Samantha Adams, Executive Director
Date: October 7, 2024
Subject: Consideration of Approval to Engage with C.J. Brown & Company, CPAs to Perform the WY 2024 Annual Financial Audit

-
- Recommended Action** **Provide Direction to Staff** **Information and Discussion**
 Fiscal Impact **Cost Estimate: \$8,560**
-

Recommended Action

Approve engagement with C.J. Brown & Company, CPAs to perform the WY 2024 Financial Audit.

Fiscal Impact: None. The quote for services is \$8,560. The approved Water Year 2025 budget assumed an expenditure of \$8,560 for performing the WY 2024 financial audit.

Background and Discussion

Section E.5 of the Judgment requires the Watermaster to file an Annual Report with the Court, based on the Water Year (WY). Among other topics, the Annual Report must include a financial audit of all assessments and expenditures for the reporting period.

In 2023, Watermaster staff requested quotes from various auditors and based on the quotes and interviews, C.J. Brown & Company, CPAs was selected to perform the WY 2023 financial audit. The 2023 quote provided was for five years of services at the following rates for the subsequent four years from WY 2024 through WY 2026: \$8,650, \$8,812, \$9,064, and \$9,340. The WY 2023 audit was completed in March 2024 on time and within budget.

Watermaster staff recommends retaining C.J. Brown & Company, CPAs to perform the financial audit for WY 2024. Attached for your review and consideration is C.J. Brown & Company, CPAs engagement letter to perform the inaugural financial audit at a cost of \$8,560.

If approved, staff will proceed to execute the engagement letter and initiate the audit process. If not approved, staff is seeking direction on how to proceed with the audit.

Enclosures

C.J. Brown & Company, CPAs proposal to perform the Borrego Springs Watermaster financial audit for WY 2024



Christopher J. Brown, CPA, CGMA
Jonathan Abadesco, CPA
Jeffrey Palmer

C.J. Brown & Company CPAs
An Accountancy Corporation

Cypress Office:
10805 Holder Street, Suite 150
Cypress, California 90630
(657) 214-2307

Riverside Office:
5051 Canyon Crest Drive, Suite 203
Riverside, California 92507
(657) 214-2307

September 3, 2024

To Management and the Board of Directors

Borrego Springs Watermaster
c/o West Yost Associates
23692 Birtcher Drive
Lake Forest, California 92630

Dear Ms. Samantha Adams:

The following represents our understanding of the services we will provide the Borrego Springs Watermaster.

You have requested that we audit the business-type activities of the Borrego Springs Watermaster (Watermaster), as of September 30, 2024, and for the year then ended and the related notes, which collectively comprise Watermaster's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP,) as promulgated by the Governmental Accounting Standards Board (GASB) require that management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- Management Discussion and Analysis

To Management and the Board of Directors
Borrego Springs Watermaster
September 3, 2024
Page 2

Auditor Responsibilities

We will conduct our audit in accordance with GAAS. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Watermaster's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the Watermaster's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;

To Management and the Board of Directors
Borrego Springs Watermaster
September 3, 2024
Page 3

Management Responsibilities

- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
 - iv. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
 - v. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- d. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

With respect to any nonattest services we perform, we will prepare the financial statements based on the trial balance provided by the Watermaster. We will not assume management responsibilities on behalf of the Watermaster. However, we will provide advice and recommendations to assist management of the Watermaster in performing its responsibilities.

The Watermaster's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

To Management and the Board of Directors
Borrego Springs Watermaster
September 3, 2024
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Nonattest Services, continued

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the preparation of financial statements. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of the Watermaster's basic financial statements. Our report will be addressed to the Board of Directors. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinion on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Provisions of Engagement Administration, Timing, and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled to start approximately November-December 2024 and the audit report will be issued no later than February 2025. Jonathan Abadesco is the engagement partner for the audit services specified in this letter. His responsibilities include supervising C.J. Brown & Company, CPAs – An Accountancy Corporation services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

To Management and the Board of Directors
Borrego Springs Watermaster
September 3, 2024
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Provisions of Engagement Administration, Timing, and Fees, continued

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every month and are payable upon presentation. We estimate that our fee for the audit will not exceed \$8,560 (with out-of-pocket expenses not exceeding \$500). We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the District's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audits. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Board of Directors the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of C.J. Brown & Company, CPAs – An Accountancy Corporation and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to them by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of C.J. Brown & Company, CPAs – An Accountancy Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. Regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

To Management and the Board of Directors
Borrego Springs Watermaster
September 3, 2024
Page 6

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

C.J. Brown & Company, CPAs

C.J. Brown & Company CPAs – An Accountancy Corporation

RESPONSE:

This letter correctly sets forth our understanding.

