

**Borrego Springs Watermaster  
Regular Board Meeting  
October 12, 2023 @ 4:30 p.m.**

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**Instructions for Public Comment**

The public may address the Board on items within the Watermaster’s Jurisdiction that are included or not included on the meeting agenda.

To address the Board on items that are not included on the meeting agenda, the public may request to speak during **Agenda Item III – Public Correspondence**. Comments may be limited to three minutes per speaker.

To address the Board on items that are included on the meeting agenda, the Board Chairperson will call for public comments immediately following the agenda item’s staff report presentation and prior to Board discussion.

**AGENDA**

*Items with supporting documents in the Board Package are denoted with a page number.*

**I. OPENING PROCEDURES (Chair)**

- A. Call to Order and Begin Meeting Recording
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda

**II. ELECTION OF BOARD OFFICERS**

*The Board Officers are Chairperson, Vice Chairperson, Secretary, and Treasurer. Director Duncan currently serves as Chair, and Direct Smith serves as Vice Chair, Secretary, and Treasurer.*

**III. PUBLIC CORRESPONDENCE/COMMENT (Chair)**

*The Board may direct staff to include topics brought forward during Public Correspondence and Comment on a future meeting agenda. No action or discussion is otherwise taken by the Board. Written correspondence received between September 7, 2023 and October 4, 2023.*

- A. Correspondence Received - None
- B. Public Comment

**IV. CONSENT CALENDAR (Chair)**

*Action Item: All items may be approved with a single motion*

- A. Approval of Minutes: Regular Meeting – September 14, 2023 .....Page 4
- B. Approval of September 2023 Financial Report .....Page 9
- C. Receive and file Transfer of Water Rights: Carryover Transfer from W. Bauer to BSUSD ...Page 24

**V. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION**

- A. Review of Draft Water Year 2023 Water Rights Accounting (ADAMS) (*verbal*)  
**Recommendation:** Board discussion.
- B. Consideration of Approval to Contract with C.J. Brown & Company, CPAs to Perform the WY 2023 Annual Financial Audit (ADAMS) .....Page 26  
**Recommendation:** Approve \$8,340 proposal to perform the financial audit and direct Staff to engage with C.J. Brown & Company, CPAs to perform the work.
- C. Approval of Sand Fence Easement Agreements (MALONE) .....Page 50  
**Recommendation:** Approve easement agreements with T2 and BWD to allow Borrego Springs Watermaster staff, consultants, and subconsultants to enter onto parcels owned by T2 and BWD for the purposes of conducting Task 3 of the Biological Restoration of Fallowed Lands project.
- D. Consideration of Approval of the Agenda for the Next Technical Advisory Committee Meeting (MALONE) .....Page 87  
**Recommendation:** Approve the agenda for the next TAC meeting, with any recommended changes.
- E. Process and Schedule to Complete the Water Year 2023 Annual Report (ADAMS) .....Page 90  
**Recommendation:** Board discussion.

**VI. REPORTS**

- A. Legal Counsel Report – *verbal*
- B. Technical Consultant Report – *verbal*
  - a. Report out from September 26, 2023 Environmental Working Group Meeting
- C. Executive Director Reports – *verbal*
  - a. SGM Implementation Grant update
  - b. Water Rights transfer forms updates
  - c. October-December look-ahead of Staff activities and Pumper requirements
- D. Chairperson’s Report – *verbal*

**VII. APPROVAL OF AGENDA ITEMS FOR November 9, 2023 BOARD MEETING.....Page 92**

**Recommendation:** Develop and approve agenda for November 9, 2023 Regular Board meeting.

**VIII. BOARD MEMBER COMMENTS**

**IX. NEXT MEETINGS OF THE BORREGO SPRINGS WATERMASTER**

- A. Open House – Thursday, November 9, 2023 at 1:30 to 4:00 pm – IN PERSON at the Borrego Springs Library, Community Room
- B. Regular Board Meeting – Thursday, November 9, 2023 at 4:30 pm – IN PERSON at the Borrego Springs Library, Community Room
- C. Regular Board Meeting – Thursday, December 14, 2023 at 4:30 pm

**X. ADJOURNMENT**