Borrego Springs Watermaster

Acknowledged and agreed on behalf of the Borrego Springs Watermaster by:

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

**Borrego Springs Watermaster
Board of Directors Meeting
October 10, 2024
AGENDA ITEM VI.C**

To: Board of Directors
From: Andy Malone, Technical Consultant
Date: October 7, 2024
Subject: Consideration of Approval of the Agendas for Technical Advisory Committee and Environmental Working Group Meetings

Recommended Action **Provide Direction to Staff** **Information and Discussion**
 Fiscal Impact **Cost Estimate: \$0**

Recommended Actions

1. Approve the agenda for the next Technical Advisory Committee meeting, with any recommended changes.
2. Approve the agenda for the next Environmental Working Group meeting, with any recommended changes.

Fiscal Impact: None. These meetings were included in the approved Water Year 2025 budget.

Background and Previously Related Actions by the Board

The TAC and EWG meet at the direction of the Watermaster Board. The Board approved a specific scope of work and budget for the TAC and EWG to perform in water year (WY) 2025, which includes periodic meetings to coordinate work and discuss results.

Recommended TAC Agenda

The next regular TAC meeting will be a two-hour meeting scheduled for 10am on Tuesday, November 19, 2024. The recommended agenda items (and estimated time for each item) are:

1. **Board and Public Comments on the draft 2025 Redetermination of the Sustainable Yield.**
The schedule to complete the redetermination of the 2025 Sustainable Yield by January 1, 2025 includes the following milestones:
 - **October 31, 2024** – Publish Redetermination of Sustainable Yield documents for Board and Public Review, including:
 - Technical Report documenting Sustainable Yield Redetermination
 - Draft TAC Recommendation Report
 - Draft Technical Consultant Recommendation Report

- **November 7, 2024 Board Meeting and Stakeholder Open House** - In-person meetings will be held at the Borrego Springs Library to receive Board and Stakeholder feedback on the draft Redetermined Sustainable Yield.
- **November 14, 2024** - Deadline for written Board and Stakeholder comments on the Redetermined Sustainable Yield.

At the November TAC meeting, Watermaster staff will summarize and discuss the Board and Stakeholder comments received on the draft Redetermined Sustainable Yield (verbal from the In-person meetings and written comments). The TAC will discuss the comments and recommend modifications to the Technical Report and the TAC Recommendation Report.

Following the TAC meeting, the TAC will finalize the TAC Recommendation Report on the 2025 Sustainable Yield, which will then be distributed for review as part of the December 2024 Board Meeting agenda package.

Estimated time: 30 minutes

2. **Board and Public Comments on the draft Scope of Work for the 2030 Redetermination of the Sustainable Yield.** The deadline to complete this Scope of Work is January 1, 2025. At the TAC meeting, Watermaster staff will summarize and discuss the Board and Stakeholder comments received on the draft Scope of Work (verbal from the In-person meetings and written comments). The TAC will discuss the comments and recommend modifications to the Scope of Work.

Following the TAC meeting, the TAC will finalize the Scope of Work to Redetermine the 2030 Sustainable Yield, which will then be distributed for review as part of the December 2024 Board Meeting agenda package.

Estimated time: 15 minutes

3. **Analysis of Carryover Rules.** Pursuant to the Judgment “Carryover will be re-evaluated by January 1, 2025, by Watermaster, with consultation of the Technical Advisory Committee. If Watermaster determines that it is necessary to adjust the amount of individual Carryover or the duration that Carryover may be held within the Basin to prevent Undesirable Results, the Watermaster shall so advise this Court through a noticed motion for a subsequent order amending this Judgment.” (Section III.B)

Based on Board input at the September 10, 2024 Board meeting, Watermaster Staff is working on a simple analytical approach to analyze the Carryover rules. Prior to the TAC meeting, Staff will distribute information to the TAC on the proposed analytical approach to analyze the Carryover rules. At the TAC meeting, Watermaster staff will lead a discussion on the proposed approach to solicit TAC comment and feedback.

Estimated time: 50 minutes

4. **Draft results of the Storage Change Calculation for Spring 2023 to Spring 2024.** Watermaster staff will use groundwater-level measurements collected in Spring 2023 and Spring 2024 and apply the TAC-approved method to estimate the change in storage from Spring 2023 to Spring 2024. At the TAC meeting, Watermaster staff will present the results of the storage change

calculation and receive TAC comment and feedback. The change in storage calculation will be presented to the Watermaster Board at its Regular Board meeting on December 5, 2024 and will be included in the WY 2024 Annual Report due to be published as a draft in January 2025.

Estimated time: 15 minutes

Recommended EWG Agenda

The next EWG meeting is scheduled for Wednesday, November 20, 2024. This meeting will be held In-person at the Steele/Burnand Anza-Borrego Desert Research Center and will include a field trip to visit the newly constructed brush pile sand fences. The discussions will be led by the Land IQ project team.

The recommended agenda items for the EWG meeting are:

1. Update and field trip to the brush pile sand fences for *Task 3 – Brush Pile Sand Fence Case Study*
2. Update on *Task 4 – Farmland Following Rehabilitation Strategies*

**Borrego Springs Watermaster
Board of Directors Meeting
October 10, 2024
AGENDA ITEM VI.D**

To: Board of Directors
From: Andy Malone, Technical Consultant
Date: October 7, 2024
Subject: Status Update on the Redetermination of Sustainable Yield

<input type="checkbox"/> Recommended Action	<input type="checkbox"/> Provide Direction to Staff	<input checked="" type="checkbox"/> Information and Discussion
<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Cost Estimate: \$	

Recommended Action

Board discussion.

Fiscal Impact: None.

Background and Previously Related Actions by the Board

Section II.E of the Judgment requires the Sustainable Yield to be redetermined by January 1, 2025 through a process that includes: collecting additional data, refining the Borrego Valley Hydrologic Model (BVHM), and using model runs to update the Sustainable Yield. The Watermaster Board approved a scope of work and budget for water year (WY) 2023 and 2024 to update the BVHM and Redetermine the Sustainable Yield by 2025.¹ The scope of work includes the following tasks:

- Task 1 – Compare FMP-estimated Pumping to Actual Pumping for WY 2022
- Task 2 – Update Water-Use Factors in the Farm Process (FMP)
- Task 3 – Correct Errors Identified in the 2021 BVHM
- Task 4 – Model Recalibration
- Task 5 – Determine the Sustainable Yield

At the January 8, 2024 Regular Board meeting, the Board requested monthly status updates on the efforts to redetermine the Sustainable Yield at each Regular Board meeting in 2024.

Status Update on the Effort to Redetermine the Sustainable Yield by 2025

To date, West Yost has completed Tasks 1 through 3 of the scope of work and is currently executing Task 4 – *Model Recalibration* and Task 5 – *Redetermine the Sustainable Yield*.

¹https://borregospringswatermaster.com/wp-content/uploads/2023/02/TAC-Recommendation-Report_SY-2023-24_final.pdf

The following work was performed since the September Board meeting:

- Completed the draft technical memorandum (TM) on the methods and results of Task 4 - *Model Recalibration* and distributed the TM to the TAC for review and comment. The TAC was given two weeks to submit written comments (due on October 4, 2024).
- Prepared a detailed schedule to complete the following required tasks to meet the January 1, 2025 Judgment deadlines:
 - Redetermination of the 2025 Sustainable Yield
 - TAC Scope of Work for WYs 2026-2029 to support the 2030 Redetermination of the Sustainable Yield
 - Analysis of the Watermaster's current Carryover rules

The attached schedule was sent to the TAC and the Board and is based on feedback and direction received from the Board at its September 2024 Board meeting.

- Scheduled an ad-hoc TAC meeting for October 16, 2024. Meeting topics will include: 1) TAC comments on *Task 4 TM - Model Recalibration*, 2) TAC Recommendation Report on the 2025 Redetermination of the Sustainable Yield, and 3) what to include in the 2026-2029 Scope of Work for the 2030 Redetermination of the Sustainable Yield.
- Scheduled future TAC meetings for November 19, 2024 and December 9, 2024. These meetings were scheduled in accordance with the draft schedule to meet January 1, 2025 deadlines. The topics of these TAC meetings will include: 1) TAC and Technical Consultant Recommendation Reports on the 2025 Sustainable Yield, 2) Scope of Work to support the 2030 Sustainable Yield, and 3) Analysis of the Watermaster's Carryover rules.

Next Steps (October/November 2024)

The next steps are:

- Finalize the Task 4 TM based on comments received from the TAC.
- Prepare a final Technical Report on the work completed to Redetermine the 2025 Sustainable Yield (compilation of TMs prepared for Tasks 1 through 4).
- Prepare a draft Technical Consultant Recommendation Report on the Redetermination of the 2025 Sustainable Yield.
- Prepare a draft TAC Recommendation Report on the Redetermination of the Sustainable Yield by 2025.
- Prepare a draft Scope of Work and Budget for WY 2026-2029 to support the 2030 Redetermination of the Sustainable Yield.
- Analyze the current Carryover Rules.

Enclosures

Schedule of Milestones to Complete Judgment-Mandated Work Due by January 1, 2025

Schedule of Milestones to Complete Judgment Mandated Work Due by January 1, 2025 Redetermination of Sustainable Yield, TAC Scope of Work/Budget through WY 2029, and Analysis of Carryover Rules			
Activities and Milestones	Responsible Party(s)	Date(s)	Description
Complete Draft Task 4 TM - <i>Model Recalibration</i>	Technical Consultant	Friday, Sept. 20	Draft TM circulated to TAC members for review and comment
Distribute Ad-Hoc TAC Meeting Agenda Package	Technical Consultant	Wednesday, Oct. 2	Agenda package will include: - TAC Recommendation Report template for Redetermination of Sustainable Yield - Prompt for developing TAC Scope of Work for WY 2026-2029
TAC Comments due on draft Task 4 TM - <i>Model Recalibration</i>	TAC Members	Friday, Oct. 4	Comments to be emailed to West Yost and copied to the entire TAC
October Board Agenda Package and Meeting	Technical Consultant Watermaster Board	Monday, Oct. 7 (pkg) Thursday, Oct. 10 (mtg)	Topics for discussion and Board feedback: - Schedule to complete/approve work by Jan. 1, 2025 - Process to develop Scope of Work
Ad-Hoc TAC Meeting	Technical Consultant TAC Members	Wednesday, Oct. 16	Meeting to discuss: - Comments on Task 4 TM - <i>Model Recalibration</i> - TAC Recommendation on 2025 Sustainable Yield - What to include in the Scope of Work
Submit draft materials to TAC for review and comment: - Draft TAC Recommendation Report on Sustainable Yield - Summary of input on Scope of Work	Technical Consultant	Friday, Oct. 18	These will be prepared based on input received at 10/16 meeting with TAC
TAC Comments due on Draft TAC Recommendation Report	TAC Members	Friday, Oct. 25	Comments to be emailed to West Yost and copied to the entire TAC
TAC Comments due on Draft Scope of Work	TAC Members	Thursday, Oct. 31	Comments to be emailed to West Yost and copied to the entire TAC
Publish Redetermination of Sustainable Yield Documents for Board and Public Review, including: - Final Technical Report - Draft Technical Consultant Recommendation - Draft TAC Recommendation Report	Technical Consultant	Thursday, Oct. 31	Sent via email to distribution list, sent via email to Parties, and published to website
Publish November Board Meeting Agenda Pkg, including: - Draft Scope of Work	Technical Consultant	Monday, Nov. 4	Sent via email to distribution list, sent via email to Parties, and published to website
IN PERSON Meetings to receive Stakeholder and Board feedback on Draft Sustainable Yield Documents: - Stakeholder Open House - Board Meeting	Technical Consultant	Thursday, Nov. 7	Stakeholder Open House - Opportunity for Public Comment on the Redetermined Sustainable Yield Board Meeting to discuss: - Redetermination of the Sustainable Yield - Scope of Work
Distribute TAC Meeting Agenda Package	Technical Consultant	Tuesday, Nov. 12	Package will include Draft analysis of Carryover rules
Written Comments from Board and Stakeholders due on Redetermined Sustainable Yield	Watermaster Board Interested Stakeholders	Thursday, Nov. 14	Comments to be emailed to West Yost. West Yost to share all comments with Board as they are received.

Schedule of Milestones to Complete Judgment Mandated Work Due by January 1, 2025 Redetermination of Sustainable Yield, TAC Scope of Work/Budget through WY 2029, and Analysis of Carryover Rules			
Activities and Milestones	Responsible Party(s)	Date(s)	Description
Distribute Board and Stakeholders comments to the TAC	Technical Consultant	Friday, Nov. 15	Summary of comments received on Sustainable Yield and Scope of Work will be discussed during November 19th TAC meeting
TAC Meeting	Technical Consultant TAC Members	Tuesday, Nov. 19	Meeting to discuss: - Board and Public Comments on the Redetermined Sustainable Yield and Scope of Work - Analysis of Carryover rules
Publish December Board Meeting #1 Agenda Pkg, including REVISED Scope of Work and Redetermination of Sustainable Yield Documents: - Final Technical Report - Technical Consultant Recommendation - TAC Recommendation Report - Scope of Work	Technical Consultant	Monday, Dec. 2	These documents will be updated based in feedback received and discussion with TAC members Sent via email to distribution list, sent via email to Parties, and published to website
December Board Meeting #1	Technical Consultant Watermaster Board	Thursday, Dec. 5	Discussion, public comment, and consider adoption of: - Redetermined Sustainable Yield - Scope of Work Discussion, public comment on: - Analysis of Carryover rules
TAC Meeting	Technical Consultant TAC Members	Monday, Dec. 9	Meeting to discuss: - Additional comments on the Redetermined Sustainable Yield and Scope of Work - Analysis of Carryover rules
Publish December Board Meeting #2 Agenda Pkg, including REVISED Scope of Work, Carryover rules, and Redetermination of Sustainable Yield Documents: - Final Technical Report - Technical Consultant Recommendation - TAC Recommendation Report - Analysis of Carryover Rules - Scope of Work	Technical Consultant	Monday, Dec. 16	These documents will be updated based in feedback received and discussion with TAC members Sent via email to distribution list, sent via email to Parties, and published to website
December Board Meeting #2	Technical Consultant Watermaster Board	Thursday, Dec. 19	Consider adoption of: - Redetermined Sustainable Yield (if not done on 12/5) - Scope of Work (if not done on 12/5) - Analysis of Carryover rules

**Borrego Springs Watermaster
Board of Directors Meeting
October 10, 2024
AGENDA ITEM VI.E**

To: Board of Directors
From: Samantha Adams, Executive Director
Date: October 7, 2024
Subject: Process and Schedule to Complete Water Year 2024 Annual Report

-
- Recommended Action Provide Direction to Staff Information and Discussion
 Fiscal Impact Cost Estimate: \$
-

Recommended Action

Board discussion.

Fiscal Impact: None. Preparation of Annual Report is included in the approved WY 2025 Budget and is grant reimbursable under the DWR SGM Grant.

Background and Previously Related Actions by the Board

Pursuant to Section IV.E.G of the Judgment, the Watermaster is required to prepare and file an Annual Report with the Court not later than April 1 following the end of each Water Year (WY).¹ Watermaster is also required to file the Annual Report with the California State Department of Water Resources (DWR) pursuant to the requirements of the Sustainable Groundwater Management Act (SGMA), specifically Article 7, Section 356.2. The Annual Report must also be submitted to the DWR by April 1 following the end of each WY.

The WY 2024 Annual Report will be the fourth Annual Report of the Watermaster to satisfy the combined Judgment and DWR reporting requirements. Two prior annual reports were prepared and submitted to the DWR to satisfy the SGMA requirements only (prior to entry of the Judgement)—the WY 2019 and WY 2020 Annual Reports.

Reporting Requirements

The Judgment defines a minimum process for completion of the Annual Report (Section IV.E.5.a), which includes:

- Notifying all Parties that a draft Annual Report is available for review.

¹ A motion to amend the Judgment to extend the Annual Report filing deadline to April 1st to allow sufficient time to complete, review, and respond to comments on the draft Annual Report was filed with the Superior Court of Orange County and was approved at an April 20, 2023 hearing.

- Holding a hearing to receive comments and recommendations for changes to the draft report.
- Filing the final report with the Court and DWR, and distributing copies to Parties upon request.

The Judgment also defines the minimum contents for inclusion in the Annual Report to the Court (Section IV.E.5.b), which includes:

- The information set forth in the SGMA regulations of the CA Water Code (section 10728) and Code of Regulations (section 356.2)—these are the DWR reporting requirements
- An annual fiscal report of the operation of Watermaster during the preceding Water Year
- An audit of all assessments and expenditures by Watermaster
- A summary of the management of the Basin and Watermaster Activities pursuant to the Judgement
- A summary of aggregate Pumping
- A record of Leases and Permanent Transfers of BPA and the amount of Carryover held by each Party
- Any recommendations to the Court to advance the sustainable management of the Basin
- Such additional information as may be required by order of the Court

Staff intends to prepare the WY 2024 Annual Report following the same general outline and approach applied in WY 2023.

Schedule

The proposed schedule to complete the report pursuant to the process defined in the Judgment is as follows. The exact dates for items to occur during a Board meeting will be finalized based on the final WY 2025 meeting schedule to be set by the Board in Agenda Item VI.A of the October 2024 meeting.

- November 12, 2024: Circulate draft change in storage results via email for review and comment by the Technical Advisory Committee (TAC) at its November 19, 2024 meeting
- December Board meeting: Report out on draft change in storage result at Regular Board meeting (meeting date pending Board approval)
- January 23, 2025: Publish Draft Annual Report to the Watermaster website and notify of review period and date of hearing to receive comments
- February Board Meeting: Hearing to receive comments and recommendations for changes to the Draft report
- February 21, 2025: Written comments on draft Report due to Watermaster staff
- March 3, 2025: Staff releases revised Annual Report, with response to comments document as an appendix
- March Board Meeting: Board to review and consider adoption of the Final Annual Report²

² An additional Special Meeting can be scheduled in late March, if needed.

- Not later than April 1, 2025: Staff files Annual Report with the Court and DWR

**Borrego Springs Watermaster
Board of Directors Meeting
October 10, 2024
AGENDA ITEM VI.F**

To: Board of Directors
From: Andy Malone, Technical Consultant
Date: October 7, 2024
Subject: Consideration of Approval of Easement Agreement or Assignment for the Viking Well

<input checked="" type="checkbox"/> Recommended Action	<input checked="" type="checkbox"/> Provide Direction to Staff	<input type="checkbox"/> Information and Discussion
<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Cost Estimate: \$	

Recommended Action

Provide direction to staff on how to proceed with obtaining access to the Viking Well, which may include:

1. Watermaster gains access by taking ownership of the well via an Access and Well Easement Agreement.
2. Watermaster gains access via an Entry Agreement with BWD.

Fiscal Impact: None.

Background

The Watermaster’s Groundwater Monitoring Plan¹ includes recommendations to expand the existing monitoring network of wells and collect groundwater-level and groundwater-quality data to fill in monitoring gaps within the Basin. The Viking Well was identified as a potential candidate to add to the groundwater-level monitoring network.

The Viking Well is an abandoned well in the Basin owned by United States Gypsum (USG). The Borrego Water District (BWD) has coordinated with USG to make significant improvements to this well to allow for monitoring of water levels, including: removal of pumping equipment; bailing of accumulated sediment from the bottom of the well; video logging, and installing a temporary well cap. USG has funded this work.

Watermaster staff would like to incorporate the Viking Well into the Groundwater Monitoring Program and will perform a few additional, minor modifications to the Viking Well:

- Removing the existing well cap
- Installing a new well-head

¹ Available on the Watermaster’s website at: <https://borregospringswatermaster.com/wp-content/uploads/2023/04/R-BSW-Groundwater-Monitoring-Program-FINAL-20230411.pdf>

- Installing new monitoring equipment

The costs to make these additional improvements to the Viking Well will be paid for by the DWR Sustainable Groundwater Management (SGM) grant funding under the “Conversion of Abandoned Wells” task if the work is completed by March 2025.

The Watermaster needs access to the Viking Well to make the modifications to the well and to collect groundwater-level measurements during future semi-annual monitoring events.

Ownership and Access Options for the Viking Well

West Yost has spoken with Legal Counsel for the Borrego Springs Watermaster and BWD to discuss the options to allow Watermaster access to the Viking Well. There are two options:

1. BWD assigns all its rights under its “Grant of Permanent Non-Exclusive Access and Well Easement” to Watermaster. Under this option, Watermaster would become owner of the Viking Well and the easement to allow future monitoring.
2. Watermaster executes a standard Entry Agreement with BWD. Under this option, BWD would remain the owner of the Viking Well and its easement.

Watermaster Legal Counsel has indicated it prefers Option #1, giving Watermaster full assignment of the Viking Well. This option simplifies the process in the future for ongoing monitoring during the semi-annual monitoring events or future activities (*i.e.* the Watermaster does not have to coordinate with any other Parties to access this well). However, this option gives the Watermaster the responsibility of owning/insuring the well and being responsible for its ultimate destruction at the end of its useful function as a monitoring well.

Next Steps

Depending on the Board’s direction, Watermaster staff will take the appropriate steps to obtain access to the Viking Well. The well modifications will be performed by Well Tec during one of their field campaigns and the well may be monitored during the Fall 2024 Semi-Annual Monitoring Event.

To: Board of Directors
From: Andy Malone, Technical Consultant
Date: October 7, 2024
Subject: Technical Consultant Report - October 2024

Overview

The purpose of the monthly Technical Consultant Report is to share information with the Board on the status of technical efforts being performed with guidance and input from the Technical Advisory Committee (TAC) and Environmental Working Group (EWG). Additional details and topics that arise after publishing this report may be presented during the meeting.

At the October 10, 2024 Board meeting, I intend to report out on the following topics:

- Biological Restoration of Fallowed Lands Project
- Abandoned Wells Conversion Project
- 5-year Assessment of the GMP

Biological Restoration of Fallowed Lands Project

This project is being led by Land IQ, is DWR grant funded, and is planned to be complete by March 2025. The status of each project task follows.

- *Task 1: Review and Analysis of Existing Data.* This task is complete.
- *Task 2: Existing Fallowed Farmland and Referenced Natural Habitat Field Study.* This task is complete.
- *Task 3: Brush Pile Wildlife Sand Fence Case Study.* Sand fence construction is expected to be complete in October and will be followed by field monitoring of their performance from November 2024 through January 2025. UCI scientists and master students will continue to monitor the project through May 2025, after the end of the grant funding period in March 2025 and report to the Board through the EWG.
- *Task 4: Farmland Fallowing Rehabilitation Studies.* A draft report on fallowing recommendations is being prepared based on the results of Tasks 1 and 2, anticipated results from Task 3, and feedback from the EWG and stakeholders. Key findings will be presented to the EWG at its November 2024 meeting, and a final report will be prepared by January 2025 and submitted to the EWG based on feedback received. Key findings will be presented to the Board by its March 2025 meeting.
- *Task 5: Farmland Fallowing Prioritization.* An updated fallowing prioritization map is being prepared and is expected to be released in early 2025. Key findings will be presented to the Board at its March 2025 meeting.
- *Task 6: EWG Meetings.* The next EWG meeting is scheduled for November 20, 2024. The meeting will include: review of a draft Task 4 report and a field trip to inspect the newly-constructed sand fences and monitoring work related to Task 3.

Abandoned Wells Conversion Project

This project is being led by the Technical Consultant, is DWR grant funded, and is planned to be complete by March 2025. Recent progress on this task includes:

- Communicated with well owners who wanted to learn more about the well conversion and monitoring programs prior to committing to participate.
- Executed additional entry permits with participating well owners. Entry permits are now executed for all but one well.
- Met with Well Tec to coordinate on draft well conversion plans.
- Began scheduling dates to perform well conversions with Well Tec and well owners. Field work to perform the initial set of well conversions is planned to occur from October 27 - 31, 2024.
- Next Steps:
 - Execute Task Orders with Well Tec to perform field work and prepare Well Conversion Reports.

5-Year Assessment of the Groundwater Management Plan (GMP)

- Continued work on sections that don't require DWR feedback.

To: Board of Directors
From: Samantha Adams, Executive Director
Date: October 7, 2024
Subject: Executive Director Report - October 2024

Overview

The purpose of the monthly Executive Director Report is to share information with the Board on the status of key administrative items, including identifying recommended items for future discussion and action. At our October 10, 2024 Board meeting, I intend to report out on the following items. Some information for each item is provided herein, where available. Additional details and topics that arise after publishing this report may be presented during the meeting.

October 2024 ED Report topics include:

- WY 2024 Water Rights Accounting
- WY 2024 Budget Updates
- SGM Grant Status
- DWR Review of the Judgment and GMP
- BPA and Party Updates
- Upcoming activities

Status Updates

WY 2024 Water Rights Accounting

On October 1st, staff began the process to prepare the water rights accounting for Water Year (WY) 2024¹, pursuant to the process and schedule outlined in Section IV.E.(3) of the Judgment. The water rights accounting process is performed, in part, to establish the Pumping Assessments (by Party) for WY 2025 – based on pumping in WY 2024 and elections of Carryover. The results will be reported to the Court as part of the WY 2024 Annual Report which is due no later than April 1, 2025. Key milestones to completing the work in accordance with the Judgment include:

- October 1st: Remind parties of any obligation to resolve Overproduction to avoid a penalty assessment (complete)
- October 7th: Complete processing of WY 2024 meter data to compute total pumping by Party
- October 11th: Complete draft Water Rights accounting, including calculation of Carryover eligible for purchase and Overproduction to resolve by September 30, 2025.
- October 15th: Notify Parties of Carryover eligible for purchase
- October 28th: Last day to submit Water Rights Transfer documents to be effective in WY 2024
- October 31st: Deadline for Parties to notify Watermaster staff of elections to purchase Carryover
- November 7th: Present results of WY 2024 water rights accounting to the Board
- November 30th: Staff issues first installment invoices for WY 2025 Pumping Assessment
- December 31st: Deadline for Parties to pay first installment invoices

¹ WY 2024 is the period of October 1, 2023 through September 30, 2024.

WY 2024 Budget Updates

- Staff will prepare a final WY 2024 Budget status report as soon as the September financials are finalized. The report will be presented and discussed at the November Board meeting
- As reported in September, three tasks were behind schedule assumed for WY 2024 and will require carrying forward budget from WY 2024 to WY 2025 to complete the work. All tasks are funded under the SGM grant and all work is still able to be completed by the end of the grant reimbursement period (March 2025). The request to amend the WY 2025 Budget with carry-forward funds will be presented in November 2024. The tasks that are behind schedule are:
 - Redetermination of Sustainable Yield
 - Conversion of Inactive/Abandoned Wells
 - Biological Restoration of Fallowed Lands

SGM Grant Status

- Reimbursement Request #4 has been approved for payment and BWD intends to wire payment to the Watermaster as soon as the funds have been received and processed.
 - The payment is a few weeks behind the assumed timing of September 2024 in our financial model.
 - A review of our current cash status and financial model projections shows that there will be no cash shortages if the payment is received by the end of October 2024.
- Reimbursement Request #5 is under review and on track to have review completed and payment issued by December 2025 (per financial model assumptions).
- Reimbursement Request #6 was submitted to DWR at the end of August 2024.

DWR Review of the Judgment and GMP

- No update available as of the writing of this memo

BPA Updates

- A new entity filed a motion with the Court to intervene into the Judgment to be able to exercise the BPA rights retained with the purchase of BPA parcels. The BPA rights automatically transferred to the Party through the property purchase.
 - It is anticipated that the Water Rights Accounting for past years for one of the parcels purchased will need to be revisited based on evidence that the well was not operating at the level assumed in the absence of meter reads.
- An additional motion to intervene by a party that obtained BPA rights through purchase of a BPA parcel is expected in the coming months. This owner has already paid the outstanding invoices of the prior BPA owner.
- Watermaster staff and legal counsel are supporting the communication of requirements for the owners to exercise water rights.

Upcoming Activities

- Annual Meter Verification Process
 - This is the final year that grant funding will be available to cover the costs of annual meter verification process. Staff intends to begin outreach to perform the testing in November with testing to be completed by January 2025.

**Borrego Springs Watermaster
Board of Directors Meeting
October 10, 2024
AGENDA ITEM VIII**

To: Board of Directors
From: Samantha Adams, Executive Director
Date: October 7, 2024
Subject: Establishing Agenda for November 2024 Regular Board Meeting

Process

To set the November agenda, the Board will:

1. Review the initial November agenda topics planned by Staff, as listed below
2. Review the December and January tentative topics planned by Staff and previously requested items by Board members, as listed below
3. List out additional items that have arisen during the October 10, 2024 Board meeting (such as during public comment)
4. Call on Directors to request additional items for consideration of inclusion on the November 2024 or other future agenda
5. Consider motion(s) to approve the agenda (the agenda can be approved in a single motion or multiple motions to cover each item). The Agenda/items are approved by majority vote (3 of 5 directors)

Staff's Initial Agenda for November Regular Meeting

The November 2024 Regular meeting (held In-Person at the Borrego Springs Library) will include all standard items of: public correspondence, consent calendar (meeting minutes, financial reports, staff invoices, etc.), verbal Staff and Chair reports, establishing the agenda for the subsequent meeting, Board member comments, listing of future meeting dates, and adjournment.

In addition to the standard items, the initial agenda planned by Staff for November 2024 includes the following business items for consideration and possible action:

1. Final Water Year 2024 Water Rights Accounting
2. Final WY 2024 Budget Status and Consideration of Approval of Carry-forward budget to WY 2025
3. Consideration of Approval of Next TAC Meeting Agenda
4. Review Draft Recommendations on the 2025 Redetermination of Sustainable Yield

5. Discussion of the Scope and Budget for WYs 2026 through 2029 to complete the 2030 Redetermination of Sustainable Yield

Staff's Tentative Topics for December and January

December Agenda Topics (Regular Meeting)

1. Review calculation of the change in groundwater storage from spring 2023 to spring 2024
2. Review updated Recommendations on the 2025 Redetermination of Sustainable Yield, Board may consider approval or defer to Special Meeting
3. Review draft recommendation of the Scope and Budget for WYs 2026 through 2029 to complete the 2030 Redetermination of the Sustainable Yield, Board may consider approval or defer to Special Meeting
4. Discussion of Carryover Rules Analysis

December (Special) Meeting Agenda Topics:

1. Consideration of Approval of the Redetermination of the Sustainable Yield (if not already approved at December Regular meeting)
2. Consideration of Approval for Scope and Budget for the Redetermination of the Sustainable Yield by 2030 (if not already approved at December Regular meeting)
3. Consideration of Approval of Carryover Analysis Findings

January Agenda Topics

1. Review WY 2024 Annual Report status and schedule
2. 1st Quarter WY 2025 budget status review
3. Fall 2024 Semi-Annual Monitoring Report (if all data available)